



SELF STUDY REPORT

FOR

4th CYCLE OF ACCREDITATION

KAMARGAON COLLEGE

KAMARGAON COLLEGE P.O-KAMARGAON, P.S- KAMARGAON, SUB
DIVISION- BOKAKHAT, DIST-GOLAGHAT, STATE-ASSAM, PIN-785619
785619

www.kamargaoncollege.com

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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Kamargaon College, established in 1972, is situated at the greater Kamargaon area under the Bokakhat Subdivision of Golaghat District of Assam. It is a distinct institute of higher learning which covers an area having around 75,000 population, most of whom belong to tribal & other socially backward communities. Since inception, Kamargaon College has been engaged in imparting higher education and skill among young aspirants of this region and thus enlightening societies for a better and sustainable tomorrow. The college is affiliated to Dibrugarh University.

Vision

The vision of the institution is to bring an overall improvement in the society by imparting quality higher education through combination of values, ethics, skill and promotion of initiatives for a sustainable future.

Mission

The institution aims at translating its vision, endeavors and engagements into reality. The Mission of the college can be briefly categorized as follows:

- To impart quality education for a better future.
- To continuously assess and evaluate students' progression and development.
- To promote green initiatives for a healthy planet.
- To make the teaching learning process student friendly.
- To promote skills and employability among students.
- To promote sports as a potential area of career.
- To encourage quality research and innovative practices.
- To associate with local people, industries, nearby schools, and different organizations for collaborative initiatives/awareness on social issues.
- To promote participative and decentralised management practices.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Only Tribal Sub-Plan College in the entire locality
- Dynamic NSS unit
- Curriculum delivery in blended mode
- dynamic women workforce
- WI-FI enabled and fully Automated central library

- Pioneering institution in Arts stream
- 18 nos. of Add-on Courses
- Signed MoUs with reputed organizations and universities
- Green, clean and hygienic campus
- ICT enabled classrooms
- Close association with nearby schools, organizations and local communities
- Transparent, decentralized and participatory governance
- E-governance in important areas including finance and admission
- Students interests and talents in sports particularly in Football and Kho-Kho

Institutional Weakness

- Single faculty college
- Lack of adequate teaching and non-teaching staff and excessive workload
- Lack of sophisticated and sufficient infrastructure
- Lack of indoor stadium and Boys hostel
- Drop out among students due to socio-economic backwardness and remote location
- Lack of vocational courses

Institutional Opportunity

- Proximity to the National Highway 37 and Kaziranga National Park
- Scope for promotion of eco-tourism
- Can introduce Science/Commerce stream in future
- Ample opportunity to set up tribal research cum study centre
- Scope of collaboration for research activities with universities and institutes of higher learning in the district
- Scope for extension of renewable energy sources like solar for reduction of electricity consumption
- Scope for introducing more entrepreneurial and job oriented professional courses
- Scope for converting Performing Arts Add-on Course into a full-fledged course/diploma
- Scope for making the institution a hub of sports especially in Football and Kho-Kho.

Institutional Challenge

- Increased workload due to Higher Secondary (HS XI & XII) Programmes
- To Provide world class campus facilities to learners
- To upgrade sports facilities due to insufficiency of fund
- To manage workload with limited and inadequate number of teaching and non-teaching staff
- In ensuring placement scopes to students
- Insufficiency of fund for running Add-on Courses

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The institution has accorded huge impetus in curriculum content delivery and programme outcome. In order to attain the objectives of the UG programmes offered by the institution under Dibrugarh university, the institution has adopted several methods ranging from curricular to co-curricular activities. Job oriented Add-on courses have been developed and introduced on locally relevant areas for enhancing skills among students and generation of income. Talks, training and awareness programmes on a wide range of issues like NEP 2020 orientation, Mushroom cultivation, Seminar Paper Preparation, competitive examination, to mention a few here, have been done at a regular basis for the profits of students. Students have given opportunities to undertake project and study tour for first hand knowledge. Continuous internal evaluation is done through sessional examination, group discussion, seminar paper presentation and other such activities. Also, the institution deals with cross cutting issues like gender, environment, professional ethics, human values, etc. inside and outside classrooms. The institution obtains feedback from alumni, parents, faculty, non-teaching staff, students and employee and their responses are analysed for follow-up action.

Teaching-learning and Evaluation

Kamargaon college promotes an inclusive, fair, transparent and experiential teaching-learning process. The college has adopted numerous student centric methods for harnessing their potential and directing them to right path. Learners are identified using various methods and necessary support is provided to address their challenges. Problem solving and critical thinking are promoted among students. Field based learning and participation in co-curricular activities are continuously encouraged. Digital tools have been facilitated in the classrooms for making the teaching-learning process interesting, time oriented and student friendly. Evaluation is done fairly, and grievances, if any, are addressed with immediate priority. Also, at the commencement of classes in each academic session, students are imparted Course Outcome (CO) and Programme Outcome (PO) through student induction programme. The CO and PO are measured through performance of students in continuous internal evaluation. Feedback mechanism has been used to survey the extent of student satisfaction, alumni engagement, and teacher engagement in content delivery.

Research, Innovations and Extension

Kamargaon college is making continuous efforts to create a research activity friendly ambience in the campus. The college has organised ICSSR, New Delhi sponsored international and national seminar/conference on issues like climate change and Higher education in South Asia besides organizing a 7-day FDP on Quality research paper publication. The institution has organized a substantial number of daylong workshops/conferences/seminars for promotion of research and innovative ideas. The faculty members have published papers in SCOPUS index, UGC CARE listed, and blind peer reviewed national/International journals. The faculty members have also published a substantial number of books and book chapters in edited volumes. The college has undertaken extension activities in the nearby schools and villages and promoted awareness on various social issues like menstrual hygiene, sexual harassment and so on. The institution also organized health camps for the local people, and they were given free consultation and medicine besides arranging cataract surgery at Lions Eye Hospital, Jorhat. The institution has signed MoU with various educational institutions/industry and collaborative activities have been undertaken under the signed MoUs in the form of faculty exchange, student-teacher exchange, industry visit, and examining project works.

Infrastructure and Learning Resources

Kamargaon College has accorded priority in infrastructure augmentation for excellence in curricular and co-curricular areas. The college has a green and clean campus, ICT enabled classrooms and conference halls. The college has a gymnasium facility besides having a Women's Hostel. The college has a central library which is fully automated. Apart from printed books, references, journals, newspapers and magazines, the library has also subscribed NLIST and NDLI. The library uses barcode technology and OPAC facilities. The college has 75 computers which cater to the need of students. The institution regularly updates its IT facilities by procuring digital tools, website updating and updation of software. Besides these, the institution has well-equipped IQAC office, Canteen, Hostel, girls and boys common room, Student Union office, NSS office, to mention a few. The college campus is WIFI enabled. Attendance of teaching and non-teaching is recorded in Biometric.

Student Support and Progression

The students of Kamargaon college have availed both government and non-government scholarship. The government scholarship in the institution includes Post Matric ST/SC/OBC scholarship, Ishan Uday and free ship of the govt. of Assam. The institution also provides assistance to meritorious but economically backward students from Students Aid fund for pursuing their studies without any hiccup. The institution conducts capacity building and counselling sessions for the optimum benefits of students. The institution has an active grievance redressal mechanism through which any grievances connected to ragging and sexual harassment are addressed with immediate priority. Students of the institution have progressed to higher education and the number of students progressing to higher education has increased substantially. The students of the institution have got placement in both government and non-government sectors and served the nation at various levels. Students have been continuously imparted training for competitive examinations. For outstanding performances, the students of the institution have won numerous rewards at various competitions. Also, students of the college participate in various sports and cultural activities, and in college week and other competitions, 1st 2nd, and 3rd prizes are given for encouragement of students. The institution has an alumni association which offers hands of support in all programmes and activities. Alumni have also contributed substantially for the upliftment of the institution in all spheres.

Governance, Leadership and Management

Kamargaon College has a well-defined mission and vision and the governance of the institution reflects it lucidly. The institution adheres to participative and decentralized management practices in which all stakeholders are taken into confidence and consulted for decision making. The college maintains transparency in utilization of funds and resources. The college follows its perspective plan and makes efforts to implement it at the desired level. The college has initiated e-governance almost in all spheres including admission, DHE communication, Affiliating University communication, financial transactions and so on. The institution has also adopted welfare measures for teaching and non-teaching employees through various measures. Teaching and non-teaching staff have been continuously encouraged to participated in FDP//STP/OC/RC and other such professional development programmes. The institution has evaluated the performance of the teaching and non-teaching staff as per laid down guidelines of the DHE, Assam and Govt. of Assam. Various cells/committees/clubs have constituted to deal with different matters and ensure progress in all spheres. The IQAC has contributed substantially in academic and co-curricular areas by promoting numerous activities and adopting various measures. For ensuring quality, the IQAC has adopted feedback mechanism, and follow-up

actions have been taken for redressal for improvement of scenario. The IQAC also organises various extension activities for local people and nearby schools in association with various organisations/bodies.

Institutional Values and Best Practices

Kamargaon College has various cells like women cell and Anti Sexual Harassment cell which promote gender equity through awareness programmes inside and outside the campus. The college has a green and clean campus and emphasises on use of alternate energy sources. The college maintains its policies in managing and disposing degradable and non-degradable waste materials and have promoted e-rickshaw and cycles. Besides these, the institution through various cells/committees/clubs have undertaken plantation and cleanliness drives at nearby schools, adopted village and Kamargaon locality for a green and sustainable future. Efforts have been made to make the campus differently abled friendly. The institution fosters tolerance, regional, communal and linguistic harmony for a shared future and mutual understanding. The institution has outreached nearby villages and schools in an extensive manner and promoted environmental protection through plantation, street play, awareness programme and so on. The institution has promoted sports as a distinctive area and students are encouraged and sent to participate in various competitions.

2. PROFILE

2.1 BASIC INFORMATION

| Name and Address of the College | |
|---------------------------------|---|
| Name | KAMARGAON COLLEGE |
| Address | KAMARGAON COLLEGE P.O-KAMARGAON, P.S- KAMARGAON, SUB DIVISION- BOKAKHAT, DIST-GOLAGHAT, STATE- ASSAM, PIN-785619 |
| City | GOLAGHAT |
| State | Assam |
| Pin | 785619 |
| Website | www.kamargaoncollege.com |

| Contacts for Communication | | | | | |
|----------------------------|---------------------|-------------------------|------------|--------------|----------------------------------|
| Designation | Name | Telephone with STD Code | Mobile | Fax | Email |
| Principal | Gautom Kumar Saikia | 03776-267016 | 9101174235 | 03776-267016 | kamargaon785619college@gmail.com |
| IQAC / CIQA coordinator | ANJAN SAIKIA | 86380-8638029850 | 8638029850 | - | anjanpapu01@gmail.com |

| Status of the Institution | |
|---------------------------|------------|
| Institution Status | Government |

| Type of Institution | |
|---------------------|--------------|
| By Gender | Co-education |
| By Shift | Day |

| Recognized Minority institution | |
|--|----|
| If it is a recognized minority institution | No |

| Establishment Details |
|-----------------------|
|-----------------------|

| State | University name | Document |
|-------|----------------------|-------------------------------|
| Assam | Dibrugarh University | View Document |
| Assam | Dibrugarh University | No File Found |

| Details of UGC recognition | | |
|----------------------------|------------|-------------------------------|
| Under Section | Date | View Document |
| 2f of UGC | 31-03-1998 | View Document |
| 12B of UGC | 09-07-2003 | View Document |

| Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC) | | | | |
|---|---|--------------------------------|--------------------|---------|
| Statutory Regulatory Authority | Recognition/Approval details Institution/Department programme | Day,Month and year(dd-mm-yyyy) | Validity in months | Remarks |
| No contents | | | | |

| Recognitions | |
|---|----|
| Is the College recognized by UGC as a College with Potential for Excellence(CPE)? | No |
| Is the College recognized for its performance by any other governmental agency? | No |

| Location and Area of Campus | | | | |
|-----------------------------|---|-----------|----------------------|--------------------------|
| Campus Type | Address | Location* | Campus Area in Acres | Built up Area in sq.mts. |
| Main campus area | KAMARGAON COLLEGE P.O-KAMARGAON, P.S-KAMARGAON, SUB DIVISION- BOKAKHAT, DIST-GOLAGHAT, STATE-ASSAM, PIN-785619 | Rural | 7.17 | 16187.4 |

2.2 ACADEMIC INFORMATION

| Details of Programmes Offered by the College (Give Data for Current Academic year) | | | | | | |
|--|--------------------------|--------------------|---------------------|-----------------------|---------------------|-------------------------|
| Programme Level | Name of Programme/Course | Duration in Months | Entry Qualification | Medium of Instruction | Sanctioned Strength | No.of Students Admitted |
| UG | BA,Assamese, | 48 | Higher Secondary | Assamese | 120 | 49 |
| UG | BA,Education, | 48 | Higher Secondary | Assamese | 120 | 67 |
| UG | BA,English, | 48 | Higher Secondary | Assamese | 70 | 6 |
| UG | BA,Economics, | 48 | Higher Secondary | Assamese | 60 | 9 |
| UG | BA,History, | 48 | Higher Secondary | Assamese | 80 | 69 |
| UG | BA,Philosophy, | 48 | Higher Secondary | Assamese | 50 | 12 |
| UG | BA,Political Science, | 48 | Higher Secondary | Assamese | 120 | 67 |
| UG | BA,Sociology, | 48 | Higher Secondary | Assamese | 120 | 86 |

