



# **SELF STUDY REPORT**

**FOR**

**3<sup>rd</sup> CYCLE OF ACCREDITATION**

**KAMARGAON COLLEGE**

**KAMARGAON COLLEGE, P.O.-KAMARGAON, P.S.-KAMARGAON, SUB  
DIVISION-BOKAKHAT**

**785619**

**[www.kamargaoncollege.co.in](http://www.kamargaoncollege.co.in)**

**Submitted To**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**September 2018**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Kamargaon College, established in 1972, is situated at Kamargaon under Bokakhat Subdivision of Golaghat District of Assam at a distance of 400 mtrs. towards north from the N.H.37. It is a distinct institute of higher learning of Kamargaon which covers an area of villages having around 75,000 population, most of whom belong to tribal & other socially backward communities. Kamargaon College had been a great need of the people of the locality since years back for imparting higher education to the young aspirants who cannot go outside for education owing to their poor economic condition. In 1971 some enlightened persons came forward to establish a college at Kamargaon considering the need of the community. It was an uphill task to establish an institute of higher education in such a locality. People of the locality joined hands with them and as a result Kamargaon college came into existence in July, 1972. Since then Kamargaon college has been serving for the noble cause of re-shaping and transforming this socio-economically disadvantaged society through quality education.

### Vision

The vision of the institution is to bring an overall improvement in the society by imparting quality higher education through combination of self and external quality evolution, promotion and sustenance initiatives.

### Mission

The institution aims at translating its vision, endeavors and engagements into reality. The Mission of the college can be briefly categorized as follows:

- To arrange for periodic assessment of students' progression and development.
- To create an academic environment for promotion of quality education.
- To promote quality research and innovative practices.
- To work together with the other stakeholders for quality evaluation, promotion and sustenance.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

1. Only Tribal Sub Plan College in the entire locality.
2. Pioneering institution in Arts in this locality.
3. PG course in distance mode in Assamese under KKHSOU.
4. PG courses under Dibrugarh University in the subjects Assamese and Economics.
5. NAAC accredited with B grade.

6. A well equipped library with more than 17,000 books 18 regular journals and 3800+ e- journals.
7. Language Laboratory with 15+1 computers.
8. Computer Laboratory with internet access.
9. Well equipped Library with free access of Wi-Fi and barrier free entry.

### **Institutional Weakness**

1. Single faculty college.
2. Infrastructural problems.
3. PG Courses are not available in all subjects.
4. Research facilities not up to expectation.
5. Insufficient teaching and nonteaching staff.
6. Inadequate Sports facility considering the number of students.
7. No hostel facilities for boys.
8. No hostel for boys.
9. Lack of modern infrastructure for cultural activities.
10. Lack of residential quarters for staff.
11. Lack of sufficient plot for infrastructural expansion.

### **Institutional Opportunity**

1. Locational advantage having proximity to the NH 37.
2. Scope for collaboration with industries such as NRL and the nearby Tea Estates.
3. Collaborations with institutes of higher learning (State & National).
4. Growing demand for technically qualified people.
5. Opportunities for the students to pursue further studies in higher educational Institution in Jorhat and Golaghat which is only 50 & 25 kilometers away from the college.
6. Opportunities for Inter-State educational Exchange Programmes with the North Eastern States like Nagaland and Arunachal Pradesh. Nagaland in just 90 kilometers away from the college.
7. Students can pursue PG courses under KKHSOU at this college for their career enhancement.

### **Institutional Challenge**

1. Threat from other academic institutions having more infrastructure and other academic facilities.
2. Disinterestedness of the students with the traditional courses.
3. Large migration of students to the colleges situated in towns and cities.
4. Growing demand for more application of ICT in academic transactions.
5. Lack of freedom regarding Curriculum Development, Examination reform etc.
6. Lack of prompt initiatives of the concerned government departments in matters related to the recruitment, promotion of faculty etc.
7. Due to shortage of faculty, running of PG course in the college has become a great difficulty.
8. Since the government has not introduced any scheme for introduction of New Streams, the college is finding it difficult to compete with the nearest colleges having more than one stream.

## 1.3 CRITERIA WISE SUMMARY

### Curricular Aspects

The institution has been established to develop the defining elements of quality life in the society. Keeping in view this vision the college has set up missionary steps and put it into practice. The college has designed and developed the value based, job oriented curriculum in addition to the traditional courses under the parent university. In tune with the goals and objectives of the institution, academic programmes are also initiated with the proper implementation of plan and strategy. There is the provision of academic flexibility in courses and methods or approaches. To assess the quality and relevance of curriculum, the feedback mechanism is adopted among the stakeholders. The findings of the feedback are used for updating the curriculum and adoption of necessary measures.

### Teaching-learning and Evaluation

Since teaching, learning and evaluation is one of the major components of the institution, the college gives wide publicity to the admission process through prospectus, institutional website and advertisement. Cut-off mark is set for selection of students for various courses. To ensure effective teaching and learning, the institution organizes extra tutorial classes for academically backward students. The guidance and the counseling cell of the college also provide services quite regularly. The differently abled students are provided extra assistance to keep them at par with other students. The institution also prepares academic calendar, annual teaching plan and schedule and formulates monitoring and feedback mechanism and all information are disseminated to the students and faculty. The college provides modern teaching aids such as: LCD projector, Overhead Projector and other audio visual aids and internet classroom transaction and reading materials. In order to raise the teaching competence, regular feedback is taken from the students. For further professional development of the teachers, the management of the college grants study leave for participation in national and international seminars. Some of the teachers are involved in minor and major research projects as well. Moreover programmes are organized by the college on various academic and social issues. The institution maintains a healthy relationship with the parents of the students and regular meeting are organized to share the problems.

### Research, Innovations and Extension

The college has a research committee for promotion of research consisting of teachers and students. The faculty members and the students carry out research activities under the provisions of various funding agencies. The students are also encouraged to publish articles and carry out research based field work. The faculty members engage themselves in Minor Research Projects funded by UGC. They also participate in various National and International seminars, workshops and conferences. The research committee ensures the use of Anti Plagiarism tool in order to prevent malpractices in research.

Besides, the institution has promoted the participation of the students and faculty in extension activities the college has adopted two villages for extending community service. Moreover the college organized programmes like health camp, eye checking camp agrobased, training programme self employment training programme etc. to cater to the needs of the target group of the society. Some innovative practices have also been taken up for quality sustenance and enhancement of the institution.

## Infrastructure and Learning Resources

The total area of the college is 7.17 acres. The college has a sufficient number of classroom and a well equipped seminar hall and an auditorium, administrative block, women's hostel, technically enabled, smart classroom digitalize library, language lab, computer lab. The college has other learning resources such as: LCD, OHP, internet with Wi-Fi facility, reprographic facilities etc. the college has also provided separate common rooms for boys and girls. The library is digitalize and equipped with computers, reprography, printer, internet, e-books, e-journals, inter library loan facilities, N-List, OPAC service and book bank etc. At present the library is making use of SOUL (2.0) software provided by INLIBNET, HYDERABAD. The library also makes special arrangements for children corner school. There are 56 newspapers and 15 magazines Journal in the library. Apart from this the college has a central computer lab for the staff and students. Computer aided learning facilities are also provided to the teaching faculties. The institution's website is [kamargaoncollege@yahoo.co](mailto:kamargaoncollege@yahoo.co) the college also has a girl's hostel with recreational sports facilities. The college also has a health centre with a part time visiting doctor. The college takes special measures to ensure women's participation in intra and inter institutional sports and cultural events. Moreover, the college has provided the services such as a departmental room, Pure drinking water, attached toilet for the students and staff, a well maintained canteen, telephone, central computer room etc.

## Student Support and Progression

The college has adopted certain plans and chalked out various programmes for inculcating the desirable values amongst students. The college has also adopted certain schemes for skill development of the students to make them fit in the competitive Job market.

The college has introduced career oriented courses such as Yoga, Beautician course, computer education Proof reading etc. for the benefit of the students. The required infrastructural facilities such as computer internet, guidance and counseling, scholarship, free ships are available in the college for students support and progression.

