


**Academic Audit Report  
of  
Kamargaon College, Kamargaon  
(For the Session 2023-2024)**

The report prepared is the result of the inspection / examination of the facts and documents as regards the academics and academic governance of the college. The committee examines and cross-verifies the records and facts that are prepared by the college in strict adherence to the terms of reference (ToR) given by the academic audit committee keeping in. Upon thoroughgoing checks and verification, the committee records /endorses few observations, and recommendations, which are given in tabular form as follows.

It is to be noted that records presented by the college authorities bear testimony of the facts. The Committee testifies what are presented in the college.

  
(Dr. Biplob Gogoi)  
Member

  
(Dr. Palash Handique)  
Member

## Terms of References: Quality Parameters recommended by NAAC

Section I: GENERAL	Information
1.1 Name & Address of the Institution:	Kamargaon College, Kamargaon , Golaghat, Assam PIN-785619
1.2 Year of Establishment:	1972
1.3 Current Academic Activities at the Institution (Numbers):	UG Course
• Faculties/ Schools:	1 (Arts)
• Departments/ Centres:	07
• Programmes/ Courses offered:	BA: 08 , Certificate Course: 04
• Total Faculty Members:	Male: 09; Female: 14; Total =23(till date)
• Total Library Staff	Male: 3 Female: 01 ;Total ; 04
• Total Support Staff:	Male: 06; Female: 01; Total=07
• Students:	SC- 80; (Male- 42 Female -38 )- ST -222 (Male- 97 Female -125); OBC- 191 (Male- 65, Female- 126); Gen-67 ( Male-25, Female-42) Total: 560 (Male – 229, Female -331)(Session- 2023-24)
1.4 Three major features in the institutional Context (As perceived by the Peer Team):	<ul style="list-style-type: none"> <li>• Provincialised college affiliated to Dibrugarh University, Assam</li> <li>• Recognition under Sec. 2 (f) and 12 (B) from UGC</li> <li>• Good Infrastructure facilities striving for excellence</li> </ul>
1.5 Dates of visit of the Team (A detailed visit schedule may be included as Annexure):	June, 28, 2024
1.6 Composition of the Peer Team which undertook the on- site visit:	
Member	Dr. Biplob Gogoi
Member	Dr. Palash Handique

Section II: OVERALL ANALYSIS	OBSERVATIONS
3.1 Institutional Strengths:	<ul style="list-style-type: none"> <li>• Situated in an ideal location, excellent building and campus infrastructure</li> <li>• The College has a vibrant and academic oriented faculty and quality students</li> <li>• Exhibition of good-team work at various levels including participatory and cooperative management</li> <li>• Continuous involvement in social awareness, environmental awareness activities as part of community service(s).</li> </ul>
3.2 Institutional Weaknesses:	<ul style="list-style-type: none"> <li>• College offers only one stream</li> <li>• Shortage of teaching faculty</li> <li>• The College is yet to install Management Information System (MIS) completely</li> <li>• Collaborations with reputed organizations to be utilized and enhanced</li> <li>• The College is yet to start PG programmes in the existing Departments due to government policies on affiliating college.</li> </ul>
3.3 Institutional Opportunities:	<ul style="list-style-type: none"> <li>• To introduce Science and Commerce Streams in the UG programmes</li> <li>• To allocate more funds for research activities and to promote students' research culture</li> <li>• To strengthen industry-institute collaboration for internship , on job training, better career counseling and placement drives for outgoing students</li> <li>• Introduction of more value added job oriented courses</li> </ul>
3.4 Institutional Challenges:	<ul style="list-style-type: none"> <li>• Enrichment of existing faculty is the need of the hour</li> <li>• Recruit and retain qualified and experienced faculty</li> <li>• Inculcate the consultancy activities</li> <li>• To promote the college to an autonomous status</li> </ul>