Position Details of Faculty & Staff in the College

| Teaching Faculty | | | | | | | | | | | | |
|---|-----------|--------|--------|-------|---------------------|--------|--------|-------|---------------------|--------|--------|-------|
| | Professor | | | | Associate Professor | | | | Assistant Professor | | | |
| | Male | Female | Others | Total | Male | Female | Others | Total | Male | Female | Others | Total |
| Sanctioned by the UGC /University State Government | 0 | | | | 3 | | | | 21 | | | |
| Recruited | 0 | 0 | 0 | 0 | 1 | 2 | 0 | 3 | 8 | 12 | 0 | 20 |
| Yet to Recruit | 0 | | | | 0 | | | | 1 | | | |
| Sanctioned by the Management/Society or Other Authorized Bodies | 0 | | | | 0 | | | | 2 | | | |
| Recruited | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 | 0 | 2 |
| Yet to Recruit | 0 | | | | 0 | | | | 0 | | | |

| Non-Teaching Staff | | | | |
|---|------|--------|--------|-------|
| | Male | Female | Others | Total |
| Sanctioned by the UGC /University State Government | | | | 7 |
| Recruited | 4 | 1 | 0 | 5 |
| Yet to Recruit | | | | 2 |
| Sanctioned by the Management/Society or Other Authorized Bodies | | | | 9 |
| Recruited | 7 | 2 | 0 | 9 |
| Yet to Recruit | | | | 0 |

| Technical Staff | | | | |
|---|------|--------|--------|-------|
| | Male | Female | Others | Total |
| Sanctioned by the UGC /University State Government | | | | 0 |
| Recruited | 0 | 0 | 0 | 0 |
| Yet to Recruit | | | | 0 |
| Sanctioned by the Management/Society or Other Authorized Bodies | | | | 0 |
| Recruited | 0 | 0 | 0 | 0 |
| Yet to Recruit | | | | 0 |

Qualification Details of the Teaching Staff

| Permanent Teachers | | | | | | | | | | |
|------------------------|-----------|--------|--------|---------------------|--------|--------|---------------------|--------|--------|-------|
| Highest Qualification | Professor | | | Associate Professor | | | Assistant Professor | | | |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | Total |
| D.sc/D.Litt/LLD/DM/MCH | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 0 | 0 | 0 | 1 | 2 | 0 | 2 | 2 | 0 | 7 |
| M.Phil. | 0 | 0 | 0 | 0 | 1 | 0 | 6 | 6 | 0 | 13 |
| PG | 0 | 0 | 0 | 1 | 0 | 0 | 1 | 5 | 0 | 7 |
| UG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Temporary Teachers | | | | | | | | | | |
|------------------------|-----------|--------|--------|---------------------|--------|--------|---------------------|--------|--------|-------|
| Highest Qualification | Professor | | | Associate Professor | | | Assistant Professor | | | |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | Total |
| D.sc/D.Litt/LLD/DM/MCH | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| M.Phil. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| PG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| UG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Part Time Teachers | | | | | | | | | | |
|------------------------|-----------|--------|--------|---------------------|--------|--------|---------------------|--------|--------|-------|
| Highest Qualification | Professor | | | Associate Professor | | | Assistant Professor | | | |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | Total |
| D.sc/D.Litt/LLD/DM/MCH | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| M.Phil. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| PG | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 2 | 0 | 3 |
| UG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Details of Visting/Guest Faculties | | | | |
|--|------|--------|--------|-------|
| Number of Visiting/Guest Faculty engaged with the college? | Male | Female | Others | Total |
| | 0 | 0 | 0 | 0 |

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

| Programme | | From the State Where College is Located | From Other States of India | NRI Students | Foreign Students | Total |
|----------------------------|--------|---|-------------------------------|--------------|---------------------|-------|
| UG | Male | 146 | 0 | 0 | 0 | 146 |
| | Female | 219 | 0 | 0 | 0 | 219 |
| | Others | 0 | 0 | 0 | 0 | 0 |
| Diploma | Male | 0 | 0 | 0 | 0 | 0 |
| | Female | 4 | 0 | 0 | 0 | 4 |
| | Others | 0 | 0 | 0 | 0 | 0 |
| Certificate / Awareness | Male | 146 | 0 | 0 | 0 | 146 |
| | Female | 219 | 0 | 0 | 0 | 219 |
| | Others | 0 | 0 | 0 | 0 | 0 |

| Provide the Following Details of Students admitted to the College During the last four Academic Years | | | | | |
|---|--------|--------|--------|--------|--------|
| Category | | Year 1 | Year 2 | Year 3 | Year 4 |
| SC | Male | 42 | 19 | 38 | 39 |
| | Female | 38 | 32 | 38 | 23 |
| | Others | 0 | 0 | 0 | 0 |
| ST | Male | 97 | 104 | 154 | 124 |
| | Female | 125 | 119 | 152 | 141 |
| | Others | 0 | 0 | 0 | 0 |
| OBC | Male | 65 | 69 | 83 | 90 |
| | Female | 126 | 135 | 149 | 178 |
| | Others | 0 | 0 | 0 | 0 |
| General | Male | 25 | 25 | 23 | 33 |
| | Female | 42 | 55 | 34 | 54 |
| | Others | 0 | 0 | 0 | 0 |
| Others | Male | 0 | 0 | 0 | 0 |
| | Female | 0 | 0 | 0 | 0 |
| | Others | 0 | 0 | 0 | 0 |
| Total | | 560 | 558 | 671 | 682 |

Institutional preparedness for NEP

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| 1. Multidisciplinary/interdisciplinary: | <p>Kamargaon College is affiliated to Dibrugarh University and the institution offers higher education in the ARTS stream. Since Dibrugarh University implemented the NEP 2020 for the affiliated colleges from the academic session 2023-24, therefore the institution is running the curriculum as per NEP mandated by the university. At present, the institution is running CBCS and NEP curricula. In the CBCS and NEP based curricula, particular thrusts have been put in place on interdisciplinary and multidisciplinary approaches and studies. Keeping in view this growing importance of interdisciplinary/multidisciplinary studies, several courses like Generic Elective (GE), Discipline</p> |
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Specific Elective (DSE), Minor Subject, Skill Enhancement courses (SEC), Ability Enhancement courses (AEC) and Value-Added Courses (VAC) have been introduced. These courses have covered multiple subjects including Travel and Tourism management, Environment, communicative English, Creative Writing, Health and Wellness, Yoga, Human Rights, Gender Studies, etc. The introduction and availability of these courses have given wide scopes to the student community to experience interdisciplinarity and multi-disciplinarity in their courses. Students can now choose different subjects in their courses and gain knowledge accordingly. In the co-curricular activities too undertaken by the IQAC, various cells, and committees, special emphasis is given on interdisciplinary activities to tap the creative, artistic, and observational skills of students. To orient students towards development of skill in different spheres, the institution has introduced and run affiliating university and other bodies recognised Add-on courses like Entrepreneurship Development, Mushroom Cultivation, Vermicompost, Spoken English, Performing Arts, Tourist Guidance, Bee Keeping, Weaving, to mention a few, have been imparted. The IQAC, the NSS unit, Women Cell, Electoral Literacy Club and other committees/cells are also constantly engaged in educating and enabling students to acquire knowledge on Environment, rights, personality development, competitiveness, resilience, and holistic development. Students are constantly encouraged to take part in those extension activities such as Swachhata Bharat Abhiyan, health camp, street play on various social issues including biodiversity conservation, tree plantation and elimination of superstition, gender equity including women rights, liberty and sexual harassment, relief to the flood affected people, blood donation, to mention a few. To equip students with social responsibility, students are mobilised to camp in nearby villages and interact with them through weeklong programmes. To foster interdisciplinary/multidisciplinary approach, better co-ordination among the departments as well as inter-institutional collaborations have been undertaken as a part of the greater objective of interdisciplinary education. Inter-departmental study tours and teacher exchange have been introduced as a part of interdisciplinary

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| | <p>approach. Inter-institutional exchange of faculty members, students, and e-resources through MoUs have also been done.</p> |
| 2. Academic bank of credits (ABC): | <p>Since the college is affiliated to Dibrugarh University, therefore the institution adheres to the rules and regulations laid down by the university. The college has started curriculum as per NEP 2020 from the year 2022 in line with the affiliating university and adopted the mechanism prescribed by the university. The affiliating university has its mechanism of Academic Bank of Credits (ABC) and it has been prescribed to the colleges. Till date, the university has centrally monitored the ABCs for the affiliating colleges, and therefore, the college has encouraged the enrolled students to register in the university provided portal and gain the benefits from the ABCs.</p> |
| 3. Skill development: | <p>Several programmes have been undertaken continuously for promotion and enhancement of skills among the students, teachers, and the local people as well. In this direction, the college especially through the IQAC and Career Counselling & Guidance Cell organized numerous activities ranging from soft skills to entrepreneurial development for equipping students with the emerging technologies and career avenues. The affiliating university provided curricula contain Skill Enhancement Courses (SEC). The college is also running 18 Certificate courses (8 of them approved by Dibrugarh University) viz. Spoken English, Entrepreneurship Development, Travel and Tourism, Performing Arts, Computer Application, Beautician Course, Yoga, etc. Various training programmes especially related to Agri sector have also been conducted both for the local people and students. These training programmes include Mushroom Cultivation, ICT training, etc. In addition, teachers have been given scopes on regular basis to attend courses conducted by HRDCs, universities and other institutions. Students have also proved exposure to local industries through visits and interaction with local industrialists and entrepreneurs. Moreover, the institution has constantly collaborated with Krishi Vigyan Keendra (KVK), Golaghat for promotion of skills including soft skills and organic farming as well. Thus, the college has made constant efforts to impart skills among the students, teachers and the</p> |

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| | stakeholders throughout the academic year by collaborating with various agencies and government departments. |
| 4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course): | <ul style="list-style-type: none"> The curriculum prescribed for the UG programme by the affiliating institution has incorporated and integrated traditional Indian knowledge at various levels and courses. Adhering to the vision of NEP 2020, the affiliating university emphasized on Indian knowledge system and included various papers in different programmes like Indian Classical literature (English Honours), Sociology of India, Indian Society: Images and Reality, Sociology of North-East India, Indian Sociological Tradition, and Kindship and Family in India (Sociology Honours), Indian Political Thought (Political Science Honours), Understanding India (all students) as an Value Added Course (VAC). The institution has introduced Add-on courses like Museology, Weaving, Performing Arts, Mising Language, Recitation in Assamese, etc. The central Library has also made provision of a Museum and has displayed traditional art and culture scripts, artefacts, and rare coins. Besides, the college has subscribed the e-resources like INFLIBNET, and other ICT based facilities apart from equipping laboratories with technological tools. |
| 5. Focus on Outcome based education (OBE): | <p>The college has constantly focused on outcome-based education keeping in mind the competitiveness in job market and income generation. Different Add-on courses like Entrepreneurship Development, Bee Keeping, Mushroom Cultivation, to name a few, have been introduced and run in each academic session for the profits of the students and their self-employment. To create the desired awareness and achieve the intended goals, various workshops, counselling sessions, daylong programmes, hands on training, seminar, webinar, field survey, etc. have been organized in collaboration with different agencies/organizations. It is worth mentioning here that the intended outcome and goals of the courses have been informed to the students through student induction programme at the very beginning of each academic session. Particular emphasis has also been laid on increasing students' progression to higher education by imparting quality education and guiding them constantly. Ethical and constitutional values and social responsibly have been imparted among the stakeholders through various practices, extension</p> |

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| | activities and other such methods. In short, emphasis has been accorded continuously to equip students with practical knowledge and experiential learning. |
| 6. Distance education/online education: | The college runs distance education centres under KKHSOU and Dibrugarh University which offer UG & PG courses in different subjects. Students of adjacent areas and various backgrounds have been substantially benefitted from the distance learning centres. In addition, the college has put special emphasis on hybrid mode of education. It is worth mentioning here that during the COVID 19 pandemic, the college imparted education fully on online mode and also conducted examinations online. In the post pandemic period, the college has continued this practice of online education whenever and wherever necessary and profitable for the students. In the near future, students will be increasingly connected to online learning platforms like MOOCS, SWAYAM, etc. for their optimum development. |

Institutional Initiatives for Electoral Literacy

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| 1. Whether Electoral Literacy Club (ELC) has been set up in the College? | Yes. An Electoral Literacy Club has been set up in the college for educating students in respect of democratic rights, importance of election process, voting rights and other such issues. The Electoral Literacy club has also inscribed slogan at different sites in the campus besides organizing awareness programmes on Voter's Day every year. |
| 2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character? | The college appoints Student Co-ordinator and Co-ordinating faculty members for disseminating information about electoral process and voting rights. The club sits at regular intervals and initiates measures for enhancement of knowledge about democratic process. ELC is function and constantly endeavours in this direction. |
| 3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of | The ELC has created awareness among students about electoral process and franchise practices in the institution. Voting and election related awareness slogans have been written at various places. Awareness and sensitizing programmes on voting rights, voting eligibility, free and fair election process, importance of voting, voter registration, |

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|---|---|
| <p>ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p> | <p>voting secrecy, voting documents, transgender participation, and other such issues are dealt with on occasions like Voters Day. However, the club has not done any awareness campaign outside the campus till date.</p> |
| <p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p> | <p>The college has initiated several measures to advance democratic values and electoral process. Awareness programmes have been conducted among students. Student Union election has been conducted following the democratic values, process and ethics. Following election, elected representatives are administered oath.</p> |
| <p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p> | <p>The ELCs in particular and the institution in general have continuously thriven to instil democratic ethics and emphasize on registration of eligible students in the Voter registration List. In the awareness programmes on voting rights, eligibility, and behaviour, the ELC encourages everyone to register for vote. Students above 18 years who are yet to enrol as voters are counselled and advised for registration.</p> |

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

| 2023-24 | 2022-23 | 2021-22 | 2020-21 | 2019-20 |
|---|---------|-------------------------------|---------|---------|
| 560 | 558 | 671 | 682 | 599 |
| File Description | | Document | | |
| Upload Supporting Document | | View Document | | |
| Institutional data in prescribed format | | View Document | | |