## Governance, Leadership and Management

In pursuance of the institutional vision and mission the leadership and management of the college has made some commitments to the stake holders which have been executed in the desirable way. The college has organized academic as well as administrative bodies for functioning of their respective responsibilities in accordance with strategic plans for the purpose of human resource management there are some mechanisms, policies, training, supports and welfare measures adopted in consonance with the emerging trends. The college has a management information system to provides all important information to the teachers, students and the other stakeholders as well.

The college has an annual budget and financial statement of the day to day periodical expenses. The transparency and economy in financial management and administration are followed since the source of funding in the government as the scope of financing of the institution of limited.

## **Institutional Values and Best Practices**

The institution has an active internal quality assurance system. This system has developed some mechanisms which are carried out with the involvement of the faculty, students, alumni and other stake holders. The college is maintaining healthy relationships with the stakeholders in all aspects academic, management, community, service, socio-economic development etc. The college has also taken up inclusive practices for backward, economically weaker and differently abled section of the society. Moreover the college has initiated the following practices for the benefit of the students.

In order to improve the efficiency of the students in the English language, the IQAC in association with the teachers of the English department made the necessary arrangements in the language laboratory to guide and teach them in the language.

The IQAC in association with the faculty members of the different departments has arranged inter-college faculty exchange activities for sharing of knowledge among the faculties and benefit of the students as well.

The institution adopted the mechanism of assessing the performance of 25 selected students by one teacher with an aim to further develop their performances in different areas including personality development and career awareness.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	KAMARGAON COLLEGE
Address	KAMARGAON COLLEGE, P.O.-KAMARGAON, P.S.-KAMARGAON, SUB DIVISION- BOKAKHAT
City	GOLAGHAT
State	Assam
Pin	785619
Website	<a href="http://www.kamargaoncollege.co.in">www.kamargaoncollege.co.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	BIJULI BORCHETI A	03776-267016	9101174235	03776-26716 7	kamargaon785619 college@gmail.co m
Associate Professor	GAUTOM KUMAR SAIKIA	03776-9101174235	8472974471	03776-26705 5	gautomkrsaikia10 @gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

**Establishment Details**

Date of establishment of the college

01-01-1972

**University to which the college is affiliated/ or which governs the college (if it is a constituent college)**

**State****University name****Document**

Assam

Dibrugarh University

[View Document](#)**Details of UGC recognition****Under Section****Date****View Document**

2f of UGC

31-03-1998

[View Document](#)

12B of UGC

09-07-2003

[View Document](#)

**Details of recognition/approval by stationary/regulatory bodies like AICTE, NCTE, MCI, DCI, PCI, RCI etc (other than UGC)**

**Statutory Regulatory Authority****Recognition/Approval details Institution/Department programme****Day, Month and year (dd-mm-yyyy)****Validity in months****Remarks**

No contents

**Details of autonomy**

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

No

**Recognitions**

Is the College recognized by UGC as a College with Potential for Excellence (CPE)?

No

Is the College recognized for its performance by any other governmental agency?

No



Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	KAMARGAON COLLEGE, P.O.-KAMARGAON, P.S.-KAMARGAON, SUB DIVISION-BOKAKHAT	Tribal	7.17	495

## 2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Assamese	36	XII	Assamese	900	696
UG	BA,Education	36	XII	Assamese	900	696
UG	BA,English	36	XII	English	900	696
UG	BA,Economics	36	XII	Assamese	900	696
UG	BA,History	36	XII	Assamese	900	696
UG	BA,Philosophy	36	XII	Assamese	900	696
UG	BA,Political Science	36	XII	Assamese	900	696
UG	BA,Sociology	36	XII	Assamese	900	696

### Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				10				11			
Recruited	0	0	0	0	4	6	0	10	4	7	0	11
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				2			
Recruited	0	0	0	0	0	0	0	0	2	0	0	2
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				7
Recruited	4	1	0	5
Yet to Recruit				2
Sanctioned by the Management/Society or Other Authorized Bodies				8
Recruited	5	3	0	8
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				2
Recruited	1	1	0	2
Yet to Recruit				0

### Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	2	0	0	2	0	4
M.Phil.	0	0	0	0	3	0	3	4	0	10
PG	0	0	0	4	6	0	4	7	0	21

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	8	0	10

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	4	2	0	6

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
Diploma	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
UG	Male	312	0	0	0	312
	Female	384	0	0	0	384
	Others	0	0	0	0	0
Certificate / Awareness	Male	39	0	0	0	39
	Female	71	0	0	0	71
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	40	67	59	52
	Female	30	37	39	34
	Others	0	0	0	0
ST	Male	98	134	143	128
	Female	77	63	75	108
	Others	0	0	0	0
OBC	Male	92	68	95	90
	Female	153	153	158	169
	Others	0	0	0	0
General	Male	15	35	39	42
	Female	32	66	78	73
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		537	623	686	696

### 3. Extended Profile

#### 3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 11

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
11	10	9	9	9

#### 3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
786	783	678	595	530

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
446	461	461	372	297

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
90	82	70	67	70

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

### 3.3 Teachers

#### Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
21	20	21	22	23

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

#### Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
31	31	31	31	31

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

### 3.4 Institution

#### Total number of classrooms and seminar halls

**Response: 18**

#### Number of computers

**Response: 60**

#### Total Expenditure excluding salary year-wise during the last five years ( INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
53.87	89.85	1.02	98.48	23.96



## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

##### Response:

The institution ensures effective curriculum delivery through a well planned and documented process.

1. The college is affiliated to the Dibrugarh University and follows the curriculum prescribes by it. The institution plans and organizes the curriculum delivery at the beginning of the academic session. The institution has an academic committee headed by the Vice –Principal which prepares academic calendar within the ambit of parent academic calendar of the affiliating University and curriculum delivery is done accordingly.
2. All the departments of the college have prepared teaching plan and schedules as per the format of UGC guidelines under the supervision of the Academic committee. All the completed teaching plans schedules are submitted to the Academic Committee for approval and after that curriculum delivery is done with strict adherence to the approved plans and schedules.
3. The college adopts various teaching learning methods for effective curriculum delivery such as lecture method, lecture cum discussion, inter active method, student seminars, participatory approach, panel discussion etc.
4. As a part of for effective curriculum delivery students are also encouraged and engaged by adopting participatory method, group discussion, student seminars, learning by doing, formation of reading habits, data collection and interpretation.
5. The institution ensure effective learning experiences by the use of modern teaching aids and tools like computer, audio visual multimedia, ICT, internet and other information materials.
6. In order to make the curriculum delivery methodical and student centric the institution has provided for facilities like digital/smart class room, language lab.etc.
7. To facilitate effective curriculum delivery the college encourages students and faculty to keep pace with the recent development in respective discipline with participation in seminars, symposiums, debates and reading referred journals.
8. Feed back are also taken from both students and faculty to analyze and find out any problems in curriculum delivery process and in case of any problems these are referred to the concerned authorities for corrective measures.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 1.1.2 Number of certificate/diploma program introduced during the last five years

**Response:** 0

#### 1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Minutes of relevant Academic Council/BOS meetings	<a href="#">View Document</a>
Details of the certificate/Diploma programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

**Response:** 18.69

#### 1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	0	0	0

File Description	Document
Details of participation of teachers in various bodies	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

**1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years****Response:** 0

1.2.1.1 How many new courses are introduced within the last five years

Response: 00

File Description	Document
Minutes of relevant Academic Council/BOS meetings.	<a href="#">View Document</a>
Details of the new courses introduced	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented****Response:** 0

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 00

File Description	Document
Name of the programs in which CBCS is implemented	<a href="#">View Document</a>
Minutes of relevant Academic Council/BOS meetings.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years****Response:** 15.02

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
110	103	100	100	87

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.3 Curriculum Enrichment

#### 1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

##### Response:

The institution observes International women's day every year in and around the college premises to sensitize women on various issues.

The institution through its NSS wing creates awareness among the common masses regarding environmental degradation, importance of plantations and biodiversity conservation through various community related programmes.

The institution adheres to the core values applicable to every stakeholder.

The institution also conforms strictly to the ethics prescribed for both the teachers and students.