### Section III: Recommendations for Quality Enhancement of the Institution

#### Recommendation(s)

- Efforts may be directed for recruitment and retention of quality faculties with appropriate cadre ratio.
- Encouragement to faculties to enhance their qualifications
- Motivate faculties for research and consultancy work, and also to publish quality research papers
- Laboratory and ICT infrastructure, and library services may be suitably upgraded to avoid its obsolescence, and meet the requirements of the stake holders
- Collaborations and interactions with Industry, Research Organizations and Universities should be encouraged .
- Teaching should be improved in order to instill in students (the critical bent of mind) the original thinking
- Steps should be taken to appreciate the quality of overall education and then social returns in terms of quality graduates capable of addressing social concerns, and responsibilities of society and societal problems. Steps may be:
  - i. Strict vigilance/monitoring in teaching-learning process
  - ii. Weekly/monthly assignments by concerned faculty members
  - iii. Stress should be given on remedial teaching/doubt clearing sessions twice/thrice a week
  - iv. UG students should be rigorously trained/taught Grammar, Composition, Translation etc.
- College Academics should go hand in hand with the University and the UGC guideline and reforms
- Space for Case studies / Empirical studies (in Pilot Form) be given to students
- In addition to Physical exercises/sports events, **Mental sports** such as Quiz; Group Discussion and Debate on Topical issues/matters; colloquia etc. be organized periodically (quarterly/monthly) in the college.
- Adopt right mix of Chalk and Talk/Lecture and ICT applications.
- Solution to quality education solely lies in how the teachers deliver .So, we the teachers should reach out to students.
- Efforts can be made to acquire full autonomy from the University

#### Suggestions:



- Policy of a college is meant for greater public good. Autonomy, if granted be applied logically.
- Compliances of the Recommendations of the previous NAAC visit be put on record
- To promote the college to an autonomous status by creating right ambience (Academic, Finance and Administrative) on the college campus.

#### Opportunities-

Location of the college is good for demographic inclusion i.e. location has scope for creation of demographic dividend.