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 30

| File Description | Document |
|---|-------------------------------|
| Upload Supporting Document | View Document |
| Institutional data in prescribed format | View Document |

2.2

Number of teaching staff / full time teachers year wise during the last five years

| 2023-24 | 2022-23 | 2021-22 | 2020-21 | 2019-20 |
|---------|---------|---------|---------|---------|
| 24 | 24 | 21 | 24 | 21 |

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

| 2023-24 | 2022-23 | 2021-22 | 2020-21 | 2019-20 |
|---------|---------|---------|---------|---------|
| 34.77 | 37.94 | 30.96 | 38.25 | 80.33 |

| File Description | Document |
|----------------------------|-------------------------------|
| Upload Supporting Document | View Document |

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Kamargaon College follows the prescribed UG curricula of the affiliating Dibrugarh University. However, the institution has introduced numbers of Add-on courses approved by the affiliating university. Here is given a glimpse of various aspects of curriculum planning and delivery:

1. The institution prepares and publishes its Prospectus in the college website annually incorporating all information about courses offered, admission procedure, rules and regulations, fee structure, faculty details, code of conduct, Add-on courses, and all other vital aspects related to curriculum delivery.
2. The institution prepares and publishes its **Academic Calendar** annually in the college website in compliance with the Annual academic calendar issued by the affiliating University which incorporate various informations ranging from working days, sessional and end semester examination tentative timeframe, the celebration of days of national/international importance, holidays etc.
3. **Student Induction Programme** is organised to appraise students about various courses, course outcomes, programme outcomes, internal/external examinations, institutional rules and regulations, and other aspects.
4. **A Central Class Routine** is followed for allotting classes for every semester. The Principal, academic observer, IQAC and HoDs sit regularly to monitor the progression and completion of syllabus at the stipulated timeframe in every semester. Departmental meetings are held to discuss about curriculum, syllabus distribution and completion.
5. **Teaching plans and schedules** are prepared individually for effective curriculum delivery.
6. **Attendance of students** is taken in every class and the overall attendance of students is displayed by the departments in their respective departmental notice boards.
7. As a part of internal assessment, students are evaluated through sessional examinations, group discussions, class tests, seminar paper presentations, book review, article review, movie review, project work, and home assignments.
8. College library has a good collection of text and reference books, e-books, journals and question bank of previous years for curriculum enhancement and effective teaching learning process.
9. **ICT-enabled classes** are done through Power Point presentations. Prescribed texts related movies are screened for better understanding of the course content. Different online platforms/tools are used in teaching learning process and Promote **blended mode of teaching-learning**.
10. Students are given opportunities to use the Language laboratory, computer laboratory, digital classroom, computer laboratory, and e-learning resources from NLIST.
11. **Faculty and student exchange programmes** are undertaken in each academic session with other educational institutions under **MoU** assigned.

12. To enhance domain knowledge, faculties regularly take part in OC, RC, FDP, STP, seminars, and conferences, and Teachers use their knowledge in curriculum delivery. Faculties also publish research articles, books, and book chapters for continuous development and expertise in their respective subject.
13. **Feedback** is taken from students, teachers, alumni and necessary actions are taken subsequently based on their suggestions and recommendations.
14. **Tutorial, remedial and doubt-clearing sessions, Peer teaching, and Mentor-mentee interactions** are done continuously for effective curriculum delivery and implementation.
15. **Special talks, workshops, seminars, Field trips and educational tours** are organized regularly keeping in compliance with programme outcome. Students are also actively involved in extension programmes carried out by various units/cells/committees.
16. **Parent-teacher Meet** is convened regularly to discuss students' progress and performance.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 48

| File Description | Document |
|---|-------------------------------|
| List of students and the attendance sheet for the above mentioned programs | View Document |
| Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes | View Document |
| Institutional data in the prescribed format | View Document |
| Evidence of course completion, like course completion certificate etc. Apart from the above: | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

Other Upload Files

1

[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 63.78

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

| 2023-24 | 2022-23 | 2021-22 | 2020-21 | 2019-20 |
|---------|---------|---------|---------|---------|
| 1371 | 184 | 309 | 19 | 75 |

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Professional ethics:

1. Professional ethics have transacted through classroom content delivery and prescribed courses like **Applied Ethics** (GE-4, Philosophy)
2. **Equal opportunity and behaviour** to all inside/outside classroom.
3. Creation of a **healthy working environment**.
4. Maintenance of **Impartiality and transparency** in internal/external evaluation.
5. Maintenance of **tolerance and harmony** in culture, religion, socio-economic background, language, etc.
6. Encouraging and maintaining **Discipline and Punctuality** inside/outside classroom.
7. Promotion of national integration, constitutional values, value-based education, moral principles, indigenous knowledge, etc.

8. Continuously encouraging students to **involve with local community** through extension programmes.
9. Promoted appropriate behaviour and positive education along with sound mind and body among students.
10. Ensuring a **safe campus** in terms of ragging, sexual harassment, workplace discrimination, etc.
11. Inculcation of social responsibility and democratic rights/mindset/duties through classroom transaction and extension programmes.

Gender Issues

1. Classroom transaction of courses under CBCS (2019) and NEP 2020 like **Women's Writing** (C-11, English Honours), **Sociology of Gender** (C-7, Sociology Honours), **Gender and Violence** (GE 04, Sociology), **Social Stratification** (C-10, Sociology Honours), **Family and Intimacy** (GE 02, Sociology), **Feminism: Theory and Practice** (GE2A, Political Science), **Literary Theory** (DSE 5, English Honours), **Gender and Education** (DSE-3, Education Honours).
2. Maintenance of gender equity through representation in different bodies/cells. Committees.
3. Promoted gender parity in sports by providing **equal opportunities to female students**.
4. Organising awareness programmes on different occasion by Women Cell/IQAC etc. Women Cell published a research-based book titled **Women and the Environment in North-East India** in 2023.
5. Constituted an **Anti-Sexual Harassment Committee** and awareness/counselling programmes are conducted in campus/adjacent schools.
6. Add-on courses like Beautician, Performing Arts, Yoga, Weaving, etc. have designed to promote gender equity.

Human Values

1. Promoted human values through different courses like **Human Rights in a Comparative Perspective** (DSE-2A, Political Science Honours), **Human Rights Education** (DSE-01 & Generic Elective, Education), **NSS for Youth** (Skill Enhancement Course for students of 3rd Semester, FYUGP), **Human Rights** (FYUGP MDGEC 1), **Emerging Trends in Indian Education** (EDNH 601, Education Honours), **Value Education** (C-4, Education Honours), etc.
2. Regularly transacted Values like loyalty, morality, honesty, truthfulness, courage, non-violence, harmony, tolerance, mutual respect, peacefulness, cooperation and mutual understanding in classroom lectures, co-curricular activities, oath-taking ceremony of Student Union, Student induction programme, and departmental activities.
3. Imparted traditional Indian values like fraternity, liberty, religious unity, diversity and justice to students through Value Added Courses (VAC) like **Understanding India** (VAC 1), **Yoga Education** (VAC 4) and **Indian Classical Literature** (English Honours).

Environment and Sustainability

1. Imparted knowledge of Environmental Sustainability through courses like **Environmental Sociology** (DSE-3, Sociology honours), **Environmental Science** (VAC-3 for students of 2nd semester, FYUGP), and **Environmental Economics** (DSE-2, Economics Honours) and **Emerging Trends in Indian Education** (EDNH 601, Education Honours) and student participation.

2. Imparted Environment and sustainability issues through **maintenance of a green campus, solar installation**, and promotion of electronic vehicles like e-rickshaws.
3. Organized an **ICSSR** sponsored National Seminar on **Climate Change and its Impact in North-East India** on November 9 & 10, 2023.
4. Enrolled students in Add-on courses like **Vermicompost and Mushroom Development**.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 29.46

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 165

| File Description | Document |
|---|-------------------------------|
| Upload supporting document | View Document |
| Institutional data in the prescribed format | View Document |

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

| File Description | Document |
|---|-------------------------------|
| Feedback analysis report submitted to appropriate bodies | View Document |
| At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc. | View Document |
| Action taken report on the feedback analysis | View Document |
| Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 54.47

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

| 2023-24 | 2022-23 | 2021-22 | 2020-21 | 2019-20 |
|---------|---------|---------|---------|---------|
| 308 | 229 | 331 | 245 | 265 |

2.1.1.2 Number of sanctioned seats year wise during last five years

| 2023-24 | 2022-23 | 2021-22 | 2020-21 | 2019-20 |
|---------|---------|---------|---------|---------|
| 565 | 565 | 500 | 450 | 450 |

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 99.44

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

| | | | | |
|---------|---------|---------|---------|---------|
| 2023-24 | 2022-23 | 2021-22 | 2020-21 | 2019-20 |
| 272 | 209 | 313 | 221 | 232 |

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

| | | | | |
|---------|---------|---------|---------|---------|
| 2023-24 | 2022-23 | 2021-22 | 2020-21 | 2019-20 |
| 280 | 280 | 248 | 223 | 223 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in the prescribed format | View Document |
| Final admission list indicating the category as published by the HEI and endorsed by the competent authority. | View Document |
| Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable) | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 23.33

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:**Experiential and participative learning:**

- Organize student seminars and group discussion.
- Students participate in every department-organized activity.
- Projects are assigned to students.
- Assigning Book review, reflective journal, and movie review
- Accorded responsibility to organize and anchor departmental programmes.
- Conducting inter-departmental Wall Magazine, debating, extempore speech, quiz Competition, drawing competition, poster writing, etc.
- Interdepartmental teaching and Peer teaching
- Field visits to educational, entrepreneurial, and industrial sites.
- Provided facilities like computer, Psychological and language laboratories.
- Conduct workshops/awareness programmes and ensuring student/faculty participation.
- Skill based Add-on Certificate Courses like Entrepreneurship Development, Mushroom Development, Vermicompost, Bee Keeping, and Tourism and Tourist Guidance.
- Offering opportunities to edit, write and design college magazine, wall magazine and departmental magazine.
- Extension activities with local community
- Interaction with eminent persons having expertise in different fields.
- Student and faculty exchange programme under MoU with different institutions.
- Engagement of students in surveys.
- Practice teaching by students in nearby schools
- Coaching to students for Kho-Kho, Football, and other sports.
- Offering Gymnasium facility for physical fitness.
- Engaged in street play for awareness on various socio-economic and environmental issues.
- Conducting Psychological experiments.

- organizing co-curricular events in annual Sports week.
- Participation in career counselling sessions.

Problem Solving Methodologies:

- Through home assignment, innovative practices like movie review, laboratory experiment, field study and survey on socio-economic issues.
- Life skill practices/programmes like Yoga, awareness programme like AIDS, Drug, Disaster Management, mental health, girl child education, rights, sexual harassment etc. are organised.
- Conducting Workshops on soft skill and personality development.
- Participation in extension works to promote social and behavioural skills of students.
- Personal counselling is also done.
- Remedial classes and doubt clearing sessions are conducted.
- Post-sessional examinations, departments analyse their performance and solve their problems personally.
- Organizing Parents meet
- Feedback is taken and analysed.

Use of ICT enabled tools

- Broadband facilities and modems with high internet speed.
- Use ICT tools like Desktop, Laptop, Projector, and pen drive for power point presentation in Classroom content delivery.
- Adoption of blended mode of learning and using digital platforms like YouTube, WhatsApp, etc.
- Availability of digital Classrooms and teachers' use of these facilities for efficacious learning delivery.
- Usage of Computer Laboratory and language Laboratory.
- Use E-mail, WhatsApp groups, SMS service, Google Classroom, etc. to connect with the students and send Study materials whenever necessary and asked for.
- Use important Library facilities like NLIST (Inflibnet) n NDLI, Shodhganga, and E-Books to enhance quality in the teaching learning process.
- Use E-Book sites as Project Gutenberg, PDF Drive etc.

- Teachers use NLIST provided E-resources and distribute among students.
- Teachers attend training programmes, workshops, seminars, and conferences connected to ICT use and application.
- Used google meet, Webex for online class, online workshop, webinar, conference, seminar, and other activities.
- Screening of film under Cine Club.
- Use of Google form for feedback taking.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 95

2.4.1.1 Number of sanctioned posts year wise during the last five years

| 2023-24 | 2022-23 | 2021-22 | 2020-21 | 2019-20 |
|---------|---------|---------|---------|---------|
| 24 | 24 | 24 | 24 | 24 |

| File Description | Document |
|---|-------------------------------|
| Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts) | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 69.3**2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

| 2023-24 | 2022-23 | 2021-22 | 2020-21 | 2019-20 |
|---------|---------|---------|---------|---------|
| 18 | 18 | 14 | 15 | 14 |

| File Description | Document |
|---|-------------------------------|
| List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year. | View Document |
| Institution data in the prescribed format | View Document |
| Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

2.5 Evaluation Process and Reforms**2.5.1**

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The institution maintains a transparent and robust mechanism of internal assessment for the benefits of the students.

- Students are informed about internal/external assessment processes and mechanism through induction programme, notice board, class counselling and college website.
- As per affiliating university guideline, 20% to 40% marks are allotted for internal assessment comprising group discussion, seminar, and internal examination and the remaining is allotted for end-semester examination.
- Schedule of sessional examination, group discussion and seminar presentation is given in academic calendar.
- Informed students in advance about the nature of internal assessment. Departments arrange special internal semester examination for those students who cannot appear the sessional examination (in special case). Also, departments conduct Special Examination for students who engage in NSS, Sports, and cultural activities. As a part of transparency in internal assessment,

seminar presentation and group discussion marks are communicated to students for further progress.