File Description	Document
Any Additional Information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

#### 1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

##### Response: 2

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 2

File Description	Document
Details of the value-added courses imparting transferable and life skills	<a href="#">View Document</a>
Brochure or any other document relating to value added courses.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.3.3 Percentage of students undertaking field projects / internships

**Response:** 25.57

#### 1.3.3.1 Number of students undertaking field projects or internships

Response: 201

File Description	Document
List of students enrolled	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.4 Feedback System

### 1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise

**A. Any 4 of the above**

**B. Any 3 of the above**

**C. Any 2 of the above**

**D. Any 1 of the above**

**Response:** A. Any 4 of the above

File Description	Document
Any additional information	<a href="#">View Document</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View Document</a>
URL for stakeholder feedback report	<a href="#">View Document</a>

**1.4.2 Feedback processes of the institution may be classified as follows:****A. Feedback collected, analysed and action taken and feedback available on website****B. Feedback collected, analysed and action has been taken****C. Feedback collected and analysed****D. Feedback collected****Response:** A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Any additional information	<a href="#">View Document</a>
URL for feedback report	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average percentage of students from other States and Countries during the last five years

**Response:** 0

##### 2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

#### File Description

#### Document

List of students (other states and countries)

[View Document](#)

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

#### 2.1.2 Average Enrollment percentage (Average of last five years)

**Response:** 82.42

##### 2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
786	783	678	595	530

##### 2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
900	930	930	750	600

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

**2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years****Response:** 100

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
446	461	461	372	297

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**2.2 Catering to Student Diversity****2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners****Response:**

The college has adopted certain yardsticks to assess the learning level of students after admission such as assessment of performance of students in Board and University exams, and through internal assessment, classroom teaching, class test, unit test and personal counseling and accordingly students are categorized into advanced learner and slow learners.

**Special programmes for Advanced Learners :**

- 1.Regular attendance of students are ensured and in case of the absentee students, the parents are contacted for corrective measures.
- 2.Advanced learners are advised to take part in group discussion, seminars, quiz to develop their analytical and problem solving capabilities and improve their presentation skill.
- 3.They are encouraged to get involved in departmental activities to give them sense of responsibility.
- 4.Students are also encouraged to take up micro project in their respective disciplines to inculcate research awareness.
- 5.They are motivated to develop their creativity through participation in various student centric discussions and orientation programmes.
- 6.Bright and diligent students are motivated and encouraged to achieve university ranks.
- 7.Students are advised and assisted to prepare for examinations like NET, SLET, TET and other competitive examinations.
- 8.Students who have topped the finale examinations of the university are given award as a token of inspiration.



9. ICT based teaching learning gadgets are made easily accessible to advanced learners.

**Special measures for Slow learners :**

1. After categorization of the students, slow learners are given academic counseling and their parents are invited for interaction.
2. Faculty members counsel and monitor the academic progress and performance of slow learners, interact with them frequently to discuss the issues related to their slow performance and to speed up their academic performance.
3. A set of twenty students are assigned to each faculty as mentor for personal and academic care of each student.
4. All the departments provide tutorial, remedial classes to slow learners who are at the verge of drop out .
5. Difficult subjects are revised, and questions are discussed in an exam oriented approach.
6. Personal counseling are also rendered to address the personal problems of the students.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

**2.2.2 Student - Full time teacher ratio**

**Response:** 37.43

File Description	Document
Any additional information	<a href="#">View Document</a>

**2.2.3 Percentage of differently abled students (Divyangjan) on rolls**

**Response:** 0.13

**2.2.3.1 Number of differently abled students on rolls**

**Response:** 01

File Description	Document
List of students(differently abled)	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any other document submitted by the Institution to a Government agency giving this information	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

#### Response:

The institution has initiated under the guidance of IQAC the following student centric methods for their benefit

The IQAC of the college provided necessary guidance and help to the Research committee in organizing study activities such as class seminars, field studies and field projects and compiled feedback reports of experiential learning of students are carefully studies by the committ

The college has provided all the facilities to students for computer learning and to boost their learning process through participating learning some of the students are engaged in the preparation of IQAC works and a part of SSR preparation.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

**Response:** 57.14

#### 2.3.2.1 Number of teachers using ICT

Response: 12

File Description	Document
List of teachers (using ICT for teaching)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Provide link for webpage describing the " LMS/ Academic management system"	<a href="#">View Document</a>

### 2.3.3 Ratio of students to mentor for academic and stress related issues

**Response:** 157.2

## 2.3.3.1 Number of mentors

Response: 05

File Description	Document
Any additional information	<a href="#">View Document</a>

## 2.3.4 Innovation and creativity in teaching-learning

**Response:**

422The IQAC monitors the teaching learning process at regular intervals. The innovative and creative measures adopted by college are :

1. The institution adopted by mechanism of assessing the performance of 20 students by one mentor teacher in different areas including personality development and career awareness and inculcation of skills etc.
2. The college has organized on regular basis workshop on Pedagogic Aspects of Language Learning (English & Assamese) in nearby schools by the faculty members of English and Assamese Departments to bring awareness among the school students regarding then necessity of correct usage of language.
3. The college has also occasionally requisitioned the service of retired teachers to harness their vast experience as well as knowledge for the benefit of the young students.
4. To improve the linguistic skills and knowledge of the English language of the students the faculty members of the English department have regularly conducted classes in the feeder school.
5. The IQAS has arranged inter-college students exchange acclivities to prepare students for growing competitiveness in various fields.
6. In order to improve the proficiency of the students in the English language, the IQAC in association with the teachers of scary arrangements in the language laboratory to guide and teach them in the language.
7. The IQAC in Association with the faculty members of the different departments has arranged inter-college faculty exchange activiter foe sharing of knowledge among the faculties and benefit of the students as well.
8. In order to make the teaching-learning process effective and methodical the college has instituted a monitoring cell headed by the vice-Principal and assisted by the Academic observer and under the supervision of IQAC to maintain the regularity of curricular tranction , academic progress of students and to take corrective measures to solve any problems relating to leaching-learning process.

File Description	Document
Any additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 69.03

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	<a href="#">View Document</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

**Response:** 19.51

#### 2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	3	5	5	5

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.4.3 Teaching experience per full time teacher in number of years

**Response:** 15.86

#### 2.4.3.1 Total experience of full-time teachers

**Response:** 333

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

**Response:** 14.02

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	03	00	00

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
e-copies of award letters (scanned or soft copy)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

**Response:** 0

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

#### Response:

The Internal Evaluation system is completely transparent. At the beginning of the each academic year students and other stake holders are acquainted with CIE by the faculty members and reforms in CIE is done under the guidance of experienced faculty members.

- 1.All the evaluation reforms of the university have been incorporated by the institution including the semester system at the degree level.
- 2.To enhance the quality of teaching-learning experience, the college has restricted the intake capacity to a maximum of 150 per section in case of core subjects.
- 3.Moreover, the college conducts Unit Test on single script for every student pre circulated to them which is used for all the Unit Test that help the students know their performance in exams in a transparent manner.
- 4.Remedial measures are taken for the students whose performance in Unit Test/Internal assessment are poor and parents of these students are also informed about the progress of their wards.
- 5.The entire process of CIE is conducted under the supervision of the Vice- Principal, Academic Observer with the assistance of an examination committee.
- 6.Special test, internal assessment are conducted for slow learners after completion of their remedial coaching.
- 7.The CIE copies are displayed to the students so that further improvements can be made.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

#### Response:

The college has a mechanism to evaluate the timely progress of students in academic matters in each and every semester. However, the college strictly adheres to the guidelines and instructions of the affiliating university in doing so. As per the current mechanism in operation, two sessional examinations are conducted in every semester to monitor the academic pursuits and development of the students. Apart from that, every student has to present seminar papers on the topics provided by the faculty members related to the respective major courses that he/she studies. Besides, students are required to submit home assignments in different subjects that they choose to pursue as Major and Core. Moreover, students are mandatorily required to actively participate in group discussions conducted by the departments. Using this mechanism and these indicators, the performances of the students are determined. Subsequently, counseling either personally or departmentally is provided to the students who do not fare well in these examinations. Remedial classes are also taken voluntarily to address the problems of the academically poor students to

keep them apace with the academically developed and progressive students.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