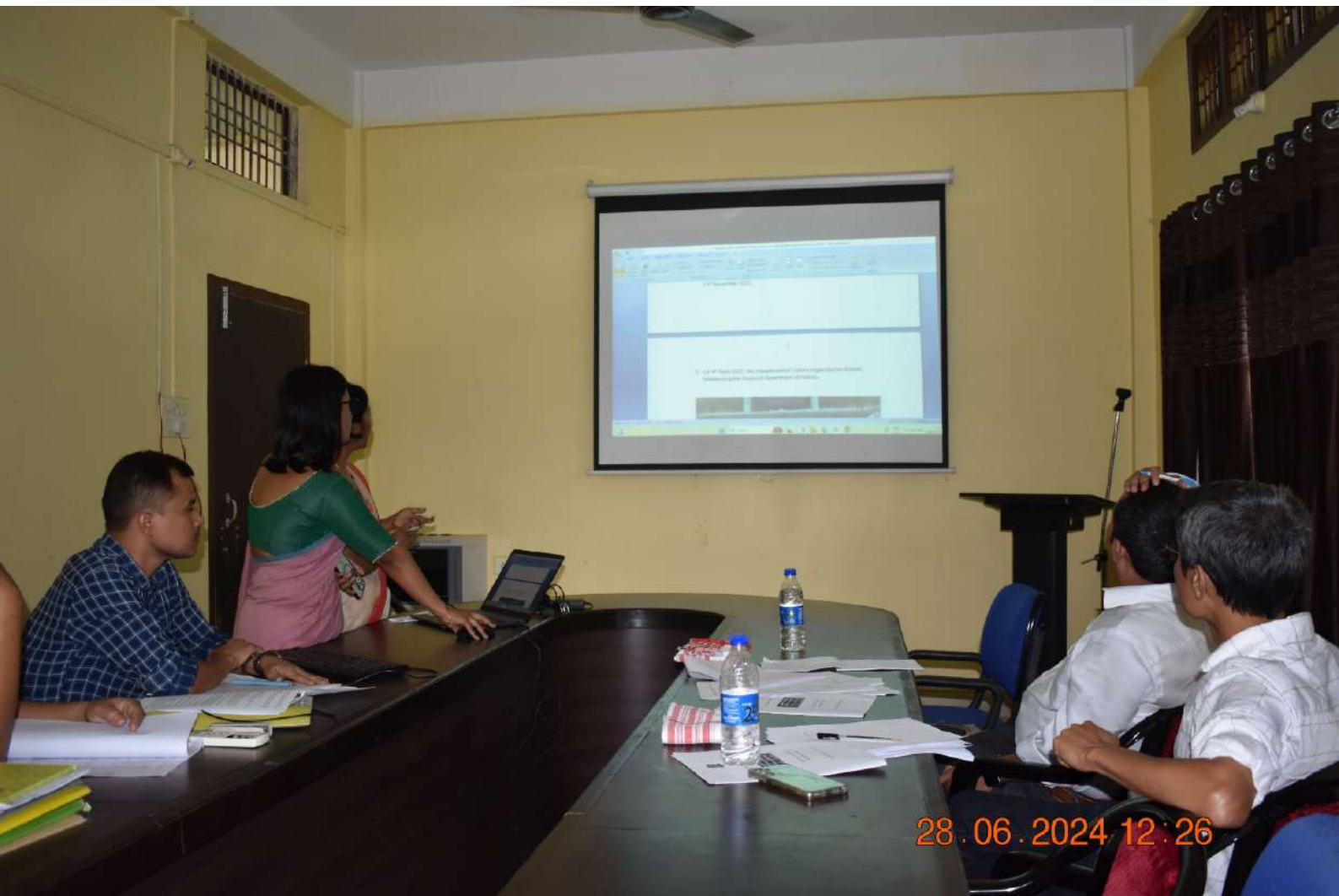


*Signatures of the Members:*

<b>Name and Designation</b>		<b><i>Signature with date</i></b>
<b>Dr. Biplob Gogoi</b> Associate Professor Department of Political Science Debraj Roy College(Autonomous), IQAC Coordinator, Debraj Roy College (Autonomous)	<b>Member</b>	 28/06/2024
<b>Dr. Palash Handique</b> Associate Professor & Head Department of Economics H.P.B. Girls' College, Golaghat Assam, Former Coordinator, IQAC, H.P.B. Girls' College, Golaghat, Assam	<b>Member</b>	 28/06/2024

**Place:** Kamargaon, Golaghat, Assam

**Date:** June 28, 2024





A field trip to Deopahar Archaeological Site,  
Numaligarh was undertaken on 2<sup>nd</sup> April, 2024



28.06.2024 12:07





OFFICE OF THE CO-ORDINATOR  
INTERNAL QUALITY ASSURANCE CELL (IQAC)  
**KAMARGAON COLLEGE**

*(Affiliated to Dibrugarh University, Accredited by NAAC with Grade B+)*

P.O. - KAMARGAON, DIST. - GOLAGHAT, ASSAM - 785619

Ref. No. : .....

Date : 26.6.2024

To,

Dr. Biplob Gogoi  
Associate Professor  
Dept. of Political Science  
Debraj Roy College (Autonomous)  
Golaghat, Assam


Sub: Invitation as an External Academic Auditor -reg.

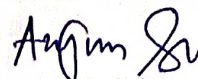
Sir,

We have the honour to inform you that the IQAC, Kamargaon College wishes to carry out the **External Academic Audit** for the academic years **2022-23 & 2023-24** on **June 28, 2024 (Friday)** from **10 am** to get knowledge of departmental activities and progress in respect of academic and co-curricular aspects. Therefore, we do hereby invite you as an **External Academic Auditor** for the proposed audit on the stated date. A list containing details of the depts. to be audited and documents to be audited/verified has been attached herewith for your convenience.

We hope you will consider the invitation and assume the stated role for the greater interests of the institution.

With regards,

  
(Dr. Gautom Kumar Saikia)  
Principal  
KAMARGAON COLLEGE  
KAMARGAON- 785619  
GOLAGHAT, ASSAM  
DATE: 26/06/2024

Yours faithfully,  
  
(Anjan Saikia)  
Co-ordinator, IQAC

Co-ordinator  
IQAC  
Kamargaon College  
Golaghat, Assam.

### **Details of departments to be audited:**

#### **DEPARTMENTS**

1. SOCIOLOGY
2. EDUCATION
3. ASSAMESE
4. POLITICAL SCIENCE
5. HISTORY
6. ECONOMICS
7. ENGLISH

### **CHECKLIST FOR ACADEMIC AUDIT 2022-23 & 2023-24**

1. Wall Magazine records (September 5 every year)
2. Departmental Magazine
3. Field Study and Experiential learning
4. Departmental Sitting at least 2 Nos. per Semester (1. At the time of admission and Syllabus Distribution and 2. Departmental Result Review)
5. Record of Faculty and Student Exchange Programme every year
6. Ensuring class using ICT viz. PowerPoint, Laptop, etc.
7. Keeping records of Question Paper Sample, Seminar presentation Report & Photo
8. Record of Departmental Parents Meet
9. Record of conducting/participating/ winning Inter-departmental Quiz, Recitation, and Debating Competition
10. Departmental Extension/Outreach Activities
11. Faculty publication
  - i. BOOK CHAPTER (ISBN)
  - ii. SCOPUS/UGC CARE LISTED/PEER REVIEWED ISSN JOURNAL PUBLICATION
  - iii. SEMINAR (NATIONAL/INTERNATIONAL)
  - iv. WORKSHOP/SYMPOSIUM/FDP/STP/OC/RC etc.

12. Workshops/Conferences conducted by the department.
13. Placement from the department in the Concerned year
14. Record of getting Scholarships by students from various agencies including govt. and non-govt. from the department during the concerned year
15. Record of student's progression to Higher education during the year
16. Department achievements in various competitions held during the year.
17. Record of department result (6<sup>th</sup> semester pass out)





OFFICE OF THE CO-ORDINATOR  
INTERNAL QUALITY ASSURANCE CELL (IQAC)  
**KAMARGAON COLLEGE**

*(Affiliated to Dibrugarh University, Accredited by NAAC with Grade B+)*

P.O. - KAMARGAON, DIST. - GOLAGHAT, ASSAM - 785619

Ref. No. : .....