- Internal examination is conducted under CCTV surveillance.
- Evaluation of answer scripts are done in a time bound and swift manner. Evaluated answer scripts of sessional examination are showed to students and apprised about their performance. If students raise any grievance regarding marks awarding and other aspects, re-evaluation and necessary correction are done accordingly.
- Attendance record of students is maintained department wise and displayed on departmental notice boards.
- Home assignments are assigned to students.
- Sessional examination marks are displayed on departmental notice board semester wise.
- As follow up measures, counselling, remedial class, and mentoring are done after evaluation of students' performance in internal assessment examination.

Time bound and Efficient grievance redressal system:

- Kamargaon College has a Grievance Redressal Cell comprising the Principal, the IQAC office bearers, and faculty members. Students can approach the Chairman viz. the principal and any other members for filing any grievance.
- For any complaint and grievance, a Complaint Box has set up near the administrative building.
- Once any grievance related application is received, the committee sits immediately and addresses grievance. In case of any grievance arises, the matter is also brought to the notice of teachers and department concerned. Most of the grievances are redressed at the departmental level. Also, while addressing grievances, sometimes parents are called to the institution for amicable solution. If need, assistance of the local police station is also taken.
- Students are also advised to file grievances, if any, to the President/ Secretary of the Student Union. Students Union immediately contact the committee in such cases and assist in addressing.
- In each semester, the committee sits at least once irrespective of any grievance or not to assess the college ambience. The committee emphasizes that the college remains ragging and grievance free.
- Besides these, if students raise any grievance in connection with end semester examination, students are advised and assisted for re-evaluation, RTI application filing, and in any other error in respect of marksheet, registration and result.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Teachers and students of the institution are fully aware of the stated programme and course outcome. At present, the institution offers 8 UG Honours programmes. Here is given a brief overview:

- Produce Prospectus in every academic year and all the details regarding programmes and courses are outlined in prospectus.
- Before commencement of classes, students are imparted through induction and counselling regarding their chosen programme, selection of subject, semester system, Choice Based Credit System, etc.
- Students are imparted course outcomes regularly in classrooms and through other practices like counselling after sessional examination.
- As a part of Programme and Course Outcome, continuous efforts are made to inculcate such skills, awareness and sensitives among students as leadership qualities, personality development, critical thinking, digital literacy, multiculturalism, teamwork, community involvement, behavioural re-modelling, national duty and so on.
- Students are informed about career opportunities in their selected programme and courses. Special thrust is given to develop employability skills among the students by continuously creating awareness through departmental counselling, Career Counselling and Guidance Cell conducted programmes, IQAC initiatives and providing exposure to students of other colleges in the form of Student-Faculty exchange under MoU.
- Students are advised continuously by each department to improve their knowledge, communication skill and results.
- Students are constantly supervised and counselled by the teachers to befit themselves for pursuing higher education through continuous enhancement of knowledge and communication skills.
- Various programmes under the Career Counselling and Guidance Cell and the IQAC are organized emphasising course and programme outcomes.
- Students are encouraged and prepared to appear in various competitive examinations like APSC, TET, PET, SSC, UPSC, etc.
- Students are continuously given counselling for Higher Studies, entrepreneurial activity, and knowledge enhancement in compliance with Programme and Course outcome.
- Students are regularly imparted counselling for understanding the significance of traditional Indian knowledge, soft skill, environmental challenges, biodiversity conservation, sustainable growth, gender equality, human rights, research on indigenous issues and value-based education as envisaged in the affiliating university provided syllabi and NEP 2020.

- Students are continuously encouraged to inculcate ethics and impart holistic development through constant practices of prayer, yoga, etc.
- Engaged students in extension activities through NSS, IQAC and cells/committees.
- Add-on Courses have been introduced for imparting skill. Benefits of the courses are explained to students.
- For the outgoing students, the outcome of the offered programmes, their future employment possibilities and higher studies benefits are explained again and stressed upon in farewell meeting.
- In the institutional website, all these expected outcomes of offered programmes and Courses are displayed for easy access and availability.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Kamargaon College has adopted numerous methods to evaluate the attainment of programme outcome and course outcome. In the methods of evaluation that the institution has adopted, emphasis has been laid on continuity and comprehensiveness of the methods for better outcome and performance. These measures of evaluation are respectively:

- In every academic year, review on the result of end semester examination conducted by the affiliating university is done thoroughly. Discussion and follow-up actions are taken to further improve performance of students.
- Departments specially evaluate the employability of the passed-out students and keep records of the students employed in various professional areas and jobs.
- Evaluate the holistic development of students through such practices as yoga, prayer, etc. and puts stress on their continuation for all round development of the students and teachers.
- Constant interactions inside and outside classrooms are encouraged to gauge the learning level of students.
- Performance of students in internal assessment is reviewed department wise. Flexible tools like seminar paper presentation and group discussion are applied to examine communication, presentation, reading and writing skill of concerned students. Follow up measures department wise are taken especially through counselling and mentoring.

- The number of students who progress to higher education and other courses equivalent to HE are kept and evaluated to get knowledge of attainment of programme and course outcome.
- The Career Counselling and Guidance Cell in association with the IQAC keep vigil of the profits that students accrue from the various career related programme held for students to attain better course and programme outcome.
- Project work and movie review are assigned to students to get knowledge of students' ability of critical thinking, analysing prowess, and interpretative skills. Students are also given opportunity to partake in govt. survey whenever any such opportunity arises. In a survey initiated by the Govt. of Assam on Arunudoi scheme household verification in the locality, a total number of 23 students initiated the survey on September 24, 2024 and completed the same.
- Feedback is taken from students and alumni regarding curriculum, classroom content delivery and all-round development of students. Questionnaire is served to students and alumni in this regard and their suggestions are sought to make the course and programme more effective and student oriented.
- The number of students who engage in public and private sectors after the completion of their programme is also kept. This helps to evaluate the attainment of programme and initiate more timely measure for year wise enhancement of such numbers.
- Besides these, the IQAC monitors the efficacy of teaching-learning and skills imparted through Add-on courses by regularly sitting and collaborating with HoDs and other concerned.
- After all, the institution evaluates the attainment of programme outcomes and course outcomes in every academic session.
- The college also lays thrust on participation and achievements of students in extension and co-curricular activities to get knowledge of programme outcome beyond the scope of curriculum.
- Laboratories are used to assess students' practical knowledge, rationality, and problem solving and communication skills.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 76.54

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

| | | | | |
|---------|---------|---------|---------|---------|
| 2023-24 | 2022-23 | 2021-22 | 2020-21 | 2019-20 |
| 93 | 123 | 87 | 137 | 170 |

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

| | | | | |
|---------|---------|---------|---------|---------|
| 2023-24 | 2022-23 | 2021-22 | 2020-21 | 2019-20 |
| 128 | 193 | 144 | 138 | 194 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in the prescribed format | View Document |
| Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise. | View Document |
| Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response:

| File Description | Document |
|--|-------------------------------|
| Upload database of all students on roll as per data template | View Document |

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

| 2023-24 | 2022-23 | 2021-22 | 2020-21 | 2019-20 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

| File Description | Document |
|---|-------------------------------|
| Upload supporting document | View Document |
| Institutional data in the prescribed format | View Document |

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The institution has continuously worked towards creation of an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre besides making other initiatives for the creation and transfer of knowledge/technology.

- The institution is offering affiliated university recognised and institution regulated Add-on Courses like *Entrepreneurship Development*, *Tourism and Tourist Guidance*, and *Bee Keeping*, *Mushroom Cultivation* and *Vermicompost* to orient students towards tapping the potential of these areas and promote entrepreneurial agility. Also, collaborated with an award-winning local entrepreneur Mr. Taj Hazarika for dragon fruit cultivation.
- Continuously thrived to connect and visit local industries like Ruchi and nearby tea gardens with students for encouraging them to initiate entrepreneurial activities, innovation, and start-up.
- Closely associated with the Krishi Vigyan Kendra (KVK) in various activities/training like

weeklong workshop on *Soft Skill Development*. Also associated with the Assam Agriculture University (AAU), Jorhat for transfer of knowledge especially in areas like Mushroom, Vermicompost and allied organic production. Further, to acquaint, preserve and explore market potential of ethnic food, a *Food Mela Cum Entrepreneurship Development Programme* among students of Different Departments was organised on October 16, 2023.

- Faculties have continuously encouraged to participate in innovative research, teaching-learning tools/process and foster new ideas through participation in different professional development programmes and publishing in reputed journals/books.
- MoUs with various institutions for collaboration and knowledge/resource sharing have signed. In addition, extension and awareness programmes like health and eye checking camp, girl child education, sexual harassment, menstrual hygiene, etc. are conducted in nearby schools besides visiting, guiding, and imparting training on career avenues to school students.
- An IPR cell has been constituted to disseminate information about the significance of intellectual property. The institution conducted a session in an NEP related programme held on October 10, 2022. Dr. Birender Pal, Associate librarian, Kaliabor College, Nagaon acted as the Resource Person. In another session in a weeklong FDP organised by the institution, Dr. Utpal Das, University Librarian, Dibrugarh University, Assam deliberated on plagiarism and intellectual property.
- Adhering to the vision of NEP 2020, the affiliating university emphasized on Indian knowledge system and included various papers in different programmes like *Indian Classical literature* (English Honours), *Sociology of India*, *Indian Society: Images and Reality*, *Sociology of North-East India*, *Indian Sociological Tradition*, and *Kindship and Family in India* (Sociology Honours), *Indian Political Thought* (Political Science Honours), *Understanding India* (all students) as an Ability Enhancement Course (AEC). The institution has introduced an Add-on courses like *Museology*, *Weaving*, *Performing Arts*, *Missing Language*, etc. The central Library has also made provision of a Museum and displayed traditional art and culture scripts, artefacts, and rare coins.
- Promoted traditional sports like *Kho-Kho* and the college team has won on many occasions in different competitions organised by the affiliating university. Some of the Kho-Kho players have represented Assam state team besides representing Meghalaya.
- Harnessing rainwater to watering flower garden besides using it to clean pavement, classrooms, and the canteen.
- collaborated with a local incubator to create an incubation centre and organised training on it.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 67

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

| | | | | |
|---------|---------|---------|---------|---------|
| 2023-24 | 2022-23 | 2021-22 | 2020-21 | 2019-20 |
| 25 | 16 | 8 | 10 | 8 |

| File Description | Document |
|---|-------------------------------|
| Upload supporting document | View Document |
| Institutional data in the prescribed format | View Document |

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 1.27

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

| | | | | |
|---------|---------|---------|---------|---------|
| 2023-24 | 2022-23 | 2021-22 | 2020-21 | 2019-20 |
| 12 | 7 | 10 | 3 | 6 |

| File Description | Document |
|---|-------------------------------|
| Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website | View Document |
| Link to re-directing to journal source-cite website in case of digital journals | View Document |
| Links to the papers published in journals listed in UGC CARE list or | View Document |
| Institutional data in the prescribed format | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 3.87

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

| 2023-24 | 2022-23 | 2021-22 | 2020-21 | 2019-20 |
|---------|---------|---------|---------|---------|
| 30 | 53 | 19 | 6 | 8 |

| File Description | Document |
|--|-------------------------------|
| List of chapter/book along with the links redirecting to the source website | View Document |
| Institutional data in the prescribed format | View Document |
| Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

3.4 Extension Activities**3.4.1**

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Kamargaon College has continuously carried out extension activities in the neighbourhood community and here is given an account:

1. Organised a programme on *Rural Livelihood and Organic farming* on December 23, 2020 at the adopted village *TARUN NAGAR*. 84 villagers attended. Mr. Khagen Borah developed a nursery and Mr. Taj Hazarika started dragon fruit cultivation.
2. Distributed soaps and hand wash in every household at Tarun Nagar and residents learnt better about corona preventive measure during lockdown.
3. Organised an awareness programme on *Gender Equality Today for a Sustainable Tomorrow* in

2022 at Taru Nagar to empower women of the village in all spheres of life.

4. Carried out Plantation especially fruit and commercially profitable in the neighbourhood and adjacent schools. Saplings have grown up increasing green cover at the planted sites.
5. Conducted a Daylong workshop on *Mushroom cultivation* on March 1, 2022 for popularisation of mushroom as a nutrition rich edible food and employment generation avenue. An Add-on course has introduced and set up a Mushroom growing unit.
6. Organized a General Health Checking camp in association with VKNRL Hospital, NRL on March 29, 2022. 68 people attended and got free medicine. Conducted Health camp at Goroimari High School on June 6, 2024. 160 people got the benefit of undergoing basic tests like blood pressure, sugar, haemoglobin, etc., consultation, and received medicines.
7. Organized an Eye Checking Camp on November 26, 2023 in association with Lions Hospital, Jorhat and NRL. 195 persons availed eye checking and received specs. 18 patients were brought to Lions Hospital, Jorhat and underwent cataract surgery.
8. NSS unit conducted a 7-day workshop at *Tarun Nagar* from October 26 to October 31, 2021, and 602 students and villagers participated. Cleanliness drive and sapling plantation were undertaken. NSS unit also conducted another special 7-day workshop from April 4 to 10, 2022 at Tarun Nagar and did numerous for environmental protection.
9. Two street plays namely *Rhino conservation and Bonani* September 22, 2022 and November 4, 2022 were performed for mass awareness on rhino conservation and biodiversity conservation. 717 persons took part altogether and understood their role in safeguarding rhino conservation and environmental wellbeing.
10. Conducted drawing competition among inmates of Childcare home, Bokakhat on Children's Day in 2022 and distributed various items including story book, drawing items and grocery.
11. Organized a Food Mela cum Entrepreneurship Development programme on October 16, 2023. Local SHGs and Students of all departments participated and learnt about the significance of ethnic food, medicinal benefits, income generation, etc.
12. An awareness programme on *Girl Child, Sexual Harassment, Legal provisions and Physical Changes during Adolescence* was organised at Kamargaon Girls' High School on June 11, 2024 and participants gained knowledge of these areas.
13. Conducted an awareness programme on *Menstrual Hygiene* at Mouramukh Higher Secondary School on June 15, 2024. 435 participants gained knowledge about menstruation cycle and necessary care.