#### Response:

The affiliated university holds the examinations in the undergraduate level and provides the examination schedule along with the necessary instructions and guidelines for smooth conduct of the same. The college maintains utmost care in conducting the examinations as a centre of examination as best as possible. The college has an Examination Committee which prescribes the modalities for the invigilators and others engaged in the process, and in doing so; it strictly adheres to the guidelines of the affiliating university. The Examination Committee sits usually before the commencement of examinations in every semester and ensures adequate arrangement and proper supply of all the necessary amenities including adequate space to the examinees for sitting, safe drinking water to the examinees and invigilators as well, separate, safe and hygienic toilet arrangement for boys and girls, proper seat arrangement, uninterrupted electricity supply and so on and so forth. Again, in order to prevent examinees from any unfair means during the examination hours, the installation of CCTVs has already been done. After all, the college does its best to conduct the examinations in a transparent, fair and efficient manner.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 2.5.4 The institution adheres to the academic calendar for the conduct of CIE

#### Response:

The departments concerned of the college do the internal evaluation of the students of the respective departments. However, the departments make those internal evaluations through activities of seminar paper presentations, submission of home assignments in each subject, group discussions and the conduct of two sessional examinations in every semester for the continuous comprehensive evaluation strictly in compliance with the academic calendar provided every year by the affiliating university. In the academic calendar, the affiliating university mandates the colleges to undertake the activities



The departments concerned of the college do the internal evaluation of the students of the respective departments. However, the departments make those internal evaluations through activities of seminar paper presentations, submission of home assignments in each subject, group discussions and the conduct of two sessional examinations in every semester for the continuous comprehensive evaluation strictly in compliance with the academic calendar provided every year by the affiliating university. In the academic calendar, the affiliating university mandates the colleges to undertake the activities

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

**2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students**

**Response:**

2.6.2

Programme outcome:

Students seeking admission for B.A. programme are expected to possess the following quality which will help them in their future life:

1. Insemination of knowledge
2. Social interaction
3. Critical thinking
4. Clarity of expression
5. Global perspective
6. Effective citizenship
7. Ethics
8. Sustainable environment
9. Effective communication
10. Continuous improvement process.

**Programme Specific Outcome:**

Following are some Programme Specific Outcomes :

- Inculcation of human values
- Creativity



- Critical thinking
- Development of Language Skills
- Development of interest in literature
- Availing Job Opportunities
- Performing of Yoga
- Understanding World economy
- Understanding of behaviour
- Logical thinking

Course Outcome:

Following are some of the Course Outcomes :

**Basic language paper:** Assamese

English

- Students will acquire skills and become good communicator.

**Outcome of Compulsory Papers:**

- Knowledge on English Language and Grammar
- Knowledge of fundamental rights and duties of citizens
- Knowledge on function of Government, Judiciary and Legislature.
- Knowledge on Environment Science
- Development of Sociological knowledge.
- Learn the concepts of consumer, Production.
- Learn the causes of unemployment and Economic growth.
- Students of B.A. course can go for higher study like- B Ed, M Ed, M.A. etc.
- Can appear in the competitive examinations like- APSC, UPSC, TET, NET, SLET, etc.
- Learn Computer Application.

File Description	Document
COs for all courses (exemplars from Glossary)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

**2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution**

**Response:**

As far COs are concerned, the students of the college have been upgrading to achieve their desired goals including enrolment in higher education in different institutes and jobs in various government and non-government organisations. Some of the students usually prefer to post graduation in their respective areas of study while some others prefer to join in other professional courses like BCA, BBA, B.ed, LLB etc. Some of the alumni are self-employed who have engaged them in different businesses and agriculture too.

The students belonging to their respective course usually continue their study and academic careers in the subjects that they usually have in their UG level. They continue study in such courses as M.A. (ASSAMESE, ENGLISH, SOCIOLOGY, POLITICAL SCIENCE, HISTORY, ECONOMICS, EDUCATION AND SO ON).

Some others chose various fields of their own choices after graduation.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

**2.6.3 Average pass percentage of Students**

**Response:** 58.17

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 89

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 153

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**2.7 Student Satisfaction Survey****2.7.1 Online student satisfaction survey regarding teaching learning process**

**Response:** 3.35

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)**

**Response:** 10.15

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
6.5	1.5	00	1.2	0.95

File Description	Document
List of project and grant details	<a href="#">View Document</a>
e-copies of the grant award letters for research projects sponsored by non-government	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.1.2 Number of research projects per teacher funded, by government and non-government agencies, during the last five year**

**Response:** 0.27

3.1.2.1 Number of research projects funded by government and non-government agencies during the last five years

**Response:** 06

3.1.2.2 Number of full time teachers worked in the institution during the last 5 years

**Response:** 22

File Description	Document
Supporting document from Funding Agency	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Funding agency website URL	<a href="#">View Document</a>

### 3.2 Innovation Ecosystem

#### 3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

##### Response:

The incubation centre for innovation of the college has conceptualized ELITE KGYAN concept for mentoring of meritorious students and in this concept 10 to 15 meritorious as well as brilliant students of the college are selected for mentoring for academic advancement and all round personality development of the selected students. This concept and practice of ELITE KGYAN is continuing in every academic session of the college.

In proper sense, the institution does not have an incubation centre till date.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

#### 3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

##### Response: 0

##### 3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Report of the event	<a href="#">View Document</a>
List of workshops/seminars during the last 5 years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

#### 3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

**Response:** Yes

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards****Response:** Yes

File Description	Document
e- copies of the letters of awards	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years****Response:** 0.02

3.3.3.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	0	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years****Response:** 0.61

3.3.4.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	2	1	6

File Description	Document
List books and chapters in edited volumes / books published	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.4 Extension Activities

#### 3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

##### Response:

The institution promotes college neighbourhood network with active participation by students contributing to the community development and acquiring attitude for service and nation building. Extension activities are organized encompassing all aspects of social development .ie socio economic, health and hygiene, environmental awareness for the benefit of neighbouring communities.

- 1.The college conduct agro based training programmes like pisciculture, mushroom cultivation, seed preservation, in collaboration with. Assam Agricultural University, Jorhat. Then Agro based programmes have economically benefited and motivated the farming communities to organized farming and cultivation in a organized scientific way.
- 2.The NSS wing of the college participated in some major community development programs such as repairing of road cleaning of ponds in nearby villages, and also awareness programmes in certain crucial issues like environment protection and bio- diversity conservation, garbage free college campus ,free eye checking camp. These programs help inculcating a sense of belongings and responsibility on students towards the development of the local community and neighbourhood as well.
- 3.To create awareness among people on subjects like environmental pollution, AIDS other communicable diseases, ragging, the college organised street plays in nearby areas. These activities have not only made people aware about problems but also sensitising students towards their role in prevention and amelioration of the problems afflicting the society.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

**Response:** 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Number of awards for extension activities in last 5 years	<a href="#">View Document</a>
e-copy of the award letters	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

**Response:** 15

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
06	04	03	01	01

File Description	Document
Reports of the event organized	<a href="#">View Document</a>
Number of extension and outreach programs conducted with industry,community etc for the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

**Response:** 30.47

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
429	287	112	107	141

File Description	Document
Report of the event	<a href="#">View Document</a>
Average percentage of students participating in extension activities with Govt. or NGO etc.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 3.5 Collaboration

### 3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

**Response:** 2

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	01	00	00	00

File Description	Document
Number of Collaborative activities for research, faculty etc.	<a href="#">View Document</a>
Copies of collaboration	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>



**3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)**

**Response: 2**

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
01	01	00	00	00

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View Document</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.**

**Response:**

The IQAC in tandem with the college authority has monitor and assessed the adequacy of teaching learning facilities to maintain quality in teaching –learning process and also try to augment the facilities from time to time.

The institution has at present 18 nos of class rooms with the affordable modern technological devices to make the teaching learning more effective. The IQAC has provided the departments LCD projectors, laptops, desktops, pen drives, CD, DVD etc .The college has 3 nos of laboratories including the language lab for dept of English.