Date : 26.6.2024

To,

Dr. Palash Handique  
Assistant Professor  
Dept. of Economics  
HPB Girls College  
Golaghat, Assam


Sub: Invitation as an External Academic Auditor -reg.

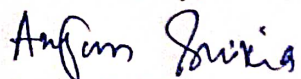
Sir,

We have the honour to inform you that the IQAC, Kamargaon College wishes to carry out the **External Academic Audit** for the academic years **2022-23 & 2023-24** on **June 28, 2024 (Friday)** from **10 am.** to get knowledge of departmental activities and progress in respect of academic and co-curricular aspects. Therefore, we do hereby invite you as an **External Academic Auditor** for the proposed audit on the stated date. A list containing details of the depts. to be audited and documents to be audited/verified has been attached herewith for your convenience.

We hope you will consider the invitation and assume the stated role for the greater interests of the institution.

With regards,

  
(Dr. Gautom Kumar Saikia)  
PRINCIPAL  
KAMARGAON COLLEGE  
KAMARGAON- 785619  
GOLAGHAT, ASSAM  
DATE: 26.6.2024

Yours faithfully,  
  
(Anjan Saikia)  
Co-ordinator, IQAC  
Co-ordinator  
IQAC  
Kamargaon College  
Golaghat, Assam

Kamargaon College, P.O. Kamargaon, Dist.- Golaghat, Assam, Pin - 785619  
Phone : 8638029850, 9707662585  
e-mail : iqackamargaoncollege@gmail.com  
Website : www.kamargaoncollege.co.in



### Details of departments to be audited:

#### DEPARTMENTS

1. SOCIOLOGY
2. EDUCATION
3. ASSAMESE
4. POLITICAL SCIENCE
5. HISTORY
6. ECONOMICS
7. ENGLISH

### CHECKLIST FOR ACADEMIC AUDIT 2022-23 & 2023-24

1. Wall Magazine records (September 5 every year)
2. Departmental Magazine
3. Field Study and Experiential learning
4. Departmental Sitting at least 2 Nos. per Semester (1. At the time of admission and Syllabus Distribution and 2. Departmental Result Review)
5. Record of Faculty and Student Exchange Programme every year
6. Ensuring class using ICT viz. PowerPoint, Laptop, etc.
7. Keeping records of Question Paper Sample, Seminar presentation Report & Photo
8. Record of Departmental Parents Meet
9. Record of conducting/participating/ winning Inter-departmental Quiz, Recitation, and Debating Competition
10. Departmental Extension/Outreach Activities
11. Faculty publication
  - i. BOOK CHAPTER (ISBN)
  - ii. SCOPUS/UGC CARE LISTED/PEER REVIEWED ISSN JOURNAL PUBLICATION
  - iii. SEMINAR (NATIONAL/INTERNATIONAL)
  - iv. WORKSHOP/SYMPOSIUM/FDP/STP/OC/RC etc.

12. Workshops/Conferences conducted by the department.
13. Placement from the department in the Concerned year
14. Record of getting Scholarships by students from various agencies including govt. and non-govt. from the department during the concerned year
15. Record of student's progression to Higher education during the year
16. Department achievements in various competitions held during the year.
17. Record of department result (6<sup>th</sup> semester pass out)