In addition, Kamargaon College carried out various extension programmes on issues like drug addiction, mental health, Yoga, nutrition, cleanliness drive, AIDS, road safety, to mention a few besides observing various days of national/international importance.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

3.4.2

Awards and recognitions received for extension activities from government / government

recognised bodies**Response:**

Kamargaon College has carried out extension activities in the neighbourhood and nearby schools in association with various organizations for the welfare of neighbourhood communities and uplift in every sphere of life.

Internal Quality Assurance Cell (IQAC): The IQAC carried out various extension activities in the neighbourhood and nearby schools covering a wide range of issues. In fact, in the last five years, the IQAC has constantly associated with the VKNRL Hospital, Lions Club, Jorhat, SKK Civil hospital, Golaghat, Krishi Vigyan Kendra (KVK), Golaghat and MPHC, Kamargaon for the greater benefits of the local community. The IQAC also observed different days of national and international importance and collaborated with local people, NGO, organizations, etc. The IQAC received voluntary appreciation form the VKNRL for popularizing Yoga among students and people, conducting a Menstrual Hygiene programme at Mohuramukh Higher Secondary School, organizing general camps at the College Campus in 2022 and at Goroimari High School in 2024, and AIDS and Menmtal Health awareness Programme. The IQAC also received letter of commendation and accolade from KVK, Golaghat for conducting a Food mela cum entrepreneurship development Programme, programme on Nutrition Rich India, Soft Skill Development, and Vermicompost and Mushroom Development. Besides, the IQAC received appreciation letters for organizing awareness programmes like Menstrual Hygiene, Girl Child Empowerment, career guidance to students, etc. as well as for organizing a free Eye Checking camp for the profits of masses.

National Service Scheme Unit: The NSS unit the college has constantly associated with local community and instilled social responsibility among students through various activities. In 2022, NSS unit carried out several extension activities in the last five years (2019-20 to 2023-24) in the neighbourhood ranging from plantation, remedial teaching, construction of boundary wall, 7-day clean India campaign, highway near areas cleanliness drive at the Kaziranga National Park, waste material collection to 7-day special camp at the adopted village Tarun Nagar. NSS unit enlisted volunteers and offered immense scopes to understand local communities and socio-economic conditions through interactions, camps and awareness programmes. For the substantial contribution in the neighbourhood, the NSS unit got appreciation of the neighbourhood community and received voluntary Appreciation Certificate from the village headman (Gaobnburha). The NSS unit also received letter of Appreciation from the VKNRL, Golaghat for close association with them and creating awareness and donating blood. The NSS unit received a token of recognition from the Bokakhat Municipal Board in 2021 for collecting 380 kg of waste material and disposing waste material.

Women Cell: The women Cell of the college has closely associated with the local community and carried out numerous activities for women empowerment, gender justice, income generation, and increase in workforce. The Women Cell voluntary received letter of Appreciation from Kamargaon Girls High School for spreading awareness and disseminating information among girl students on sexual harassment, legal provisions and adolescent changes.

In brief, the college has received recognition from various bodies in the form of voluntary appreciation/commendation letters for close association and constant working towards the welfare of local community.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 51

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

| | | | | |
|---------|---------|---------|---------|---------|
| 2023-24 | 2022-23 | 2021-22 | 2020-21 | 2019-20 |
| 18 | 13 | 11 | 6 | 3 |

| File Description | Document |
|--|-------------------------------|
| Photographs and any other supporting document of relevance should have proper captions and dates. | View Document |
| Institutional data in the prescribed format | View Document |
| Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

3.5 Collaboration**3.5.1**

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 11

| File Description | Document |
|--|-------------------------------|
| Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc. | View Document |
| List of year wise activities and exchange should be provided | View Document |
| List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise | View Document |
| Institutional data in the prescribed format | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

- The institution has 26 classrooms, 3 laboratories and 3 conference halls which are spacious, divyangjan friendly and well-equipped with projector, screens, white board, and Wi-Fi facilities.
- Conference rooms are adequately furnished and equipped with sound system, podium, projector, screen, white board etc.
- Has a digitalised library full of books, journals, e-resources under NLIST and NDLI, separate spacious reading rooms, newspaper stand, museum, reference sections, journal, and magazine back volumes, xerox and printing facility, drinking water, etc.
- Departments have their computers and library for various works of departments and profits of students.
- Has a Psychological Experiment laboratory and a Language Laboratory for training and practices.
- Separate rooms for various cells and committees including IQAC, NSS, Scout & guide, Women Cell etc.
- Has a practice room for yoga practices and Add-on classes.
- The institution has 75 numbers of computers.
- Common Rooms for Boys and Girls with Indoor games facilities.
- Has a Women's Hostel having spacious rooms, furniture, dining hall, electrical items including ceiling fan, drinking water facilities, etc.
- Installation of a sanitary napkin incinerator machine in the Women's hostel.
- Availability of adequate toilet facilities for students and staff.
- Installation of CCTV cameras for monitoring students' activities, and overall safety and security.
- Availability of Parking facilities for bicycle, bike, e-rickshaw, and cars.
- Availability of a well-furnished Canteen where hygienic food at affordable price is provided.

Facilities for Cultural activities:

- Availability of 2 spacious Auditoriums one of which can accommodate approximately 800 spectators.
- Maintenance of a stockroom of modern/traditional cultural instruments such as Harmonium, Tabla, Dhol, guitar, cymbal, etc.
- Availability of a modern sound system used in different purposes.
- Has a permanent Yoga centre for Add-on course classes and yoga practices.

Facilities for Sports, games (indoor and outdoor), gymnasium, etc:

- Has a playground for practising various sports. Students are imparted here training of Kho-Kho, Volleyball, Football etc. by the appointed instructors.
- Has a Volleyball Court, a Basketball ball court and a badminton court which caters to the needs of interested students.
- Students are provided sports equipment for football, cricket, Chess, basketball, badminton, Carom board, Table Tennis, Volleyball, shot put, Javelin, Discus Throw, etc.
- Has a gymnasium facility with modern gym equipment and attached dressing room for boys and girls.
- First-Aid boxes have been installed at various places in the college premises.
- The College has different other physical facilities and here is given a glimpse:
- 2 (Two) UG & PG distance education learning centres namely Dibrugarh University Distance and Open Learning (DODL) and KKHSOU.
- Well-furnished IQAC office and availability of laptops, desktops, printers, and other necessary items.
- Availability of two (2) generators to supply uninterrupted power services during classrooms, offices, and library.
- Allocation of Separate offices for NSS, Women Cell, Career Counselling & Guidance Cell, Scout & Guide, Alumni Association, Students Union, NCC (under process in Girls section), and so on.
- Solar lights have installed as an alternative and renewable/green energy source.
- Has Pure Drinking Water Units/facilities at different places.
- Biometric Attendance system for all employees.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 57.27

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

| 2023-24 | 2022-23 | 2021-22 | 2020-21 | 2019-20 |
|---------|---------|---------|---------|---------|
| 20.27 | 21.80 | 21.28 | 23.27 | 40.67 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in the prescribed format | View Document |
| Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted) | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Kamargaon College has a central library known as the Aideu Handique Library and Information Centre. Spanning over 2 floors, the library is administered by the librarian, the library committee, a library bearer, and two (2) assistants.

- The library has 22860 nos. of printed text and Reference books of various subjects and domains. Texts are available on the ground floor while Reference/magazine/newspaper section is at the 1st floor.
- The central library has subscribed.....of printed journals, magazines, and national/regional newspapers like Economic and Political weekly (EPW), Competition Success Review/Refresher, India Today, Pratiyogita Darpan, Employment News, South Asian Journal of Socio-Political Studies, Frontline, Prantik, University News, Times of India, The Assam Tribune, The Dainik Janambhumi, Niyamiya Barta, etc.
- Automated with the Integrated Library management system (ILMS) with SOUL 2.0 under INFLIBNET. Users of SOUL 2.0 can access over 1.5 lakh e-books and 5000 e-journals using their membership id from the database.
- Library uses the barcoding technology for return/issue of books in automation mode, membership registration, etc. Xerox and printing facilities at an affordable price are also available in the library.
- Availability of hygienic Toilet, basins, and drinking water for visitors.
- Library is connected to BSNL Optical Fibre facility, and students and teaching/non-teaching can easily avail free Wi-Fi.
- In the Back Volume section, year wise binding volumes of old journals, national and regional newspapers, and other such items are preserved neatly. Book bank is also available.
- Has separate spacious reading rooms for students and faculties. Question bank compiling question papers of previous years examinations is available for the profits of students.

- Library is fully covered under CCTV surveillance.
- library is maintaining a museum comprising artefacts of local, regional, and national culture. A handful of rare books are also kept.
- Library awards the best reader in each academic session besides organizing competitions among students viz. essay competition, creative writing, literary competition, etc.
- Attendance and study hours of students and faculties are recorded on daily basis for ensuring footfall and maximum use of library resources.
- Library has OPAC facility for easy tracking of available books/resources.
- Students of distance learning centres of KKHSOU and DODL have given access to the library resources for their academic progression. Library resources can also be accessed by scholars, nearby educational institutions, and MoU signed institutions.
- Library has facilitated open access system which allows library goers to find their required books/journal/magazines/newspapers from the bookshelves/stands.
- Library maintains a research section where research publications/ dissertations/ thesis/project report/study tour of the faculties and students are kept.
- The library has a separate webpage (<https://kamargaoncollege.com/about-library/>) that provides all vital information, available resources, and facilities.
- Fire safety units have installed to avert any unseen and untoward fire incident.
- To augment and maintain these facilities, the institution has spent a substantial amount during the last five years.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

Kamargaon College has prioritized updation of IT facilities for the profits of students, faculties, and non-teaching staff.

- The college has 75 computers (laptop/desktop) and 15 nos. of Xerox/printers. As a part of upgradation of IT facilities, the number of computers has increased from 60 in 2019 to 75 in 2024. The operating systems of the computers have updated from Windows 7 to windows 10/11. The computers are protected by Quick Heal Anti-virus softwares and updated regularly.

- BSNL optical Fibre at a mass level installed on April 29, 2024 costing Rs. 69000/-. Notably, the internet availability speed in the institutional premises has been updated from 50 mbps in 2019 to above 100 mbps in 2024. In addition, 1 postpaid 4G Airtel modem procured on July 22, 2021 while another Airtel modem was procured in 2022. Optical fibre facility has extended to the Computer Lab and the Language Lab. Notably, the software of the Language laboratory has also been updated recently.
- Classrooms have equipped with multifunctional projectors, sound system, white boards, and podium. In the last five years, these teaching learning tools like projectors, white boards etc. have been changed, upgraded, and purchased newly. In 2023, a complete sound system comprising two big sound boxes, portable audio devices, microphone stand, and wireless speaker purchased for smoothly conducting various programmes, necessary announcements, and movie screening.
- A Nikon DSLR D3500 camera with lenses procured in 2019 capturing photos.
- CCTV cameras have installed in the campus for safety, security, and surveillance. During the last five years, several CCTVs have been installed anew while another 3-4 CCTVs have been replaced with high resolution. For instance, 3 CCTVs were procured on April 27, 2024.
- The institutional website is updated regularly. Kareng, a technical firm based in Guwahati, re-designed the website in 2024. All the institutional information are available in the website.
- Biometric attendance of teaching and non-teaching staff is taken at the administrative building. The old biometric device was replaced with a new one with updated version and features.
- The institution subscribed Google Meet during the time of Coronavirus nationwide lockdown for online classes, video recording, organizing national/international webinars, and such programmes. The free versions of Google Meet and Zoom are used regularly for classes, paper presentation in seminar and conference, etc.
- Provided desktop and laptop to every department for departmental activities. The projector of Education department was replaced recently with a new one.
- Admission of UG students using the SAMARTH Portal has been introduced since 2023. Earlier admission was done using a Kareng provided software.
- Study materials are provided in WhatsApp groups.
- The college library is automated with ILMS. The library has the OPAC facility, NLIST subscription and Barcode technology.
- Using FINASSAM for Salary, Arrear, and government financial transactions.
- In each semester, WhatsApp groups are formed for sending study material, sharing information and other academic transaction.
- Examination form fill-up and Internal Evaluation Works are done using affiliating university provided software named *UNIVERSITY PORTAL*.
- Feedback receiving mechanism has shifted from hardcopy to technical tools like Google form.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 7.47**4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

Response: 75

| File Description | Document |
|---|-------------------------------|
| Purchased Bills/Copies highlighting the number of computers purchased | View Document |
| Extracts stock register/ highlighting the computers issued to respective departments for student's usage. | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

4.4 Maintenance of Campus Infrastructure**4.4.1**

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 31.54**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

| | | | | |
|---------|---------|---------|---------|---------|
| 2023-24 | 2022-23 | 2021-22 | 2020-21 | 2019-20 |
| 10.71 | 13.22 | 5.71 | 8.28 | 32.17 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in the prescribed format | View Document |
| Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted) | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 98.66

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

| 2023-24 | 2022-23 | 2021-22 | 2020-21 | 2019-20 |
|---------|---------|---------|---------|---------|
| 472 | 503 | 862 | 944 | 248 |

| File Description | Document |
|---|-------------------------------|
| Year-wise list of beneficiary students in each scheme duly signed by the competent authority. | View Document |
| Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language). | View Document |
| Upload policy document of the HEI for award of scholarship and freeships. | View Document |
| Institutional data in the prescribed format | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

| File Description | Document |
|---|-------------------------------|
| Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills) | View Document |
| Report with photographs on ICT/computing skills enhancement programs | View Document |
| Institutional data in the prescribed format | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 68.89