The college has also one seminar hall wherein programmes of academic importance are organized for the benefit of the students and faculty.

Moreover, in order to make the teaching learning process effective the institution has provided for computing equipments. The college has a total number of 60 desktops and laptops to be used in teaching learning.

Apart from that, the IQAC has also increased the number of computers as well as browsing centres to cater to the needs of the students in this context.

Moreover, the IQAC has organized programmes both for teachers and students to orient them about the various educational software to popularise e-learning and also conduct practical classes to train students as well as faculties in using computer and internet digital library etc. in teaching learning and other academic purposes.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

**4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities**

**Response:**

1. The college has the following sports facilities for the students: a. Badminton court b. Basketball court c. Gymnasium d. Essential sports equipments for playing cricket, football, volleyball, skipping court, weight throw, Chess, Carom, Jvelin, Discuss throw disc etc.
2. The college also appoints coaches for the students whenever it deems necessary and fit.
3. The college has a fully operational yoga centre which was established in the year 2004.
4. The college has the following facilities for cultural activities: a. Various musical instruments including harmonium, guitar, tabla, Dhol, Khol, Mandolin, Key board etc. b. The college imparts training in classical dance and music to the students whenever necessary.
5. The college is providing physical facilities and a mentor viz. Dr. Gayatree Bora, Associate Professor, Kamargaon College and KABYA RATNA for the Diploma of a recitation programme under SANSKRITI PARISHAD, KOLKATA, WEST BENGAL. (REGN NO.-SSSP/724660/16-17)

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

#### 4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

**Response:** 50

##### 4.1.3.1 Number of classrooms and seminar halls with ICT facilities

**Response:** 9

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	<a href="#">View Document</a>
any additional information	<a href="#">View Document</a>
Link for additional information which is optional	<a href="#">View Document</a>

#### 4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

**Response:** 70.17

##### 4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
3.12	42.29	1.02	96.51	23.96

File Description	Document
Details of budget allocation, excluding salary during the last five years	<a href="#">View Document</a>
Audited utilization statements	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

#### Response:

1. The college library has been providing the the state-of-the art library automation software known as SOUL designed and developed by the INFLIBNET. A large number of students of the college have been highly benefitted from the use of this user friendly software since its inception.
2. The software contains 6 modules which are respectively Acquisition module, Cataloguing Module, Circulation Module, Serilas Module, Online Public Access Catalogue Module, Administrative Module. All these modules are very useful for facilitating library services and the college library is fully equipped with all these modules..
3. The version of the software being operation at present in the library is SOUL 2.0.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

#### Response:

The college has the following rare books, manuscripts and special editions in the library:

1. Rare Book= 01 ( MANUSAGHITA BY MANU), 2. Manuscript= 03 ( DHARANI MANTRA PUTHI, HACHIPAT MANUSCRIPT AND BIKH MANTRA) 3. ASSAMESE FIRST MAGAZINE =01 (

ARUNODOI, THE FIRST PUBLISHED ASSAMESE MAGAZINE, 1846-1854 BY RAV DR. NATHAN BROWN, PUBLISHED BY ASSAM PUBLICATION BOARD, GHY-21) 4. FIRST COLLEGE MAGAZINE =01 (PUBLISHED BY KAMARGAON COLLEGE, 1987-88, EDITOR-SRI DILIP SAIKIA)

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

#### 4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

**Response:** C. Any 2 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

**Response:** 2.63

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
3.84	1.03	1.80	2.76	3.70

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 4.2.5 Availability of remote access to e-resources of the library

**Response:** Yes

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 4.2.6 Percentage per day usage of library by teachers and students

**Response:** 13.75

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 111

File Description	Document
Any additional information	<a href="#">View Document</a>

### 4.3 IT Infrastructure

#### 4.3.1 Institution frequently updates its IT facilities including Wi-Fi

**Response:**

The institution always strives for the updation of the IT facilities to keep pace with the rapidly changing and echnologically advancancing education scenario. For this purpose, the institution has increased the no of internet connectivities and in this context the Wi-Fi facilities have been installed inside the premises for the academic convenience of both the students and the teachers. The number of computers has been increased year after year to bridge the gap of the student-computer ratio. The computer lab and the the language laboratory have been operated through LAN server and using softwares viz. NCOMPUTING AND YOUNG INDIA. NCOMPUTING connects the entire network while the YOUNG INDIA offers the assistance to acquire proficiency in spoken english. The capacity of downloading various materialis from the

library has also been increased through better internet connectivities. The process of the automation of the office administration has been initiated and these days, student dmission and other such works are done through "DCS" office automation software.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

#### 4.3.2 Student - Computer ratio

**Response:** 13.1

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

**>=50 MBPS**

**35-50 MBPS**

**20-35 MBPS**

**5-20 MBPS**

**Response:** >=50 MBPS

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

**Response:** Yes

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link to photographs	<a href="#">View Document</a>

## 4.4 Maintenance of Campus Infrastructure

### 4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

**Response:** 29.82

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
50.74	47.55	00	1.97	00

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	<a href="#">View Document</a>
Audited statements of accounts.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Response:**

There are established systems and procedures for maintaining and utilizing physical, academic and sports facilities- laboratory, library, sports complex, computers, classrooms etc.

**Gym:** The college has a well equipped gym which is maintained by Pankaj Barua & the instructor Mr. Dibyajyoti Konwar. The gym activities are done by the students under the guidance of Mr. Dibyajyoti Konwar in the evening.

**Games & Sports:** For Games & Sports there is also an established system, The college has a Games & Sports room with essential games & sports equipments. This is maintained by Mr. Pankaj Boruah & Robin Hazarika. Game instructor Robin Dutta gives instruction to the students in Games & Sports.

**Library:** the library is fully automated and Wi-Fi with numbers of books, and periodicals. The library has started digitization, internet, OPAC and other necessary facilities for full utilization. A mini museum is also attached to the library for preserving old religious and historical books.

**Yoga centre :** The college has a yoga centre which was established in 2004. The centre is supervised by Mrs. Minu Hazarika and Mr. Mohan Kanu and Miss Chayamoni Phukan are the instructors. Yoga classes



are performed according to the class routine of the college in the morning and evening.

**Language Lab :** The college has a language lab which is supervised by the Dept. of English . The students are given training on Spoken English and drill is also done on correct pronunciation of English. The lab is open for students of all subjects honing their linguistic skills.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

**Response:** 30.17

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
195	199	162	222	209

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	<a href="#">View Document</a>
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

**Response:** 3.86

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
30	30	25	25	20

File Description	Document
Number of students benefited by scholarships and freeships besides government schemes in last 5 years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.1.3 Number of capability enhancement and development schemes –**

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

**Response:** B. Any 6 of the above

File Description	Document
Details of capability enhancement and development schemes	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link to Institutional website	<a href="#">View Document</a>

**5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years**

**Response:** 32.54

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
301	260	211	189	150

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

**Response:** 0

#### 5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Details of the students benefited by VET	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

**Response:** Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View Document</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1 Average percentage of placement of outgoing students during the last five years

**Response:** 29.55

## 5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
26	25	22	19	20

File Description	Document
Self attested list of students placed	<a href="#">View Document</a>
Details of student placement during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 5.2.2 Percentage of student progression to higher education (previous graduating batch)

**Response:** 43.33

## 5.2.2.1 Number of outgoing students progressing to higher education

Response: 39

File Description	Document
Upload supporting data for student/alumni	<a href="#">View Document</a>
Details of student progression to higher education	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

**Response:** 11.83

## 5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	01	01	01	00

## 5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
12	10	05	08	10

File Description	Document
Upload supporting data for the same	<a href="#">View Document</a>
Number of students qualifying in state/ national/ international level examinations during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 5.3 Student Participation and Activities

## 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	<a href="#">View Document</a>
e-copies of award letters and certificates	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 5.3.2 Presence of an active Student Council &amp; representation of students on academic &amp; administrative bodies/committees of the institution

Response:

There is an elected active student council namely Kamargaon College student union in the college. The members of students Union have been given representation in IQAC and other academic and administrative bodies, one/two representatives of student council has been co-opted in to IQAC so that they can participate in the decision making process. The members of student council actively involved both at decision making and execution level in all the programmes of IQAC.