GPS Map Camera

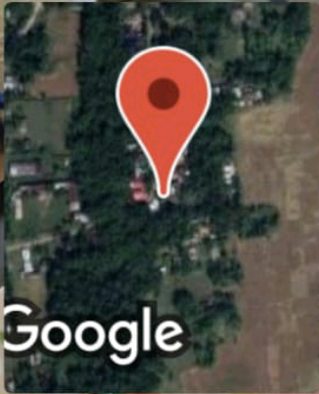
**Numaligarh Pathar, Assam, India**

JQR6+VMJ, Numaligarh Pathar, Assam 785619, India

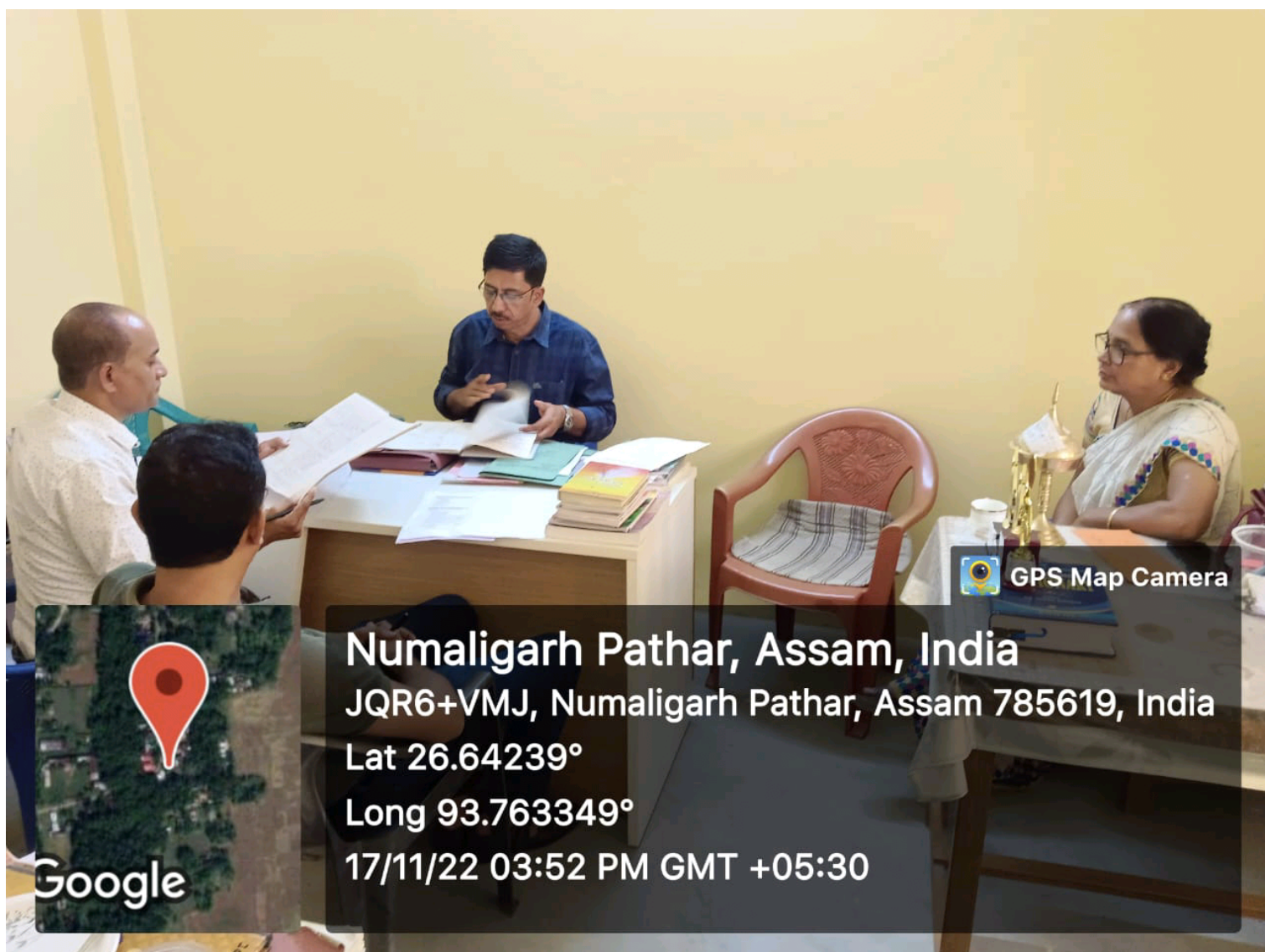
Lat 26.64239°

Long 93.763349°

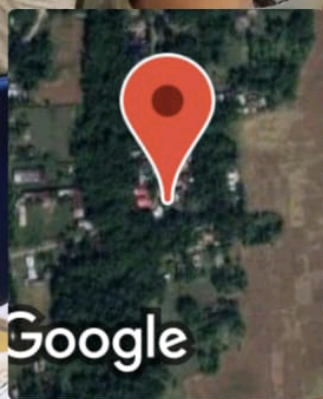
17/11/22 04:02 PM GMT +05:30







GPS Map Camera



**Numaligarh Pathar, Assam, India**

JQR6+VMJ, Numaligarh Pathar, Assam 785619, India

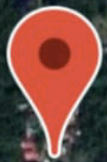
Lat 26.64239°

Long 93.763349°

17/11/22 03:52 PM GMT +05:30



GPS Map Camera



Google

**Numaligarh Pathar, Assam, India**

JQR6+VMJ, Numaligarh Pathar, Assam 785619, India

Lat 26.64239°

Long 93.763349°

17/11/22 03:51 PM GMT +05:30





OFFICE OF THE CO-ORDINATOR  
INTERNAL QUALITY ASSURANCE CELL (IQAC)  
**KAMARGAON COLLEGE**

(Affiliated to Dibrugarh University, Accredited by NAAC with Grade B+)

P.O. - KAMARGAON, DIST. - GOLAGHAT, ASSAM - 785619

Ref. No. : .....