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

| | | | | |
|---------|---------|---------|---------|---------|
| 2023-24 | 2022-23 | 2021-22 | 2020-21 | 2019-20 |
| 1215 | 161 | 364 | 173 | 202 |

| File Description | Document |
|---|-------------------------------|
| Upload supporting document | View Document |
| Institutional data in the prescribed format | View Document |

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

| File Description | Document |
|--|-------------------------------|
| Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance | View Document |
| Proof related to Mechanisms for submission of online/offline students' grievances | View Document |
| Proof for Implementation of guidelines of statutory/regulatory bodies | View Document |
| Details of statutory/regulatory Committees (to be notified in institutional website also) | View Document |
| Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 40.98

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

| 2023-24 | 2022-23 | 2021-22 | 2020-21 | 2019-20 |
|---------|---------|---------|---------|---------|
| 87 | 59 | 30 | 49 | 25 |

5.2.1.2 Number of outgoing students year wise during the last five years

| 2023-24 | 2022-23 | 2021-22 | 2020-21 | 2019-20 |
|---------|---------|---------|---------|---------|
| 93 | 123 | 87 | 137 | 170 |

| File Description | Document |
|--|-------------------------------|
| Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website) | View Document |
| List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website) | View Document |
| Institutional data in the prescribed format | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 18.61

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

| | | | | |
|---------|---------|---------|---------|---------|
| 2023-24 | 2022-23 | 2021-22 | 2020-21 | 2019-20 |
| 8 | 23 | 12 | 19 | 5 |

| File Description | Document |
|--|-------------------------------|
| List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination | View Document |
| Institutional data in the prescribed format | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 30

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

| 2023-24 | 2022-23 | 2021-22 | 2020-21 | 2019-20 |
|---------|---------|---------|---------|---------|
| 10 | 12 | 2 | 2 | 4 |

| File Description | Document |
|---|-------------------------------|
| Upload supporting document | View Document |
| list and links to e-copies of award letters and certificates | View Document |
| Institutional data in the prescribed format | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 36.8

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

| 2023-24 | 2022-23 | 2021-22 | 2020-21 | 2019-20 |
|---------|---------|---------|---------|---------|
| 123 | 34 | 2 | 4 | 21 |

| File Description | Document |
|---|-------------------------------|
| Upload supporting document | View Document |
| Institutional data in the prescribed format | View Document |

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Kamargaon College Alumni Association has been constantly associated with the institution and contributed in cash, kind, service and Golden Jubilee insignia. There is an alumni office in the college premise where the alumni discuss their future course of action for events of the college. College alumni have been serving/engaging at present in deferent colleges, schools, military services, administrative services, various govt. and non-govt. sectors/departments, police services, businesses, agriculture, and other sectors. The registration of the Alumni Association is under process.

- The Association felicitates and awards annually the Best Graduate and the topper of the Higher Secondary (HS) section in the Freshers' Social of the institution and awards the best graduate and HS topper with cash rewards.
- Alumni Association constructed an insignia near the administrative block of the college.
- Alumni Association in collaboration with the college organise special talk and career counselling programmes for the profits of students of the college. For instance, the Association organized a Speech Competition on September 7, 2019 in the college campus for the benefits of the students of the institution. In the said programme, the Association invited Dr. Basanta Kr. Goswami, Former Secretary, Assam Sahitya Sabha to monitor and assess the skills of the students.
- Departments have their own alumni WhatsApp groups. Alumni of the concerned departments participate in meetings organized by departments and contribute by taking classes, offering training for competitive examination, and participating in extension and cultural activities.
- Alumni Association organize cultural events in the campus to nurture the talent of students. For example, in the Golden Jubilee Celebration of the institution in 2023, the Association organised various cultural events including Bihu and classical dance, folk song, *Borgeet*, etc on April 28, 2023. The association also felicitated the teachers and office staff of the institution in recognition of the untiring efforts of the teaching and the non-teaching to uplift the institution in all possible areas.

After all, Alumni Association actively collaborates with the institution in all programmes and significantly contributes to the development of the institution.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Kamargaon College has been continuously providing unique opportunities since 1972 to the rural populace of the area by imparting quality education and paving the much-needed platform to tap the potential of young minds. The institution has envisioned to excel in curricular and co-curricular areas and thrives to become a quality educational institution. The vision of the institution is to bring an overall development in curricular, co-curricular, Research and innovation, skill attainment, and local community in line with the NEP 2020 and through effective and transparent governance, teaching-learning process, and various institutional practices. The institutional vision and mission are visible in various practices of the institution:

1. A participatory and democratic mode of governance has been put in place. The Governing Body (GB) functions as the apex administrative body and ensures inclusive growth and institutional well-being through adherence to institutional vision, mission, objectives of the NEP 2020, and the ten-year institutional development plan. Besides eminent academicians and affiliating university nominee, the GB also comprises two representatives of teaching staff and guardians as well. Also, active engagement of the principal, the faculties, non-teaching staff, IQAC, various cells and committees, student union, alumni and guardians together play vital role in framing policies, decision making and execution.
 2. The institution has framed its plans for implementation of NEP 2020 in true spirit, and the curriculum under NEP 2020 as prescribed by the affiliating university has already been commenced from 2023-24. To ensure universal access and realise the set goals of NEP 2020, the institution has conducted awareness programmes and Student induction programme. Faculties have undergone numerous training and professional development programmes on NEP 2020. All other vital information regarding NEP 2020 and its implementation are uploaded in the institutional website.
- Adopted e-governance almost in areas including finance, admission (via SAMARTH portal) and library digitalization in a phased manner. Emphasis has laid on continuous augmentation and renovation of infrastructure, quality research, research publication, training and orientation of faculties, experiential learning, involvement with local community, entrepreneurs and NGOs, co-ordinating and guiding school students of adjacent areas, students' progression to higher education, placement, promotion of participatory management practices, integration of advanced technology in classroom content delivery mechanisms, holistic development through Yoga, morning assembly, and other such practices, clean and green campus, green practices, integration of multiculture and languages, Add-on courses, resource mobilization, commercially profitable sapling plantation, selling of products including mushroom, vermicompost, dragon fruit

cultivation, products of the incubation centre, and honey, etc.

1. Appointed a Vice-Principal and an Academic Observer to oversee academic and administrative functions. Various cells/committees/clubs including IQAC, Building and Purchasing Committee, Career Counselling and Guidance Cell, Women Cell, Student Union, Eco Club, Cine Club, Examination Committee, Admission Committee, Canteen Committee, Hostel Committee, Research committee, Grievance and Redressal Cell, Library Committee, Anti-Ragging Committee, to name a few, have been constituted.
2. Opportunities have provided to teaching and non-teaching staff, students, guardians, alumni, and local community for active participation in academic, infrastructural development, and administrative decision-making & execution process through their inclusion in Governing Body, different Cells/Committees/ Clubs, etc.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

Perspective plan is formulated at a periodic level in consultation with all stakeholders. In accordance with the institutional vision and mission, Kamargaon College in its Perspective Plan has given thrust in some key areas:

1. Facilitation of digital tools equipped classroom for enhancing efficacy of teaching-learning process.
2. Upgradation of library in all areas including infrastructure augmentation and enhancement of books/references/journals. Magazine/reading spaces and facilitation of more and more e-resources.
3. Further renovation and augmentation of Infrastructure in the campus including Women's Hostel, Canteen, seminar/conference halls, Admirative block, sports facilities, etc.
4. Ensuring continuous participation of faculties in training programmes and organizing conference/seminars/workshops.
5. Paving the way for quality research, research publication in SCOPUS, UGC CARE listed, Blind peer review, etc., books authoring and book chapter contribution.
6. Maximizing efforts to achieve programme outcome, employability of students, entrepreneurship development, experiential learning, skill enhancement through Add-on Courses, exposure to local

- industry through visit and association, and progression to higher education.
7. Deepening ties with local communities, schools and local entrepreneurs through curricular and co-curricular activities.
 8. Further encouraging participative and decentralized management practices, resource mobilization, attainment of institutional goals, implementation of welfare measures for teaching and non-teaching, etc.
 9. Spreading awareness on environmental degradation and biodiversity conservation through awareness programmes and various green practices.
 10. Association with colleges and universities for exchange of resources and curricular/co-curricular activities via signing MoUs and implementation at the desired level.
 11. Promotion of sports as a career avenue, organizing inter-college/university level sports events in the campus, and facilitating students to participate in various sports competitions especially in Football and Kho-Kho.

Policies and Procedures of Administrative Set Up

The institution follows well-defined policies and procedures of administrative set up. For academic programmes and other matters including administrative, it follows the guidelines of Dibrugarh university, DHE, Assam, UGC, RUSA, NAAC, AHSEC, etc. The GB functions as the apex decision-making body. The Principal is the prime administrator cum Drawing and Disbursing Authority (DDO) and supervises the overall functioning and management of the institution. The institution has also appointed a Vice-Principal and Academic Observers to monitor the teaching learning process and co-curricular activities. Several other cells and committees like IQAC, Women Cell, NSS, Admission committee, Purchasing Committee, Library Committee, Anti-Ragging Cell, Canteen Committee, Grievance redressal Cell, Anti-Sexual Harassment Cell, Hostel Committee, to name a few, work in tandem with each other. Other bodies like Students' Union, Alumni Association and Teachers' Unit also play vital roles in administrative and academic functioning.

Appointment, Service Rules and Procedures

The appointments of teaching and non-teaching staff are held in a transparent manner and in compliance with the guidelines issued by the Director of Higher Education (DHE), Assam. Services of employees come under Provincialization of College Employees Act 2005 and College Service Conduct Rules. For employee promotion, the institution follows the guidelines and rules of the government for Career Advancement Scheme (CAS) and UGC (wherever applicable). Teaching and non-teaching staff are entitled to the benefits of GPF/CPF, gratuity, earned/casual/maternity and other such leaves as permissible under service rules.

| File Description | Document |
|--|-------------------------------|
| Upload Additional information | View Document |
| Institutional perspective Plan and deployment documents on the website | View Document |
| Provide Link for Additional information | View Document |

6.2.2***Institution implements e-governance in its operations***

- 1.Administration**
- 2.Finance and Accounts**
- 3.Student Admission and Support**
- 4.Examination**

Response: A. All of the above

| File Description | Document |
|--|-------------------------------|
| Screen shots of user interfaces of each module reflecting the name of the HEI | View Document |
| Institutional expenditure statements for the budget heads of e-governance implementation ERP Document | View Document |
| Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

6.3 Faculty Empowerment Strategies**6.3.1**

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Performance Appraisal system

Kamargaon College keeps records and evaluates the performance of teaching and non-teaching staff through govt. prescribed and institutionally constituted measures.

Teaching:

1. The IQAC keeps records of the performance of teaching staff year wise as per the Academic Performance Indicator (API) proforma provided by the DHE, Assam. In evaluating performance as per PBAS, emphasis has been placed on Teaching, Learning, Evaluation related activities in CATEGORY I, Co-curricular, Extension and Professional Development activities in CATEGORY II, and Research Projects, Publications and participation in Professional Development Training Programmes in CATEGORY III.
2. Also, IQAC distributes its own Performance Appraisal Proforma among teachers to track classroom content delivery, mentor-mentee transactions, experiential learning and use of ICT tools, academic development, activities, and participation in professional courses.
3. Feedback is taken from teachers using Google form on various areas including classroom and co-curricular activities, inclusive environment, governance, leadership, innovative practices, infrastructure facilities, green practices, and grievances, if any, to know their satisfactory levels.
4. Regular sitting of the Principal, the academic observer, and the IQAC regularly sit with the HoDs.
5. Library keeps records of regular attendance of teachers to optimise usage of available resources.

Non-teaching:

1. The performance of non-teaching is done by the Principal as per prescribed proforma of the govt. of Assam.
2. The IQAC takes Feedback from non-teaching staff using Google Form to get knowledge about their working environment, proper maintenance of office records, participation in institutional activities and training programmes, office automation, welfare measures, and satisfactory levels.
3. Non-teaching staff are encouraged to enhance capacity building through training programmes.
4. The Principal, Academic observer and the IQAC sits with the non-teaching staff to review their activities and performance in aspects like students' admission, Examination form-fill up, proper and timely communication with the affiliating university, the DHE, and so on.

Employee Welfare Measures

1. The college has a Mutual Benefit Fund (MBF) which provides financial assistance to its members whenever required. Employees enrol them as members and contribute monthly. Interest accrued from deposits are distributed annually among the members of MBF.
2. Teachers Unit and employees contribute and extend their hands of support on occasions like ailment of any employee.
3. Lottery Games are conducted among teaching/non-teaching to boost the spirit of the KGC fraternity.
4. Incremental and other financial incentives are given to contractual employees.
5. Maternity leave, Casual Leave, Earn leave, Duty leave and other leaves as per provision of the DHE, Assam and the UGC are awarded to teaching/non-teaching for attending training programmes/seminar/conferences/FDP, etc.

- 6.The college has a well-furnished, hygienic and spacious canteen which provides food at a subsidized rate.
- 7.Installation of clean drinking water facilities at multiple places.
- 8.Spacious Car /bicycle parking stand for teaching/non-teaching and students.
- 9.Has a Day Care centre.
- 10.Initiated measures to felicitate members of teaching and non-teaching staff whenever there is any special achievement including PhD.
- 11.Conduct health camp to ensure their physical and mental wellbeing. Also, running a sophisticated gymnasium facility.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 52.63

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

| 2023-24 | 2022-23 | 2021-22 | 2020-21 | 2019-20 |
|---------|---------|---------|---------|---------|
| 38 | 9 | 7 | 1 | 5 |

| File Description | Document |
|---|-------------------------------|
| Policy document on providing financial support to teachers | View Document |
| Institutional data in the prescribed format | View Document |
| Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head. | View Document |
| Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 120.14

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

| 2023-24 | 2022-23 | 2021-22 | 2020-21 | 2019-20 |
|---------|---------|---------|---------|---------|
| 62 | 43 | 15 | 23 | 24 |

6.3.3.2 Number of non-teaching staff year wise during the last five years

| 2023-24 | 2022-23 | 2021-22 | 2020-21 | 2019-20 |
|---------|---------|---------|---------|---------|
| 5 | 5 | 5 | 5 | 5 |

| File Description | Document |
|--|-------------------------------|
| Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise. | View Document |
| Institutional data in the prescribed format | View Document |
| Copy of the certificates of the program attended by teachers. | View Document |
| Annual reports highlighting the programmes undertaken by the teachers | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Kamargaon College maintains comprehensive strategies for mobilization and utilization of resources and funds received from government and non-government organizations.

1. The institution is basically funded by the state government, RUSA, and UGC. The government and UGC provide funds for various purposes. Quotations and Tenders are raised for awarding works and proper bills are kept and documented. The Governing Body (GB) closely monitors the utilization of grants sanctioned for various purposes. Utilization certificates are submitted to the respective funding sources.
2. Also, the college fund is usually generated from students' admission fee, KKHSOU study Centre, affiliating university provided examination fee, conducting competitive government recruitment examinations, and other such sources.
3. While utilizing funds, the authority takes all the stakeholders into confidence and makes decisions through extensive deliberations and consultations.
4. The institution has a purchasing committee to discuss extensively and approve purchasing of any sort.
5. Has a library committee for better utilization and mobilization of library resources and funds.
6. Made provisions of Fixed Deposit. The yearly/periodically accrued interest from the fixed deposits are utilized for maintenance of infrastructure, academic and other facilities.
7. Received financial assistance from the industries like Numaligarh refinery Limited (NRL), Councils like Mising Autonomous Council (MAC), Punjab Engineering Limited, and philanthropists.
8. Receive contribution in cash and kind from its alumni and utilizes for academic, infrastructure

and library purposes.

9. Made provisions to generate money from its various micro-level initiatives. For instance, from its Mushroom Cultivation, Bee Keeping, and Vermicompost initiative, the institution has accrued money, however at a small scale, by selling the products. Besides this, the college has also mobilized resources from selling e-wastes, plastic wastes, and renovation waste apart from reprographic and printing facilities particularly in the library.
10. Running self-financing courses like Beautician, Computer Application Entrepreneurship Development, Yoga, Spoken English, DTP in Assamese, Computer Application, Recitation in Assamese, Performing Arts, Organic farming and Dragon Fruit Cultivation, and Weaving which contribute to the development of the IQAC fund. The IQAC utilizes such funds for the benefits of students by organizing curricular and co-curricular activities.
11. Also, received funds from ICSSR, New Delhi amounting Rs. 5 lakhs (3 lakhs for a national level seminar on the topic *Climate change and its Impact in North-East India* and 2 lacs for an International Conference on *Changing Dynamics of Higher Education in South Asia and the 21st Century Transformative Goals: Contexts, Concerns and Prospects*) for academic activities.

Financial Audits

The college maintains a transparent financial management system and carries out internal and external financial audit for all funds:

1. Generally, internal report is done annually on the directive of the Governing Body.
2. External audit is done only on the recommendation of the state government. For external audit, the government deposes an auditor.
3. In case of any objection in financial Audits, the government raises queries, and the college responds accordingly through proper explanation, modification, and written report.
4. In Internal and External audits, appointed auditors verify bank accounts, ledgers, purchase orders, bills and vouchers, financial transactions, status of cash position, and cash register.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The IQAC has continuously strived for enhancement of quality and contributed significantly. The strategies and functions being adopted by the IQAC for quality assurance and enhancement are:

- Play vital role in preparation of Prospectus and Academic Calendar. Student induction programmes are organized for creating awareness among students about programme and course outcome.
- Holds regular meetings with HoDs, Add-on Course Co-ordinators, and various Cells/Committees to deliberate, formulate strategies, execute, and review teaching-learning and institutional procedures.
- Laid emphasis on development of employability skills of students. Special drives, career counselling sessions, industry visit and workshops are conducted.
- Emphasis has placed on enhancement of resources in the central library including print, reference, journal, magazine, and newspapers. E-resources under NLIST and NDLI have provided through institutional subscription.
- Conduct training/workshop/orientation programme at regular intervals.
- Accorded impetus on Field survey, experiential learning and other such teaching-learning methods.
- Periodically reviews and encourages faculty participation in various professional development programmes. Also, conducts different programmes including 7-day workshop, seminar and conference.
- Introduced Add-on courses like Mushroom Development, Vermicompost, Weaving, and Entrepreneurship Development for imparting skill and employment generation. The number of Add-on courses has increased from 5 in 2019 to 18 in 2024.
- Laid immense emphasis on the transformation of traditional classrooms into ICT enabled classrooms. Projectors and other digital facilities have been installed in classrooms.
- Signed MoUs with colleges/universities/industry bodies for academic, research and co-curricular exchanges. Departments have undertaken faculty/students exchange programme, made filed visits and organized seminars/conferences.
- Feedback is taken from teaching, non-teaching, employer, parents and alumni.
- Constantly engaged with the local community. Several workshops/camps/awareness programmes/plantation drives have been undertaken in nearby villages. Three (3) health camps were organised for the local community and their services in association with the NSS, Lions Hospital, Jorhat, NRL and the VKNRL.
- Constantly associated with nearby schools for guiding students through organizing career counselling programmes and awareness cum sensitizing programmes.
- Conducted several extension activities and celebrated days of national/international. IQAC has also collaborated with the Krishi Vigyan Kendra (KVK) for promotion of local products.
- Constantly promoted green various practice in association with NSS and Women Cell for sustainable development, renewable energy, and UN SDGs.
- Conducted Green and Environmental Audit to enhance environmental consciousness, learn the status of biodiversity, and track green cover in the campus. Also, conducts Internal & External Academic Audits to get knowledge about academic and research activities of the departments.
- Encouraged faculties for book chapter contribution and quality publications in SCOPUS indexed, UGC CARE listed and blind Peer reviewed journals.
- Promoted sports as a potential career avenue by facilitating students' participation in state and inter-college/university level competitions and organizing events at the college campus.
- Mentor-mentee practices have implemented department wise.
- Constituted various committees and cells like Grievance redressal Cell, Hostel Committee,

Women Cell, Canteen Committee, Library Committee, Examination, Admission Committee, anti-Sexual Harassment Cell, Eco Club, Career Counselling & Guidance Cell, to name a few here, and monitor/record their activities regularly.

- Closely associated with the Alumni, NRL and by selling mushroom, vermicompost, bee keeping and other such products.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

| File Description | Document |
|---|-------------------------------|
| Quality audit reports/certificate as applicable and valid for the assessment period. | View Document |
| NIRF report, AAA report and details on follow up actions | View Document |
| List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date. | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |
| Link to Minute of IQAC meetings, hosted on HEI website | View Document |

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Kamargaon College has promoted gender equity through various curricular and co-curricular activities:

- Affiliating university provided curriculum incorporate gender sensitization courses. For instance, students of different study courses like *Gender and Violence* (Sociology), *Women's Writing, Literary Criticism* which comprising a unit on *Practicing Feminist Criticism: An Introduction* (English), *Women in Indian History* (History), *Gender and Education* (Education), *Feminism Theory and Practice* (Political-Science); *Philosophy of Feminism* (Philosophy), etc.
- Constituted Anti- Sexual Harassment Committee, Internal Complaints Committee and Women Cell. The committees receive complaints, if any, of sexual abuse directed towards girl students and women employee, investigate, and suggest time- bound measures.
- Each cell/ committee ensures inclusion of at least two female members.
- Currently the faculty members are comprised of 14 females against 9 male members.
- College administration takes into consideration prenatal and post-partum health issues of female staff. Maternity and Child-Care Leave are sanctioned as per government rules.
- One post for female student is reserved in Student Union's election.
- Has a Girls' Hostel with sufficient rooms, dining hall, adequate bathroom and washrooms, RO water, sanitary pad vending machines.
- Has a well-equipped girls' common room with adequate washroom and drinking water facilities.
- Add-on certificate course titled 'Yoga' is offered for the physical and mental well- being of the students.
- Add-on certificate titled 'Weaving' is offered for the Girls students for encouraging entrepreneurship skill and promoting livelihood generation.
- As a safety and monitoring measure, CCTV cameras have installed inside and outside classroom of the college premises. Day and Night Guards have been appointed.
- Besides these facilities, organized various awareness programmes in and around the campus:
 - 1.Organized an awareness programme on *Mental Health and Drug Addiction: Menace and Remedies* was in association with the Civil Hospital, Golaghat on 28th June 2019.
 - 2.Conducted an awareness programme on *Mental Health-Issues and Challenges* on 1st February 2021.
 - 3.Organized an awareness Programme titled *AIDS and Adolescent* in association with Golaghat Civil Hospital on 11th June 2022.
 - 4.Celebrated National Girls Day on January 24, 2022 and conducted a lecture programme on

Gender Issues.

5. Organized an awareness programme on *Sexual Harassment and Legal Provisions in India* on September 13, 2022.
6. Organized awareness programme on *AIDS and Its Possible ways of Prevention* in association with VK NRL Hospital, Numaligarh on March 4, 2023.
7. Organized an awareness cum sensitizing programme at Kamargaon Girls High School on *Girl Child and Physical changes during Adolescence and Sexual Harassment and Legal Provisions* on June 11, 2024 involving the girl students of the school.
8. Organized another sensitizing programme at Mohuramukh Higher Secondary School on *Menstrual Hygiene for Girl Students* on June 15, 2024.

Reflection of Gender equity in the institution

The year wise gender classification of male and female students:

1. In 2019-2020 there were 358 female students against 241 male.
2. In 2020-2021, there were 402 female students and 286 male.
3. In 2021-2022 there were 373 female students and 298 male.
4. In 2022-2023, there were 321 female students against 204 male.
5. In 2013-2024, there were 331 female students against 229 male.

| File Description | Document |
|---|-------------------------------|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

7.1.2

The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

| File Description | Document |
|---|-------------------------------|
| Policy document on the green campus/plastic free campus. | View Document |
| Geo-tagged photographs/videos of the facilities. | View Document |
| Circulars and report of activities for the implementation of the initiatives document | View Document |
| Bills for the purchase of equipment's for the facilities created under this metric | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

Response: A. All of the above

| File Description | Document |
|--|-------------------------------|
| Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date | View Document |
| Policy document on environment and energy usage Certificate from the auditing agency | View Document |
| Green audit/environmental audit report from recognized bodies | View Document |
| Certificates of the awards received from recognized agency (if any). | View Document |
| Provide Links for any other relevant document to support the claim (if any) | View Document |

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of

students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Cultural inclusivity:

- The institution is situated in a place where different communities like the Ahoms, the Mising, Sonowal Kachari, Chutia, Tea tribe, etc. reside. A good number of students of the institution belong to SC, ST and OBC communities. Keeping in view this diversity, the institution seeks to promote harmony amongst students of various communities.
- In annual college week, Freshers Social, different cultural events including folk (Bihu dance, *Jhumur* dance, *Mising Gumrak* dance) and classical dance (*Satriya* dance), cultural procession, and Traditional Dress and Fashion Competitions are organized. Students also participate in Unity Run.
- Add-on course like Weaving has introduced keeping in mind the significance of traditional weaving practices and cultural contexts.
- Organize Entrepreneurial activity like Food Mela for showcasing the importance of traditional food items.
- Organize cultural rally with participation of students and all communities.
- Especially organise various cultural events on days of national/regional importance like Silpi Divas, Rabha Divas, Bharatratna Dr. Bhupen Hazarika Death anniversary, Ali Ae Ligang, etc.

Regional inclusivity:

- Regional inclusivity through enrolment of students from various places, communities, religion, categories, flood affected areas, and districts.
- Recruitment of Teaching/non-teaching staff recruitment belonging to different districts, places, and communities.
- Continuously promoted and acknowledge regional festivals, attires, and occasions by organizing events and competitions.

Linguistic inclusivity:

- Promoted classroom transactions in regional languages and allowing students to communicate in the campus in their mother tongues/dialects besides Hindi and English.
- Introduction of an add -on course on Mising Language.
- Observation of days of national/importance like International Mother Tongue Day

Communal, Socio-Economic, and Other Diversities:

- Facilitation of participation for stakeholders in all programmes irrespective of caste, creed, religion, gender, socio-economic background, and community.
- Holidays for different religious and communal events/days/festival.
- Allocation of assistance to needy students of any community, caste and religion.
- Prescribed College Uniform for all students.
- Celebration of various communal festivals and participation of students and teaching/non-teaching staff in such celebrations.

Sensitization towards constitutional obligations, values, rights, Duties and responsibilities:

- Constitution of Student Union through a free and fair election process. Students are sensitised about their democratic rights and encourage to select leaders with conscience.
- Inclusion of student representatives in decision making committees/cells.
- Observation of days like Republic Day, Independence Day, Voter's Day, International Women's Day, Human Rights Day, Gandhi Jayanti. etc.
- Observation of Constitution Day, and apprising students about the constitution, constitutional values, constitutional duties, obligations, fundamental duties, fundamental rights of citizens, and duties towards the nation, society, and environment.
- Promotion of moral values, duties, responsibility, human rights, environmental consciousness, ethics, etc. through extra-curricular activities like street play,
- Sensitization towards constitutional obligations, values, rights, Duties and responsibilities through prescribed curriculum. For instance, prescribed curricula contain courses like Human Rights and Human Rights in a Comparative Perspective.
- Cells and units like NSS and IQAC play vital roles in sensitizing students towards constitutional rights, duties towards society, community and the nation.
- Conduct popular talks/awareness programmes besides installing posters and scripting awareness slogans.