Al though, members of student council have no direct representation in academic and administrative bodies of the institution and yet members of student council have been given opportunities take part in all the activities initiated by academic and administrative bodies.

Moreover, students union has organised annual sport activities among students under the guidance of IQAC and college authority.

The student union has actively co-operated and also participated in all students centric activities initiated by IQAC such as career counselling and guidance and other training programmes, workshops, seminars etc.

The student union has also taken part in NSS programmes, extension activities, flood relief activities which are organised under the banner of the institution and in pursuance of green practices the members of student union have taken part in tree plantation observed world environment day and other environmental programmes.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

**Response: 1**

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

File Description	Document
Report of the event	<a href="#">View Document</a>
Number of sports and cultural activities / competitions organised per year	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

#### Response:

The Alumni Association actively collaborates with the institution in all programmes. There is an alumni office in the college premise where the alumni discuss their future course of action for each and every event of the college. Under the guidance of IQAC the alumni association organises programmes, on career counselling and guidance, growing importance of sanitation and cleanliness, talks on career opportunities, bio-diversity conservation, training for competitive examination, environmental awareness, rising pollution problems, road safety. Moreover, the alumni association has also provided facilities like drinking water filter dustbin etc.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 5.4.2 Alumni contribution during the last five years(INR in Lakhs) ? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

**Response:** <1 Lakh

File Description	Document
Any additional information	<a href="#">View Document</a>
Alumni association audited statements	<a href="#">View Document</a>



**5.4.3 Number of Alumni Association / Chapters meetings held during the last five years****Response:** 10**5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	2	2	2

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Report of the event	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

**Response:**

The vision of the institution is to bring and overall improvement of the college through effective transparent government with the execution of all managerial decisions in time in liaison of the teacher, students and other stake holders.

Faculty members of the college have played an active part in their assigned role in decision making bodies and making of perspective plan.

Two member representatives of teaching staff is co-opted in to the governing Body i.e. the highest decision making body of the college.

The IQAC IN comprised of the faculty members of the college and participated in all academic enhancement and NAAC related activities

The teacher representatives have also take part in the decision making process of the Academic committee, career counseling cell, grievance redressal cell, anti ragging committee, etc. which have an overall impact on the governance and management of the institution.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

#### 6.1.2 The institution practices decentralization and participative management

**Response:**

A case study showing practicing decentralization and participative management in the institution is as follows.

The RUSA Projects monitoring Unit of the college together with IQAC had completed the solar energy project to supplement power supply in college. The incurring expenditure of the project and blueprint of project was discussed in a transparent way and the implementing strategy of the project was also discussed with all the stake holders especially with the students. The students members had highlighted their needs and requirement of electricity and as per the suggestions of students the solar energy electrification was installed in women's hostel, in and around the college play ground to facilities their sports activities. The

conception and successful implementation of the solar energy project was the fruit of decentralization and participative management practice of the institution.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

#### Response:

The institution has initiated the process digitalization of college library as one of its agenda within the periphery of its strategic plan. The college had undertaken the library digitalization project under the infrastructure development grant scheme of govt. of Assam.

The digitalization of library has added new momentum to the academic works of the institution .Digitalization of library offers the following facilities to faculty and students.

- 1.Fully library automated service with circulation for students, teachers and staff.
- 2.Internet and intranet service.
- 3.OPAC service.
- 4.E-journal and e-book facilities.
- 5.Access to library resources by library users through digitalization.

File Description	Document
Any additional information	<a href="#">View Document</a>
Strategic Plan and deployment documents on the website	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

#### Response:

The college has been following the DHE, Assam instructions in terms of constituting the governing body. The governing body president should be a person of academic eminence and having a reputation in the society. The other members have been selected from various walks of life. There are representatives from the teaching and non-teaching staff of the college.

The administrative set up of the college is controlled by the governing body in respect of appointments and other administrative issues.

The function of various bodies is constantly monitored by the Principal and the IQAC of the college.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

**Response:** D. Any 2 of the above

File Description	Document
Screen shots of user interfaces	<a href="#">View Document</a>
ERP Document	<a href="#">View Document</a>
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

##### Response:

The institution is carrying on its plans, programmes and activities successfully with the combine effort of various bodies, cells, and committees such as –

Governing Body (G.B). The parent body of college management has addressed all the nuances of college management.

IQAC has provided the guidance for conception and successful implementation of all academic, administration and other plans and programmes.

Career counselling cell has organised all student centric career guidance programmes for the benefit of the students.

Admission committee has helped the college in all admission related works.

Construction committee has helped in planning and implementation of all construction activities.

Grievance redressal cell, prevention of sexual harassment cell, anti-ragging cell, examination committee has performed their duties successfully in their respective domains.

An example of successful activity of construction committee is:-

The construction committee in its meeting on had discussed and decided to construct a separate Administrative Block with RUSA Grants. The meeting decided to do the construction works under the supervision of PWD, Govt of Assam as per

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 6.3 Faculty Empowerment Strategies

#### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

##### Response:

Existing welfare measure for teaching and non-teaching staff:

1. MBF – A mutual benefit fund for teaching and non-teaching staff. This fund provides financial assistance to its members whenever required.
2. Employees Aid Fund on special occasion like Wedding, Shradha, and Serious ailment. This scheme is directed towards providing maximum possible support to its enrolled members at the moments of needs. From this scheme the employees have greatly benefitted in the recent years.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

**Response:** 8.45

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	2	0	3	1

File Description	Document
Details of teachers provided with financial support to attend conferences, workshops etc. during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 6.3.3 Average number of professional development / administrative training programs organized by the institution for teaching and non teaching staff during the last five years

**Response:** 0.8

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	00	02	00	01

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centres).	<a href="#">View Document</a>
Reports of Academic Staff College or similar centers	<a href="#">View Document</a>
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

**Response:** 12.88

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	2	2	5	4

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers).	<a href="#">View Document</a>
IQAC report summary	<a href="#">View Document</a>
Details of teachers attending professional development programs during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

**Response:**

The IQAC assist the college management IC. GB (Governing Body) Principal, Vice Principal Academic observer for performance appraisal to teaching and non- teaching staff. At the beginning of every academic session the Vice Principal and academic observer circulate performance appraisal format among teachers through all the Heads of Departments. All the completed performance appraisal feedback report are submitted by teachers to the concerned HODS and the HODS in turn forward the feedback appraisal reports to the Vice Principal for final appraisal. The Vice Principal with the assistance of academic observer have studied the appraisal reports to sort out the lacunae's if any and submitted their report along with suggestions to the principal and thereafter to the GB of the college for amelioration of any lacunae's.

The performance appraisal feedback reports of non-teaching staff are submitted to the principal and the Principal has discussed all the lacunae's and problems of non-teaching staff with the G.B. and has taken ameliorative follow up measures for improving the performance of non-teaching staff.

File Description	Document
Any additional information	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

#### Response:

A Report on the Internal and External Audit carried during the last five years :The college has carried out both internal and external audit report during the last five years. Generally the internal report is done annually on the directive of the Governing Body. The external audit is done only on the recommendation of the state government. In case of the external audit the government deputed an auditor.

In case of audit objection the government makes queries and the college answers them. If any irregularities is found, disciplinary action is taken against the defaulter.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

**Response:** 10.3

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during



the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
.10	.4	7.80	.50	1.5

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Annual statements of accounts	<a href="#">View Document</a>

#### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

##### Response:

The institution has a definite strategy for mobilizing funds. In case of necessity the management of the college transfers any fund for fixed deposit or any other beneficial schemes. With the permission of the Governing Body, the principal may utilize the interest of the fixed deposited money for any developmental activity in the college premise. If necessary the fund of one particular account can be transferred to another account with special permission of the Governing Body of the college.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

#### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

##### Response:

Under the aegis of IQAC the institution adopted the mechanism of assessing the performance 20 selected students by one teacher with an aim to further develop their performance in different areas including personality development and career awareness.