Date : 17.11.2022

Based on our observation, the following three departments are considered <sup>as</sup> best three departments in following order -

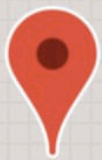
1. Dept. of Education (considering their innovative practices)
2. Dept. of English
3. Dept. of Assamese

*Dr. Bhaskar Tyoti Baruah*  
17/11/22  
A Debraj Roy College  
Golaghat

*Dr. R. Sarma*  
17/11/2022  
DR. R. SARMAH  
Assistant Professor  
Department of Botany  
D.R. College, Golaghat, Assam



GPS Map Camera



Google

**Numaligarh Pathar, Assam, India**

JQR6+VMJ, Numaligarh Pathar, Assam 785619, India

Lat 26.64239°

Long 93.763349°

17/11/22 03:51 PM GMT +05:30





GPS Map Camera

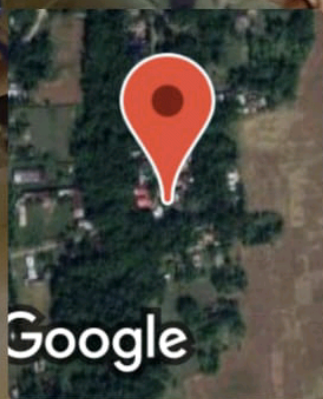
**Numaligarh Pathar, Assam, India**

JQR6+VMJ, Numaligarh Pathar, Assam 785619, India

Lat 26.64239°

Long 93.763349°

17/11/22 03:51 PM GMT +05:30







GPS Map Camera

**Numaligarh Pathar, Assam, India**

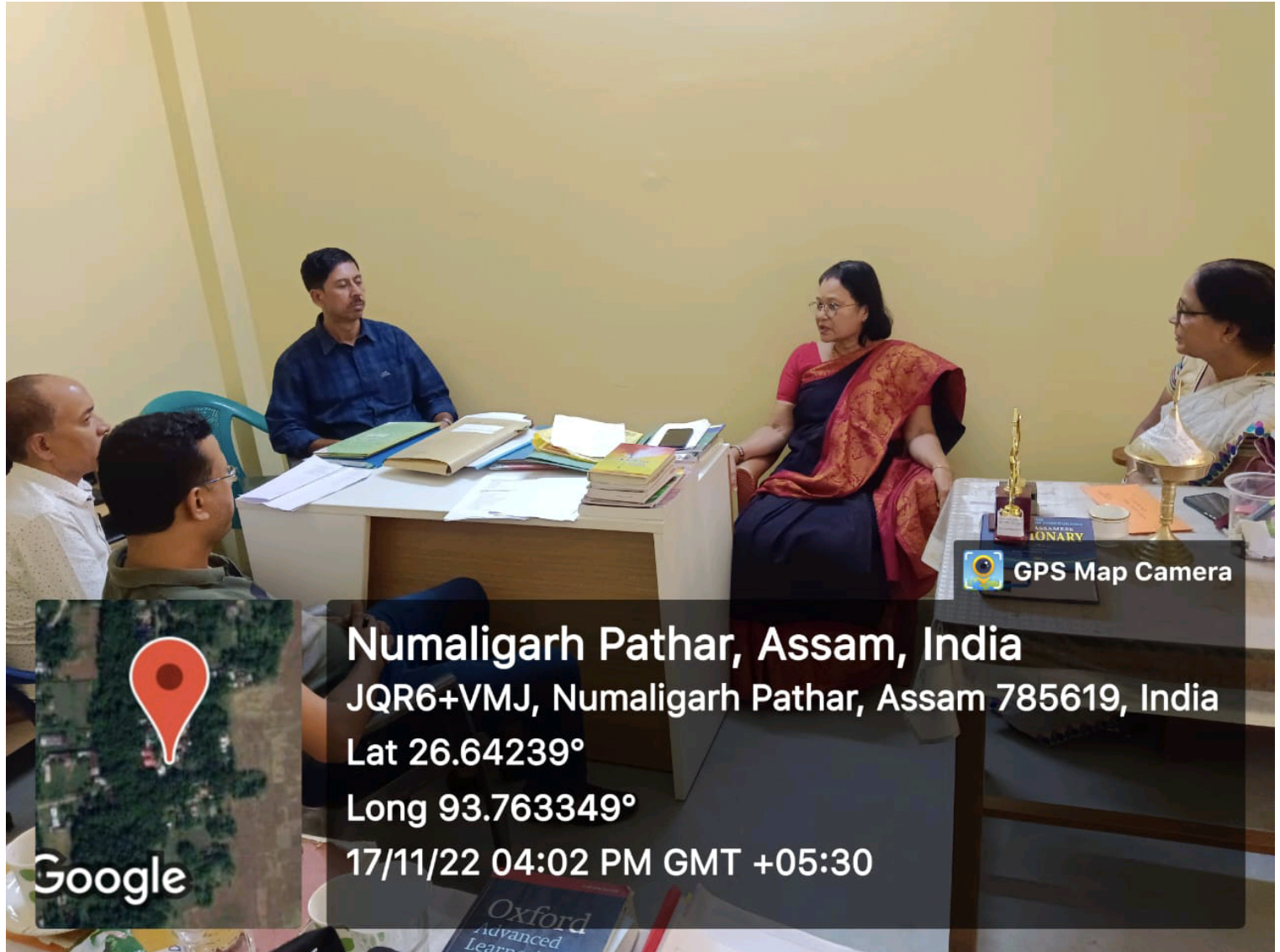
JQR6+VMJ, Numaligarh Pathar, Assam 785619, India