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7.2 Best Practices**7.2.1**

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Title of the Practice: Community and nearby schools outreaching

Objectives of the practice:

- To render and inculcate social responsibility in various issues and create awareness on social issues like child marriage, superstitions, environmental, educational and gender related issues through continuous engagement with local community.
- To guide nearby schools students in curricular and co-curricular areas.

The Context:

The context behind implementing this best practice is that the surrounding areas and nearby villages of Kamargaon College seems to be socio-economically backward compared to urban areas and therefore, lacks knowledge and necessary awareness in different aspects of life. By implementing this practice, the institution tries to improve that scenario. Another context is to narrow down the existing gap between higher educational institutions and villagers by organizing different awareness programmes and extension activities

The Practices:

- Conducted awareness programme on *Drug Addiction* on June 28, 2019 and on June 9, 2023. Organised Awareness Programme on *Fire Safety* on January 25, 2020.
- Conducted awareness & sensitization programme on *Rural Livelihood* at the adopted village on December 23, 2020.
- Organized awareness programme on *Mental Health* and Socialization of Jail Inmates on January 4, 2021.
- Conducted awareness programme on *Mental Health* on February 1, 2021 and on September 22, 2023.
- Conducted awareness programme and distributed hand wash as a part of corona preventive measures at the adopted village on February 10, 2021.
- Organized training programme on *Mushroom Cultivation* on March 01, 2022.
- Organized a General Health Checking camp on March 29, 2022.
- Awareness Programme on *AIDS* on June 11, 2022, on March 4, 2023 and on August 29, 2023
- Conducted an awareness programme at the adopted village on the occasion of International Women's Day on *Gender issue*.
- Awareness Programme on *Sexual Harassment and Legal Provisions in India* on September 13, 2022
- Celebrated Children's Day at *Childcare Home*, Bokakhat and organised *Drawing* competition.
- Organized an awareness Programme in association with KVK Golaghat on *Nutrition India, Educated India and Empowered India* on September 19, 2023.
- among students on October 16, 2023 in collaboration with KVK, Golaghat.
- The IQAC Kamargaon College organised a Free Eye Checking Camp at Gyanudaya Adarsha Bidyayala on November 26, 2023.
- Road safety Awareness programme was organised on 17/02/2024.
- Training Programme on *Vermi Compost and Mushroom Development* was organised on 09/04/2024³².
- IQAC in Collaboration with VKNRL Hospital, NRL organised Free Health Camp at Goroimari High School on 06/06/2024.
- Organised awareness cum Sensitization Programme on the topic *Girl Child and Physical Changes during Adolescence & Sexual Harassment and Legal provisions* at Kamargaon Girl's High School on 11-6-2024.
- Organised awareness cum Sensitization Programme on the topics *Menstrual Hygiene for Girl Students* at Mohuramukh Higher Secondary School on 15-06-2024.
- Relief items were distributed among the inmates of a Flood Relief Camp on July 5, 2024.
- Faculties visit the nearby schools at regular intervals and conduct additional classes.

Evidence of Success:

- Participation of large number of people in extension and awareness programmes.

- Increased relationship with local community/schools and with VKNRL, KVK, Golaghat, Lions Hospital and other such organizations.
- Increasing awareness on health and hygiene and benefits accrued by free consultation, tests and medicines provided in the health camps.
- Due to close connection with nearby schools, enrolment has been increased.

Problems Encountered and Resources Required:

- Insufficiency of fund
- Poor economic and educational background of the targeted population
- Due to tight academic schedule and manpower shortage, sometime faculties and students do not get sufficient time to execute plans and activities at the desired level.

Title of the practice: Nature and biodiversity Conservation

Objectives of the Practice:

To sensitize students and masses about the growing environmental degradation, rich biodiversity, and climate change through awareness and extension programmes.

- To promote a clean, green, and eco-friendly environment.
- To manage degradable and non-degradable wastes properly.

The Context:

The institution is situated in a rich biodiversity region and the famous Kaziranga National Park is just about 20 Kilometres. Unprecedented climate change and global warming have great negative impact on Kaziranga National Park and the Glob as a hole. Keeping this context in mind institution has implemented this best practice to contribute something towards environment and biodiversity protection.

The Practices:

Following programmes and practices in the last five years have been conducted

- Planted trees inside and outside the campus on World environment Day and other occasions.
- Celebrated Earth Day with *Kaziranga National Park* on April 22, 2022.
- NSS unit organised a 7-day Swachh Bharat Campaign from October 26 to October 31, 2021 and day Special Camp from April 4 to April 10, 2022 at Tarun Nagar.
- World Rhino Day was celebrated by performing street play on rhino conservation.
- Street Play named *BONANI* on forest and biodiversity Conservation was performed on November 4, 2022.
- The NSS unit undertook tree plantation on August 12, 2023 on the occasion of Meri Mitti Mera Desh programme and on September 19, 2023 under the govt. of Assam initiative of Amrit Brikhya Aandolon.

- Organised a ICSSR Sponsored National Seminar on environment related topic on November 9 to 11, 2023.
- Keeping in view vital role of bee in nature, Kamargaon College installed beehives in the college campus and organised training on it.
- Installed a rainwater harvesting unit in the college campus.
- Installed a bottle bank in the campus to collect single use plastics.
- Maintained a proper drainage system for a clean and green campus.
- Installed a vending machine at the Women's hostel.
- Installed number of solar and LED lights in the college.

Evidence of Success:

- Increasing awareness among students and masses on environmental issues.
- Clean and Green campus of the college
- Regular use of rainwater by students and staff.
- Reduction of electricity consumption.
- Construction of the college insignia using single use plastic bottles as the method of plastic waste management.
- Use of the Vending Machine by the boarders.

Problems Encountered and Resources Required:

- Insufficiency of fund for installation of renewable energy sources and procuring cattle protected case for saplings.
- Tight academic schedule of both teachers and students.
- Excessive use of single use plastic

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| Best practices as hosted on the Institutional website | View Document |
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7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Kamargaon College, one of the leading institutions under prestigious Dibrugarh University, believes that Sports is an integral part of holistic education. Sports education develops the overall personality of the students. Kamargaon College is known for its excellence and dedicated efforts in making sports popular among students. The College offers a supportive sports environment that helps both boys and girls to participate in a variety of sports and games by offering various forms of financial and physical support. The college's primary goal is to help students realize their hidden athletic potentials in sports. The objectives of this practice are:

- To develop sports as a career
- To cultivate internal, cognitive and extraordinary skill
- To strengthen student leadership
- To improve the self-confidence, mental and physical health of the students.
- To create a supportive and well-nourished environment around the college.

The context:

The world of sports is becoming increasingly professional in the modern era, with opportunities for employment, benefits, salary packages, and other things. Recognizing these opportunities in sports development, the college has implemented systematic measures to promote sports activities without hampering the teaching learning process

Practice:

Kamargaon College has always had a solid track record in games and sports since its inception. With the growing popularity of sports and their multifaceted activities the Kamargaon College has created a separate committee named Sports Promotion Committee which oversees the developments in sports and its efficient management of different sports activities

For promoting and offering various facilities in sports Kamargaon College has undertaken the following practices.

1. Formed a sports committee to promote and look after different activities related to sports
 2. Created an inspiring and supportive sport environment so that large number of student participate in sports activities.
 3. Provided required sports infrastructure like play ground, court, with adequate sport equipments.
 4. Encouraged the students to participate in various sport events within and outside the campus
-
1. To impart training to the students, appointed coach in sports like Football, Kho-Kho, and Badminton etc.
 2. Encouraged and provide financial and economic support to the players of the college to participate in various sports event conducted by the affiliating University and other sport organizations and the State.
 3. Organized Inter College Kho-Kho Competition in the College under Dibrugarh University in 2023.

Evidence of success:

Kamargaon College has a good track record of achievement in Sports specially in Football and Kho-Kho. Here is given some evidence of success:

- Dimpi bora selected as Best Player in Inter College Kho-Kho Competition organized by Dibrugarh University in 2023-24
- Runali Mazhi was selected as Best Player in Inter College football Competition organized by Dibrugarh University in 2023-2024.
- Kanak Brahma, Sanjay Kumar, Papu Deori, Bisal Robidas, Akash Sawra were Selected in Dibrugarh University Football Team for North East Zone Tournament in December, 2023
- Kamargaon College Kho-Kho team(men) won the Inter College Kho-Kho Tournament organized by Dibrugarh University in December 2023
- Winner in Inter College Kho-Kho Tournament organized by Dibrugarh University (women) in December 2023
- Runner up in Inter College football Tournament (Women) organized by Dibrugarh University in October, 2023
- 3rd place in Inter College Football Tournament (Women) organized by Dibrugarh University in 2022-2023
- Winner in Inter College Kho-Kho Tournament (Men) organized by Dibrugarh University in 2022-2023
- Runner-up in Inter College Kho-Kho Tournament (Women) in 2022-2023
- Bitrashri Hazarika selected for Meghalaya State representation in Kho-Kho in 2023.
- Nome Bora Gold medal winner Khelo India (Boxing) in 2023.
- Nome Bora Gold Medal in Inter District Youth & Elite (Men & Women) Boxing Championship 2022
- Nome Bora Gold Medal winner in Assam Youth Olympics 2022 Boxing.
- Parash Saikia, Sanjay Kumar, Akash Chawra and Jitumoni Das were selected for playing in Dibrugarh University team at East Zone Inter-university football Tournament in 2022.
- 3rd position in Inter college football tournament(women)organized by Dibrugarh University in 2022
- Runner UP in Inter College Kho-Kho Tournament (Men) in 2021-2022.
- Winner of Captain Jintu Gogoi Bir Chakra Memorial Football Tournament in 2020-2021.
- Runners-up at Dibrugarh University Inter College Women Kho-Kho Competition in 2020.
- Monalisa Boro won Silver Medal in Inter College Women Boxing Competition organized by Dibrugarh University in 2019-2020.
- Pallabi Bora Bronze Medal in Dibrugarh University Inter College Women's Boxing Competition 2019-2020.
- Abhishek Saikia Selected to Play Inter University Competition for Dibrugarh University Competition for Dibrugarh University In Odisha (Football) in 2019-2020.
- Priyanku Das achieved 3rd position in All Assam inter District Athletics Championships, 2019
- Many students of the college selected for job in Police Service and Defence on the basis of achievement in Sports

Problems Encountered:

- Shortage of sufficient funds for providing more sophisticated sports facilities, advanced training to the students and to send them to participate in various sports events in and outside State.

- Due to the busy academic schedule students hardly get enough time for practice and participate in sports events

Future Ahead:

Kamargaon College's students have great potentiality in Sports and Games and can show Excellence in this field if proper training and facilities are provided. The college authority has been taking necessary measures to bring out the hidden potentiality of the students in sports and will increase added importance in Games and Sports in future.

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5. CONCLUSION

Additional Information :

Kamargaon College was accredited By NAAC in 2019 and awarded B+ with 2.53 CGPA in the 3rd cycle of assessment. Since the last accreditation, the institution made significant strides in curricular and co-curricular activities including celebration of Golden Jubilee, hosting Inter-College Kho Kho Competition, and securing awards in sports particularly in football and Kho-Kho for outstanding performance. The college has closely associated with local people, organization and schools in the last five years and signed MoUs with reputed institutions for academic and co-curricular exchanges. The institution has been appreciated by local communities, schools and NGOs for the commendable services to the nation and society as well through extension and awareness programmes. The college has also followed its green policies and conducted energy and Environmental audit. The Women Cell has regularly organized awareness programme inside and outside the campus and published a book titled *Women and Environment*. The faculties have published in SCOPUS indexed, UGC CARE listed and referred journals besides authoring books and contributing in edited volumes. The college has also conducted various programmes in collaboration with MoU signed institutes and industries. The faculties have regularly participated in professional development programmes such as OC/RC/FDP/STP etc. The institution has adopted blended mode of learning in the last five years and extensively used such digital platforms as YouTube, WhatsApp, Google Classroom, etc. ICSSR, New Delhi Sponsored International and national seminars/conference were organized in the college campus in 2023 on Climate Change and Changing Dynamics of Higher Education in South Asia. 7-day FDP on Quality research paper Publication and Soft Skill Development were also conducted besides conducting career counselling sessions, and workshops. The NSS unit has been constantly engaged in creating awareness on social issues. Also, the students of the college have excelled and won several awards in sports competitions. The Alumni of the college have constantly offered their hands of support in organizing different programmes. After all, the institution has made significant strides in the last five years despite the pandemic induced crisis particularly in 2020 and 2021.

Concluding Remarks :

Kamargaon College is presently running CBCS and NEP 2020 curricula and has promoted skill enhancement and multidisciplinary curriculum. The college has stressed upon experiential learning for firsthand knowledge, and as a part of that, the institute has made provision to visit reputed educational institutions and industries. The college has followed google form driven feedback mechanism and analysed the responses of stakeholders for further development in all spheres. Constant efforts have been made to ensure a good, safe, barrier free, and congenial learning atmosphere for students for their development in all spheres and acquiring skills. The faculties and non-teaching staff are actively engaged in professional development programmes and upgradation of skills. The IQAC has contributed towards overall development of the institution and sits regularly with the authority, HoDs and faculties for discussion, framing policies and implementation. The institution maintains a healthy working environment and promotes employee welfare for work-life balance. Also, the institution closely associated with local communities, adjacent schools and organizations for all-round development in curricular and co-curricular spheres.