The institution has already adopted the healthy practice of 'Morning prayer' by the students and teachers in the beginning of every academic day in order to inculcate spiritual values among the students. The practice of singing 'Vande Mataram' as Morning Prayer has further infused a sense of national integration

into the minds of the students.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

#### Response:

Two examples of institutional reviews and implementation of teaching learning reforms facilitated by IQAC are-

1. The IQAC has given stress on the use of ITC in teaching learning process for the benefit of both faculty and students. The college authority has provided all gadgets of ICT for teaching learning as per the suggestion of IQAC. The use of ICT facilities has help to improve teaching learning process to a great extent.
2. The institution has imitated the mentoring of students as per the guidelines of IQAC and in mentor process a distinction between advance learners and slow learners are made and both the categories of students are mentored on the basic of their abilities for academic advancement.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

#### Response: 8

#### 6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
9	9	10	8	4

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
IQAC link	<a href="#">View Document</a>

#### 6.5.4 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
- 2.Academic Administrative Audit (AAA) and initiation of follow up action
- 3.Participation in NIRF
- 4.ISO Certification
- 5.NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

**Response:** C. Any 2 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Annual reports of institution	<a href="#">View Document</a>

#### 6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

##### **Response:**

The college has taken quality enhancement on a regular basis for the advancement in academic and administrative domain such as.

The IQAC has organised a few awareness cum training programs for the faculty members on use of digital library, e -resources and ICT.

Moreover, the developments have been given necessary technical apparatus like laptops, computers and projectors for computerisation of the academic works and smart classroom is also provided for illuminative transaction of curriculum.

The IQAC monitors the teaching learning process at regular intervals and to address the existing lacunae, the IQAC gather information from the students through feedback to make teaching process effective and student centric.

The IQAC regularly organises teacher and students exchange programmes with nearby schools and other educational institutions.

The IQAC has also organised programmes about the various educational software's to popularise e- learning.

In the domain of administration the college has taken quality enhancement initiative focussing computerisation of admission ,registration, filling of forms and organises training programmes for the purpose for non-teaching office staff.

The office works of the college like accounts, adults are computerised.

File Description	Document
Any additional information	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

**Response:** 6

##### 7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	01	01	01	02

File Description	Document
Report of the event	<a href="#">View Document</a>
List of gender equity promotion programs organized by the institution	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 7.1.2

##### 1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

**Response:**

THE INSTITUTION HAS PROVIDED THE FOLLOWING FACILITIES FOR THE FOR THE GIRL STUDENTS FOR GENDER SENSITIZATION:

1. THE INSTITUTION HAS A WELL FURNISHED HOSTEL FOR THE GIRL STUDENTS.
2. THE COLLEGE HAS PROVIDED ADEQUATE SPACES FOR COMMON ROOM FOR THE GIRL STUDENTS.
3. THE COLLEGE HAS MADE SEPARATE AND HYGIENIC TOILET FACILITIES FOR THE GIRL STUDENTS.
4. THE COLLEGE ALWAYS PROVIDES UTMOST CARE AND ATTENTION FOR THE SFAETY AND SECURITY OF THE GIRL STUDENTS IN THE HOSTEL AND ACCORDINGLY A WARDEN NAMELY BINU GOGOI (CONTACT NO.-9678801644) HAS BEEN APPOINTED FOR THE PURPOSE.
5. THE COLLEGE HAS APPOINTED A NIGHT CHOWKIDAR VIZ. KAMALA HAZARIKA

(CONTACT NO.- 9365912583) FOR THE SAFETY AND SECURITY OF THE HOSTELERS.  
6.THE WOMEN CELL OF THE COLLEGE SPECIALLY MENTORS THE GIRL STUDENTS THROUGH COUNSELLING IN DIFFERENT AREAS WHENEVER REQUIRED

File Description	Document
Any additional information	<a href="#">View Document</a>

### 7.1.3 Alternate Energy initiatives such as:

#### 1.Percentage of annual power requirement of the Institution met by the renewable energy sources

**Response:** 5.14

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 36

7.1.3.2 Total annual power requirement (in KWH)

Response: 700

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 7.1.4 Percentage of annual lighting power requirements met through LED bulbs

**Response:** 5.71

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 40

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 700

File Description	Document
Details of lighting power requirements met through LED bulbs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

#### Response:

THE COLLEGE HAS TAKEN THE FOLLOWING MANAGEMENT STEPS FOR WASTE MANAGEMENT:

- 1.The college has given special emphasis on a clean and garbage waste free college campus and has taken cleanliness drive at regular intervals.
- 2.The college has put up dustbin at different points in college campus to collect solid waste and ultimately all the collected solid waste is taken to the dumpsite site for disposal.
- 3.The college has a well planned network for disposal of liquid waste.
- 4.All the liquid waste are channelized into an underground reservoir and collected therein.
- 5.Although in small quantity, the college has disposed off all the e-waste to purchasing agents for recycling.
- 6.The college has a well structured drainage pattern inside the premises for disposal of liquid waste.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

#### 7.1.6 Rain water harvesting structures and utilization in the campus

#### Response:

The college has always put emphasis on judicious uses and management water and water resources. Catering to the needs of water conservation the college has installed certain structures for rain water harvesting within the campus.

The college has installed of big size water tanks to reserve rain water which are collected from roof top after heavy downpour.

The reserved rain water is utilized for watering purposes in flower and vegetable gardens and other plants.

The harvested rain water is also utilized for washing cloths and utensils of college canteen.

The harvested rain water is also utilized for other cleaning purposes as well.

Moreover, the college has conducted awareness campaign among students to orient them towards the need of rain water harvesting and water conservation.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

#### 7.1.7 Green Practices

- Students, staff using
  - a) Bicycles
  - b) Public Transport
  - c) Pedestrian friendly roads
- Plastic-free campus
- Paperless office
- Green landscaping with trees and plants

#### Response:

The institution has made the following concrete efforts towards green practices on the college campus under the overall guidance of IQAC.

The institution has organised awareness drives occasionally among students and faculty members and office staff about cultivation of eco-friendly habits like use of bicycles, public transport and pedestrian friendly roads, less use of plastic, planting of trees and plants.

1. Most of the nearby students come to college riding bicycle as a popular and eco-friendly modes of transports.
2. Majority of students, staff and faculty members usually come to college by public transport.
3. The institution has provided for pedestrian friendly approach roads within college campus for easy accessibility to the institution by students, faculty, staff and visitors.
4. The institution has taken concrete steps to make the college campus plastic free and encourage students, faculty members, office staff and all other stakeholders to use bio degradable things within the college campus and their daily life as well and display instructions in and around the college campus.
5. The institution has provided facilities like computer, internet, fax e-mail etc. to make office work easy, transparent and less time consuming and these facilities to some extent make the works of



office paperless. It is to be noted that the entire office works can't be made paper less. Paper is used in some selective cases.

6. The institution has made effort to plants trees of different species in a routine manner in the college campus. The college has also made special drive to plant trees in collaboration with the forest department on world environment day and such other social occasion is green earth day, bio-diversity day etc. various species of medicinal plants are also planted in the campus.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

#### 7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

**Response:** 5.32

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
.26	.25	.25	.25	.26

File Description	Document
Green audit report	<a href="#">View Document</a>
Details of expenditure on green initiatives and waste management during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

**A. 7 and more of the above**

**B. At least 6 of the above**

**C. At least 4 of the above**

**D. At least 2 of the above**

**Response:** E. None of the above

File Description	Document
Resources available in the institution for Divyangjan	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
link to photos and videos of facilities for Divyangjan	<a href="#">View Document</a>

#### **7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years**

**Response:** 3

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	3

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### **7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)**

**Response:** 8

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	2	2	2

File Description	Document
Report of the event	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**7.1.12**

**Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal / Officials and support staff**

**Response:** Yes

File Description	Document
Any additional information	<a href="#">View Document</a>
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	<a href="#">View Document</a>

**7.1.13 Display of core values in the institution and on its website**

**Response:** Yes

File Description	Document
Any additional information	<a href="#">View Document</a>
Provide URL of website that displays core values	<a href="#">View Document</a>

**7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations**

**Response:** Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**7.1.15 The institution offers a course on Human Values and professional ethics****Response:** No

File Description	Document
Any additional information	<a href="#">View Document</a>
Provide link to Courses on Human Values and professional ethics on Institutional website	<a href="#">View Document</a>

**7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions****Response:** Yes

File Description	Document
Any additional information	<a href="#">View Document</a>
Provide URL of supporting documents to prove institution functions as per professional code	<a href="#">View Document</a>

**7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years****Response:** 17

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	3	5	2	3

File Description	Document
List of activities conducted for promotion of universal values	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian**

**personalities****Response:**

THE INSTITUTION OBSERVES REGULARLY THE FOLLOWING FESTIVALS AND DEATH AND BIRTH ANNIVERSARIES OF THE GREAT INDIAN PERSONALITIES:

- 1.OBSERVATIONS OF INDEPENENCE DAY AT THE COLLEGE PREMISES EVERY YEAR.
- 2.CELEBRATION OF TEACHERS DAY EVERY YEAR
- 3.CELEBRATION OF GANDHI JAYANTI
- 4.OBSERVANCE OF THE DEATH ANNIVERSARY OF SUDHAKANTHA DR. BHUPEN HAZARIKA
- 5.CELEBRATION OF THE CHILDREN DAY
- 6.CELEBRATION OF THE REPUBLIC DAY
- 7.CELEBRATION OF THE RABHA DIVAS

File Description	Document
Any additional information	<a href="#">View Document</a>

**7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions****Response:**

The management shares all the grants related information and its execution to its stakeholders.

The stakeholders have been given adequate represenations in all the committes including Building and Construction Committe.

ThThe institution provides all the necessary documents to everyone whenever required.

The faculty members have been involved consistently in various academic bodies.

They are also informed about all acdemic developments and views are always are always taken into consideration for further improvement.

The institution also shares all the academic information with guardians/ Parents at the appropriate time.

File Description	Document
Any additional information	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1 Describe at least two institutional best practices (as per NAAC Format)

#### Response:

#### INSTITUTIONAL BEST PRACTICES:

#### TITLE OF THE PRACTICES:

- 1.IMPROVEMENT OF ENGLISH SPEAKING AMONG STUDENTS
- 2.FACULTY EXCHANGE ACTIVITIES

#### OBJECTIVES OF THE PRACTICES:

- 1.To improve the efficiency of the students in the English language.
- 2.To exchange knowledge among the faculties and the students as well.

#### PRINCIPLE OF THE PRACTICE:

The principle of these practices is the overall personality development of the students.

#### CONTEXT:

Since the college is located in a tribal belt area, therefore the students are generally weak in spoken English. Hence training is the urgent need of the hour.

Faculty exchange of faculty would introduce the students with more and more teachers other than their familiar ones.

#### THE PRACTICE:

The improvement of English Speaking Among Students is aimed to improve the efficiency of the students in the English language, the IQAC in association with the teachers of the English department made the necessary arrangements in the language laboratory to guide and teach them in the language.

Faculty Exchange activity is directed to exchange knowledge especially among students for a healthy and prosperous academic career. In this direction, the IQAC in association with the faculty members of the different departments has arranged inter-college faculty exchange activities for sharing of knowledge among the faculties and benefit of the students as well.

#### Evidence of Success

The students have been benefitted immensely from such initiatives and this is reflected in their academic performances especially in their progression to higher education in spite of hailing from this socio-economic and academically backward locality. A lot of other have also been engaged in various government and non-government sectors. In this context, the evidences in the form of some appointment letters of the alumni as well as admission receipts and other documents have already been attached as PDFs. Moreover, some other have been already self-employed as per their capacities.

**PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED**

Since the students don't have access to proper schooling because of hailing from far flung and flood affected areas, therefore the teachers have to toil hard in imparting education including spoken English practices in the language laboratory.

Since the transpiration is relatively poor in this locality, therefore the enrolled students sometimes miss the classes or even appear late in the class.

In spite inadequate manpower, the teachers concerned regularly encounter problems including proper management of time because of heavy workload.

Due to lack of space and resources, the teachers are not able at this time to impart this best practice to all the students of the college. Therefore, the enrolment of students is made on merit basis.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

**7.3 Institutional Distinctiveness****7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust****Response:**

The institution always strives for creating awareness among the people of the locality in respect of education, health and economic life. In this direction, the institution under the active role of the IQAC has organised various programmes in the Model village with an aim to improve quality in life. Therefore, agricultural training among the people of the model village has been imparted to promote agri-business among the young generation. Moreover, the IQAC has also sought to promote local handloom among the unemployed women of the Model village and in this case the weavers have been consistently encouraged by free distribution of yarn.

The teachers have also engaged them in personally developing skills of the children of the Model village from their childhood.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

NAAC



## 5. CONCLUSION

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### Additional Information :

To give an edge to the academic, collaborative and community development programmes the institution has initiated under the guidance of IQAC a series of programmes such as

In academic domain the college has signed MOU with other educational institutions for faculty exchange programmes for sharing of knowledge among faculties and benefit of the students.

In the sphere of community development programs the college has adopted two nearby villages Tarun Nagar and Borpak for overall uplift of the village people.

In the periphery of resource mobilization as well as revenue generation the college has signed MOU with Nirmal Self Help Group, Choukana gaon, Golaghat, assam for rubi crop cultivation.

### Concluding Remarks :

The institution has sufficient infrastructure to promote quality learning. The management of the college has played a pivotal role in achieving the objectives of the college. A dynamic environment has been created by the combined effort of the Principal and the faculty. The policies are formulated in an innovative way to bring about growth and development of the institution.

The college has its potentialities to bring about academic excellence. The teachers dedicate themselves to shape the future of the students by transacting the curriculum in an effective manner. The college is aware of the fact that academic achievement is possible only when rapport is established between teachers and students. Every effort is made to provide scope to the students for their overall personality development. Continuous evaluation method is highly emphasized to gear up the progress of the learners.

The college always focuses on professional competence of the teachers and the staff. The college encourages the teachers and the students to promote research in all spheres of life. The college is involved in various extension activities to provide community leadership.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.3.3	<p>Percentage of students undertaking field projects / internships</p> <p>1.3.3.1. Number of students undertaking field projects or internships Answer before DVV Verification : 167 Answer after DVV Verification: 201</p>																				
2.4.3	<p>Teaching experience per full time teacher in number of years</p> <p>2.4.3.1. Total experience of full-time teachers Answer before DVV Verification : 375 years Answer after DVV Verification: 333 years</p> <p>Remark : As per supporting document provide by HEI.</p>																				
3.1.1	<p>Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)</p> <p>3.1.1.1. Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs) Answer before DVV Verification:</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>6.5</td><td>1.5</td><td>00</td><td>1.2</td><td>.95</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>6.5</td><td>1.5</td><td>00</td><td>1.2</td><td>0.95</td></tr></table> <p>Remark : As per supporting documents attached by HEI</p>	2017-18	2016-17	2015-16	2014-15	2013-14	6.5	1.5	00	1.2	.95	2017-18	2016-17	2015-16	2014-15	2013-14	6.5	1.5	00	1.2	0.95
2017-18	2016-17	2015-16	2014-15	2013-14																	
6.5	1.5	00	1.2	.95																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
6.5	1.5	00	1.2	0.95																	
5.2.3	<p>Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)</p> <p>5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years Answer before DVV Verification:</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr></table>	2017-18	2016-17	2015-16	2014-15	2013-14															
2017-18	2016-17	2015-16	2014-15	2013-14																	

02	01	01	00	01
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Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
02	01	01	01	00

5.2.3.2. Number of students who have appeared for the exams year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
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5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
20	20	18	16	14

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

7.1.8.1. Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
.26	.25	.25	.25	.25

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
.26	.25	.25	.25	.26

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

7.1.17.1. Number of activities conducted for promotion of universal values (Truth, Righteous

conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
4	3	5	4	3

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
4	3	5	2	3

## 2.Extended Profile Deviations

### Extended Profile Deviations

No Deviations