Lat 26.64239°

Long 93.763349°

17/11/22 03:52 PM GMT +05:30

Google



GPS Map Camera

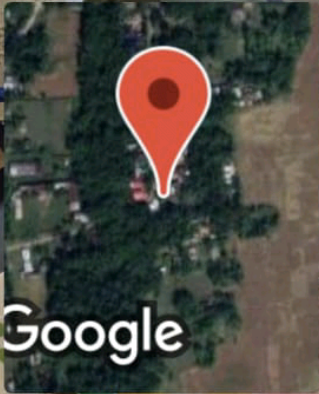
**Numaligarh Pathar, Assam, India**

JQR6+VMJ, Numaligarh Pathar, Assam 785619, India

Lat 26.64239°

Long 93.763349°

17/11/22 04:02 PM GMT +05:30







OFFICE OF THE CO-ORDINATOR  
INTERNAL QUALITY ASSURANCE CELL (IQAC)  
**KAMARGAON COLLEGE**

*(Affiliated to Dibrugarh University, Accredited by NAAC with Grade B+)*

P.O. - KAMARGAON, DIST. - GOLAGHAT, ASSAM - 785619

Ref. No. : .....

Date : 15-11-2022

To,

**Dr. Bhaskar Jyoti Baruah,**  
Associate Professor,  
Dept. of Physics,  
Debraj Roy College,  
Golaghat, Assam.

Sub: Invitation as an External Academic Auditor -reg.

Sir,

I have the honour to inform you that the IQAC, Kamargaon College wishes to carry out the External Academic Audit for the year 2021-22 on November 17, 2022 (Thursday) from 10 am. to get knowledge of departmental activities and progress in respect of academic and co-curricular aspects. Therefore, I do hereby invite you as an External Academic Auditor for the proposed audit on the stated date. A list containing details of the depts. to be audited and documents to be audited/verified has been attached herewith for your convenience.

I hope you will consider the invitation and assume the stated role for the greater interests of the institution.

With regards,

Yours faithfully,

*Anjan Saikia*  
(Anjan Saikia)  
Co-ordinator, IQAC

Co-Ordinator  
IQAC  
Kamargaon College  
Golaghat, Assam

Kamargaon College, P.O. Kamargaon, Dist.- Golaghat, Assam, Pin - 785619

Phone : 8638029850, 9707662585

e-mail : iqackamargaoncollege@gmail.com

Website : www.kamargaoncollege.co.in

## **Details of departments to be audited:**

### **DEPARTMENTS**

1. SOCIOLOGY
2. EDUCATION
3. ASSAMESE
4. POLITICAL SCIENCE
5. HISTORY
6. ECONOMICS
7. ENGLISH

## **Activities to be Carried Out Year wise (For Example July 2021 to June 2022) by Every Department**

### **CHECKLIST**

1. Wall Magazine (September 5 every year)
2. Departmental Magazine
3. Study Tour and Report
4. Departmental Sitting at least 2 Nos. per Semester (1. At the time of admission and Syllabus Distribution and 2. Departmental Result Review)
5. Faculty and Student Exchange Programme every year
6. Ensuring class using ICT viz. PowerPoint, Laptop, etc.
7. Keeping records of Question Paper Sample, Seminar presentation Report & Photo
8. Departmental Alumni Meet Every year
9. Departmental Parents Meet Every Year
10. Inter-departmental Quiz, Recitation, and Debating Competition (at least 1 programme in every semester)
11. Ensuring Class in nearby schools as a part of Departmental Extension/Outreach Activities
12. Research Activities:
  - a. Book Chapter
  - b. UGC Care listed Journal publication

c. Book (Authored)

13. Professional development activities:

- a. Refresher Course (RC)
- b. Orientation course (OC)
- c. Short Term Course (STC)
- d. Faculty Development Programme (FDP)
- e. Seminar/Conference/Workshop/Symposium
- f. Others, if any

14. Any other innovative activity

**Departmental Tasks completed in the academic session 2021-22 (as per the template provided):**

1.

2.

3.

4.

5.

6.

**Incomplete Departmental Tasks in the academic session 2021-22 (as per the template provided):**

1.

2.

3.

4.

Signature of the External Academic Auditors with date

**PROFORMA FOR EXTERNAL ACADEMIC AUDITOR'S REPORT FOR THE  
SESSION 2021-22**

Name of the dept.-

Strength of the department:

Weakness of the department:

Auditor's overall report (preferably in bullets):

Suggestions/Recommendations:

Signature of the External Academic Auditor  
Auditor's full name and designation:

Date:





OFFICE OF THE CO-ORDINATOR  
INTERNAL QUALITY ASSURANCE CELL (IQAC)  
**KAMARGAON COLLEGE**

*(Affiliated to Dibrugarh University, Accredited by NAAC with Grade B+)*

P.O. - KAMARGAON, DIST. - GOLAGHAT, ASSAM - 785619

Ref. No. : .....

Date : 15-11-2022

To,

**Dr. Roshan Sarmah,  
Assistant Professor,  
Dept. of Botany,  
Debraj Roy College,  
Golaghat, Assam.**

Sub: Invitation as an External Academic Auditor -reg.

Sir,

I have the honour to inform you that the IQAC, Kamargaon College wishes to carry out the External Academic Audit for the year 2021-22 on November 17, 2022 (Thursday) from 10 am. to get knowledge of departmental activities and progress in respect of academic and co-curricular aspects. Therefore, I do hereby invite you as an External Academic Auditor for the proposed audit on the stated date. A list containing details of the depts. to be audited and documents to be audited/verified has been attached herewith for your convenience.

I hope you will consider the invitation and assume the stated role for the greater interests of the institution.

With regards,

Yours faithfully,

*Anjan Saikia*  
15-11-2022  
(Anjan Saikia)  
Co-ordinator, IQAC

Co-Ordinator  
IQAC  
Kamargaon College  
Golaghat, Assam



## **Details of departments to be audited:**

### **DEPARTMENTS**

1. SOCIOLOGY
2. EDUCATION
3. ASSAMESE
4. POLITICAL SCIENCE
5. HISTORY
6. ECONOMICS
7. ENGLISH

## **Activities to be Carried Out Year wise (For Example July 2021 to June 2022) by Every Department**

### **CHECKLIST**

1. Wall Magazine (September 5 every year)
2. Departmental Magazine
3. Study Tour and Report
4. Departmental Sitting at least 2 Nos. per Semester (1. At the time of admission and Syllabus Distribution and 2. Departmental Result Review)
5. Faculty and Student Exchange Programme every year
6. Ensuring class using ICT viz. PowerPoint, Laptop, etc.
7. Keeping records of Question Paper Sample, Seminar presentation Report & Photo
8. Departmental Alumni Meet Every year
9. Departmental Parents Meet Every Year
10. Inter-departmental Quiz, Recitation, and Debating Competition (at least 1 programme in every semester)
11. Ensuring Class in nearby schools as a part of Departmental Extension/Outreach Activities
12. Research Activities:
  - a. Book Chapter
  - b. UGC Care listed Journal publication

c. Book (Authored)

13. Professional development activities:

- a. Refresher Course (RC)
- b. Orientation course (OC)
- c. Short Term Course (STC)
- d. Faculty Development Programme (FDP)
- e. Seminar/Conference/Workshop/Symposium
- f. Others, if any

14. Any other innovative activity

**Departmental Tasks completed in the academic session 2021-22 (as per the template provided):**

1.

2.

3.

4.

5.

6.

**Incomplete Departmental Tasks in the academic session 2021-22 (as per the template provided):**

1.

2.

3.

4.

Signature of the External Academic Auditors with date

**PROFORMA FOR EXTERNAL ACADEMIC AUDITOR'S REPORT FOR THE  
SESSION 2021-22**

Name of the dept.-

Strength of the department:

Weakness of the department:

Auditor's overall report (preferably in bullets):

Suggestions/Recommendations:

Signature of the External Academic Auditor  
Auditor's full name and designation:

Date: