

**Academic Audit Report
of
Kamargaon College, Kamargaon
(For the Session 2023-2024)**

The report prepared is the result of the inspection / examination of the facts and documents as regards the academics and academic governance of the college. The committee examines and cross-verifies the records and facts that are prepared by the college in strict adherence to the terms of reference (ToR) given by the academic audit committee keeping in. Upon thoroughgoing checks and verification, the committee records /endorses few observations, and recommendations, which are given in tabular form as follows.

It is to be noted that records presented by the college authorities bear testimony of the facts. The Committee testifies what are presented in the college.


(Dr. Biplob Gogoi)
Member


(Dr. Palash Handique)
Member

Terms of References: Quality Parameters recommended by NAAC

Section I: GENERAL	Information
1.1 Name & Address of the Institution:	Kamargaon College, Kamargaon , Golaghat, Assam PIN-785619
1.2 Year of Establishment:	1972
1.3 Current Academic Activities at the Institution (Numbers):	UG Course
• Faculties/ Schools:	1 (Arts)
• Departments/ Centres:	07
• Programmes/ Courses offered:	BA: 08 , Certificate Course: 04
• Total Faculty Members:	Male: 09; Female: 14; Total =23(till date)
• Total Library Staff	Male: 3 Female: 01 ;Total ; 04
• Total Support Staff:	Male: 06; Female: 01; Total=07
• Students:	SC- 80; (Male- 42 Female -38)- ST -222 (Male- 97 Female -125); OBC- 191 (Male- 65, Female- 126); Gen-67 (Male-25, Female-42) Total: 560 (Male - 229, Female -331)(Session- 2023-24)
1.4 Three major features in the institutional Context (As perceived by the Peer Team):	<ul style="list-style-type: none"> • <i>Provincialised college affiliated to Dibrugarh University, Assam</i> • <i>Recognition under Sec. 2 (f) and 12 (B) from UGC</i> • <i>Good Infrastructure facilities striving for excellence</i>
1.5 Dates of visit of the Team (A detailed visit schedule may be included as Annexure):	June, 28, 2024
1.6 Composition of the Peer Team which undertook the on- site visit:	
Member	Dr. Biplob Gogoi
Member	Dr. Palash Handique

Section II: OVERALL ANALYSIS	OBSERVATIONS
3.1 Institutional Strengths:	<ul style="list-style-type: none"> • Situated in an ideal location, excellent building and campus infrastructure • The College has a vibrant and academic oriented faculty and quality students • Exhibition of good-team work at various levels including participatory and cooperative management • Continuous involvement in social awareness, environmental awareness activities as part of community service(s).
3.2 Institutional Weaknesses:	<ul style="list-style-type: none"> • College offers only one stream • Shortage of teaching faculty • The College is yet to install Management Information System (MIS) completely • Collaborations with reputed organizations to be utilized and enhanced • The College is yet to start PG programmes in the existing Departments due to government policies on affiliating college.
3.3 Institutional Opportunities:	<ul style="list-style-type: none"> • To introduce Science and Commerce Streams in the UG programmes • To allocate more funds for research activities and to promote students' research culture • To strengthen industry-institute collaboration for internship , on job training, better career counseling and placement drives for outgoing students • Introduction of more value added job oriented courses
3.4 Institutional Challenges:	<ul style="list-style-type: none"> • Enrichment of existing faculty is the need of the hour • Recruit and retain qualified and experienced faculty • Inculcate the consultancy activities • To promote the college to an autonomous status

Section III: Recommendations for Quality Enhancement of the Institution

Recommendation(s)

- Efforts may be directed for recruitment and retention of quality faculties with appropriate cadre ratio.
- Encouragement to faculties to enhance their qualifications
- Motivate faculties for research and consultancy work, and also to publish quality research papers
- Laboratory and ICT infrastructure, and library services may be suitably upgraded to avoid its obsolescence, and meet the requirements of the stake holders
- Collaborations and interactions with Industry, Research Organizations and Universities should be encouraged .
- Teaching should be improved in order to instill in students (the critical bent of mind) the original thinking

- Steps should be taken to appreciate the quality of overall education and then social returns in terms of quality graduates capable of addressing social concerns, and responsibilities of society and societal problems. Steps may be:
 - i. Strict vigilance/monitoring in teaching-learning process
 - ii. Weekly/monthly assignments by concerned faculty members
 - iii. Stress should be given on remedial teaching/doubt clearing sessions twice/thrice a week
 - iv. UG students should be rigorously trained/taught Grammar, Composition, Translation etc.

- College Academics should go hand in hand with the University and the UGC guideline and reforms
- Space for Case studies / Empirical studies (in Pilot Form) be given to students
- In addition to Physical exercises/sports events, **Mental sports** such as Quiz; Group Discussion and Debate on Topical issues/matters; colloquia etc. be organized periodically (quarterly/monthly) in the college.
- Adopt right mix of Chalk and Talk/Lecture and ICT applications.
- Solution to quality education solely lies in how the teachers deliver .So, we the teachers should reach out to students.
- Efforts can be made to acquire full autonomy from the University

Suggestions:

- Policy of a college is meant for greater public good. Autonomy, if granted be applied



logically.

- Compliances of the Recommendations of the previous NAAC visit be put on record
- To promote the college to an autonomous status by creating right ambience (Academic, Finance and Administrative) on the college campus.

Opportunities-

Location of the college is good for demographic inclusion i.e. location has scope for creation of demographic dividend.

Signatures of the Members:

Name and Designation		Signature with date
Dr. Biplob Gogoi Associate Professor Department of Political Science Debraj Roy College(Autonomous), IQAC Coordinator, Debraj Roy College (Autonomous)	Member	 28/06/2024
Dr. Palash Handique Associate Professor & Head Department of Economics H.P.B. Girls' College, Golaghat Assam, Former Coordinator, IQAC, H.P.B. Girls' College, Golaghat, Assam	Member	 28/06/2024

Place: Kamargaon, Golaghat, Assam

Date: June 28, 2024

Report on Collaborative activity

1.

Collaboration: Memorandum of Understanding between Kamargaon College and The Assam Kaziranga University, Jorhat

Title of the activity: Organized an International Conference collaboratively on the topic *Changing Dynamics of Higher Education in South Asia and the 21st Century Transformative Goals: Contexts, Concerns and Prospects*

Date: 21st & 22nd December, 2023

The International Conference on "Changing Dynamics of Higher Education in South Asia and the 21st Century Transformative Goals: Contexts, Concerns, and Prospects" took place from 21st & 22nd December, bringing together academics, policymakers, students, and education stakeholders. The conference provided a critical platform for examining the rapidly evolving landscape of higher education in South Asia amidst the backdrop of global changes, technological advancement, and socio-political shifts. Over 200 participants from across South Asia and beyond attended, presenting diverse perspectives and research findings on the region's higher education sector.

Conference Objectives

The primary objectives of the conference were to:

Analyze the current landscape of higher education in South Asia, including challenges and opportunities.

Discuss the impact of global transformations on educational frameworks, policies, and student outcomes.

Explore innovative strategies for addressing regional and global challenges within higher education.

Foster cross-border collaboration to achieve the 21st-century transformative educational goals, aligned with the United Nations Sustainable Development Goals (SDGs), particularly Goal 4: Quality Education.

Key Themes and Topics

The conference featured a wide range of topics, which were organized into thematic sessions, panel discussions, and workshops. The key themes included:

Equity and Access in Higher Education

Speakers discussed the inequalities in access to higher education across different socio-economic and geographic areas in South Asia. Presentations explored strategies to enhance accessibility for marginalized communities, focusing on gender equity, rural outreach, and financial assistance programs.

Technological Integration and Digital Learning

With the rapid shift to online education, especially post-COVID-19, discussions addressed digital divides, access to technology, and the effectiveness of online learning. Researchers presented data on digital inclusion and how South Asian universities can leverage technology to improve the learning experience.

Policy Reforms and Educational Governance

Presentations focused on recent policy reforms aimed at improving higher education governance, institutional autonomy, and accountability. Notable discussions included the potential impact of the New Education Policy in India and similar initiatives across South Asian countries.

Research and Innovation in Higher Education

Research papers highlighted South Asia's strengths and weaknesses in the global research landscape. Discussions revolved around funding for research, collaboration with international institutions, and strategies to encourage innovation in universities.

Globalization and Cultural Exchange in Higher Education

The conference examined how globalization affects curriculum development, faculty exchange, and student mobility. Ideas were shared on how South Asian institutions can retain cultural integrity while engaging in meaningful global partnerships.

Sustainable Development Goals (SDGs) and Education for Sustainable Development (ESD)

This theme focused on how higher education institutions can contribute to the SDGs, fostering a sense of environmental responsibility and social consciousness among students.

Workshops and Panel Discussions

The conference included interactive workshops on topics such as curriculum development, leadership in education, and sustainable funding models for universities. A panel of education ministers from South Asian countries held a lively discussion on regional cooperation in higher education, focusing on student and faculty exchange programs, shared research facilities, and collaborative online platforms.

Outcomes and Recommendations

The conference concluded with a series of actionable recommendations aimed at transforming higher education in South Asia:

Investment in Infrastructure and Digital Resources: Governments and institutions should invest in infrastructure to support digital learning and research facilities that can cater to a larger, more diverse student body.

Strengthening Cross-Border Collaborations: South Asian countries should work together to establish joint research centers and student exchange programs, promoting cultural understanding and shared knowledge.

Focus on Vocational and Skills-Based Education: A greater emphasis on skill development and vocational training can better prepare students for the workforce, enhancing employability and regional economic growth.

Supporting Research and Innovation: Increased funding and strategic partnerships with the private sector can drive research that addresses both regional and global challenges.

Policies for Inclusive Education: Governments need to adopt policies that make higher education accessible and affordable for all, with special support for underrepresented and marginalized communities.

Future Prospects

The conference laid a solid foundation for ongoing dialogue and collaboration among South Asian countries to reimagine higher education. The conference steering committee announced plans to form a task force that would monitor and support the implementation of the recommendations, further organizing annual meetings to track progress and share best practices.

Conclusion

The International Conference on "Changing Dynamics of Higher Education in South Asia and the 21st Century Transformative Goals" highlighted the urgency of reforming the region's higher education systems to meet the demands of a rapidly evolving world. The event fostered collaborative discussions, actionable insights, and a shared commitment to advancing educational quality, accessibility, and sustainability in South Asia.

2.

Collaboration: Memorandum of Understanding between Kamargaon College and The Assam Kaziranga University, Jorhat

Title of the Activity: Participation of Students in Co-curricular activities organized by the university and conducting Career Counselling Programme

Co-curricular activities play a significant role in enriching students' academic experience, enhancing skills, and promoting teamwork. This year, the university organized a variety of events, including cultural festivals, sports tournaments, debate competitions, environmental awareness drives, and arts exhibitions. Each event was designed to provide students with a

platform to showcase their talents, engage with peers, and build essential skills that complement their academic achievements.

Career Counselling Programme

The university organized a series of career counselling sessions aimed at guiding students through their career choices, providing insights into industry expectations, and preparing them for the transition from academia to professional life. These sessions included guest lectures, resume-building workshops, and mock interviews.

Programme Structure and Participation:

One-on-One Counselling Sessions: Personalized counselling was made available for students needing specific guidance on career paths, with around 150 students benefiting from these sessions. The counsellors provided tailored advice, helping students make informed decisions about their career goals.

Student Feedback and Outcome: The feedback received from students was overwhelmingly positive. Many expressed gratitude for the guidance and confidence they gained, which eased their anxieties around career decisions. Several students reported feeling better prepared for upcoming internships and job placements.

Conclusion

The university's co-curricular activities and career counselling programmes have shown significant positive outcomes in student engagement and development. The diversity of activities offered has not only enriched the students' university experience but has also prepared them for future challenges. The university remains committed to expanding such initiatives, recognizing that these programmes play an essential role in fostering well-rounded and career-ready graduates.

Recommendations for Future Improvements:

Increased Frequency of Career Workshops: Based on student feedback, conducting more frequent career workshops could help address a wider range of career paths and industries.

Enhanced Promotion of Activities: Improved promotion through social media and campus channels could encourage even greater participation in both co-curricular and career counselling events.

Feedback-Driven Enhancements: Conducting post-event feedback surveys can provide actionable insights, enabling further refinement of these programmes to better suit student needs.

3.

Collaboration: Memorandum of Understanding between Kamargaon College and Joya Gogoi College, Golaghat

Title of the Activity: External Project Examiner for 6th semester,2024 (Dr. Deepshikha Kalita, dept. of Assamese, Kamargaon College)

The Department of Assamese at Joya Gogoi College conducted an external project examination for 6th-semester students, evaluating their research work. The projects were assessed by Dr. Deepshikha Kalita, a faculty member from the Department of Assamese at Kamargaon College, who served as the external examiner. This examination aimed to assess the research skills, depth of analysis, and understanding demonstrated by the students in their respective project topics.

Overview of the Projects

The projects presented by the students covered a range of topics relevant to Assamese language, literature, culture, and society. This included studies on Assamese folklore, literary analyses, exploration of cultural heritage, and contemporary social issues within Assam. The diversity of topics reflects the students' interest in understanding and preserving Assamese identity and heritage while engaging with modern challenges.

Evaluation Criteria

The evaluation criteria included:

Clarity of Research Objectives: Clear articulation of the research questions or objectives.

Methodology: Selection of appropriate methodologies and application of research techniques.

Depth of Analysis: Level of critical analysis and original thought in discussing findings.

Language Proficiency: Proficiency in the Assamese language, coherence, and fluency of expression.

Relevance and Practical Implications: The significance of the project's findings in understanding or preserving Assamese culture.

Presentation Skills: Effectiveness in communicating ideas during the viva and responsiveness to questions.

Observations by Dr. Deepshikha Kalita

Dr. Kalita observed that the students demonstrated a strong command over the Assamese language and expressed their ideas effectively. Most of the projects exhibited thorough research and a keen interest in preserving and promoting Assamese heritage. However, she noted some areas where further guidance could enhance the students' work:

Research Methodology: A few students could benefit from a more structured approach to their methodology, as some analyses lacked depth.

Critical Analysis: While the majority of students provided insightful observations, a few projects would benefit from additional critical perspectives and theoretical support.

Innovative Thinking: Dr. Kalita encouraged students to adopt a more innovative and exploratory approach in selecting topics, moving beyond traditional themes to explore contemporary societal issues in Assam.

Highlights and Commendations

Dr. Kalita particularly commended students who selected challenging topics and presented well-structured research findings.

Projects that linked Assamese literature with socio-political issues were noted for their relevance and depth.

She highlighted the dedication of students to their native language and culture, which was evident in their work.

4.

Collaboration: Memorandum of Understanding between Kamargaon College and Joya Gogoi College

Title of the activity: organized jointly a daylong faculty Development Programme (Dr. Alpana Borgohain on the topic *Feminist Epistemology and Feminist Research*)

Dr. Borgohain commenced the session by introducing the foundational concepts of feminist epistemology, explaining how it critiques conventional epistemological theories and posits that knowledge production is often shaped by social hierarchies, particularly regarding gender. She argued that feminist epistemology does not merely add women's perspectives to traditional frameworks but reconsiders the basis upon which knowledge is validated and understood.

Understanding Feminist Epistemology:

Dr. Borgohain explained that feminist epistemology seeks to address and dismantle biases in knowledge systems that historically favor masculine viewpoints. By focusing on inclusivity and diversity, feminist epistemology redefines the understanding of knowledge through a lens that recognizes gendered experiences as valid and necessary for a comprehensive worldview.

Feminist Research Methodologies:

The session included a detailed discussion on feminist research methodologies, where Dr. Borgohain emphasized qualitative approaches that focus on lived experiences and personal narratives. These methodologies emphasize participatory, reflexive, and ethically engaged approaches that challenge traditional objectivity in research. Dr. Borgohain pointed out that feminist methodologies are not limited to women-centric studies but are applicable across various disciplines, encouraging researchers to consider gender as a vital factor in all areas of study.

Case Studies and Practical Applications:

The interactive session included several case studies that demonstrated how feminist epistemology has been applied in real-world research, from studies in social sciences to innovations in public health. Participants were encouraged to consider how feminist frameworks could enrich their own areas of expertise and research.

Interactive Workshop:

In the latter half of the day, a hands-on workshop facilitated active participation from faculty members. Dr. Borgohain guided participants through exercises that helped them identify gender biases within their own research practices and develop strategies for mitigating these biases. The workshop allowed attendees to engage with feminist research concepts practically, fostering a deeper understanding of the principles discussed.

Outcomes and Feedback

The FDP was met with positive feedback from attendees, who found the sessions insightful and transformative. Many faculty members expressed newfound awareness regarding gender inclusivity in their research and were motivated to apply feminist perspectives within their respective fields. Dr. Borgohain's approach to combining theoretical knowledge with practical application left participants equipped to rethink and reshape their academic methodologies.

In conclusion, the Faculty Development Programme on "Feminist Epistemology and Feminist Research" was an enlightening and thought-provoking event. It provided faculty members with the tools to recognize and challenge biases in their research, paving the way for a more inclusive and equitable approach to knowledge creation. The event underscored the importance of continuous learning and adaptation in academia to foster an environment that values diverse perspectives.

5.

Collaboration: Memorandum of Understanding between Kamargaon College and Morongi Mahavidyalaya

Name of the activity: Faculty Exchange on the topic *Measurement and Evaluation in Education* (Punendra Das, Dept. of Education, Kamargaon College, Golaghat)

The faculty exchange program held at Kamargaon College, Golaghat, focused on the topic of "Measurement and Evaluation in Education." This program was led by Punendra Das, a distinguished faculty member of the Department of Education. The objective of the exchange was to enhance pedagogical practices and improve the quality of education through effective measurement and evaluation techniques. This report outlines the key activities, discussions, and outcomes of the faculty exchange.

Objectives of the Exchange

To understand the importance of measurement and evaluation in educational settings.

To explore different methods and tools used for assessing student learning.

To discuss the role of formative and summative assessments in enhancing educational outcomes.

To foster collaboration among faculty members across institutions for sharing best practices in education.

Outcomes

Enhanced Understanding: Participants reported a deeper understanding of measurement and evaluation concepts and their practical applications in the classroom.

Improved Assessment Practices: Faculty members expressed their commitment to implementing new assessment tools and techniques learned during the exchange, aiming to create more effective evaluation frameworks.

Networking and Collaboration: The exchange fostered a network of educators who are committed to ongoing collaboration in improving educational practices. Participants expressed interest in future exchanges and joint research projects.

Resource Development: A collective effort was initiated to develop a resource guide that includes best practices, assessment tools, and methodologies discussed during the exchange.

Conclusion

The faculty exchange on Measurement and Evaluation in Education led by Punendra Das was a significant step toward enhancing educational practices at Kamargaon College and beyond. The insights gained and the collaborative spirit fostered during the program are expected to lead to improved teaching and learning outcomes. Continuous efforts in sharing knowledge and resources will further strengthen the educational community and enhance the overall quality of education.

6.

Collaboration: Memorandum of Understanding between Kamargaon College and Marangi Mahavidyalaya

Name of the activity: Faculty Exchange on the topic *Positive Psychology* (Mridula Hazarika, Dept. of Education, Kamargaon College, Golaghat)

Dr. Hazarika introduced Positive Psychology as the scientific study of what makes life worth living, emphasizing the importance of mental well-being, happiness, and resilience. She explained that while traditional psychology often focuses on addressing mental illness, Positive Psychology aims to cultivate strengths and positive emotions. It promotes an optimistic approach to overcoming challenges and stresses the importance of gratitude, optimism, and personal growth.

Key Components Discussed

Dr. Hazarika elaborated on several core principles of Positive Psychology, making the session interactive and engaging:

Gratitude and Well-being

Emphasizing gratitude as a tool for enhancing well-being, Dr. Hazarika led participants in a brief exercise to reflect on aspects of their lives they are grateful for. She explained that this practice has been shown to improve mood and increase overall satisfaction in life.

Resilience and Emotional Strength

Positive Psychology encourages individuals to build resilience, which is particularly relevant for both educators and students facing academic pressures. Dr. Hazarika provided examples of resilience-building strategies, such as mindfulness and positive reframing of stressful situations.

Optimism and Positive Mindset

She discussed the significance of maintaining an optimistic outlook, even when faced with adversity. According to Dr. Hazarika, optimism not only improves mental health but also enhances performance and relationships

Flow and Engagement in Learning

Dr. Hazarika introduced the concept of "flow," which describes the experience of being fully immersed and engaged in an activity. She encouraged educators to foster environments that allow students to enter a state of flow, thereby improving their learning experiences and retention.

Impact and Feedback

The participants expressed immense appreciation for Dr. Hazarika's insights and practical tips on incorporating Positive Psychology into their daily lives. Faculty members highlighted how these principles could be integrated into teaching strategies to support students' emotional and academic growth.

Conclusion

The Faculty Exchange session on Positive Psychology was a tremendous success, sparking renewed enthusiasm among attendees to embrace and implement the practices shared by Dr. Hazarika. This session underscored the importance of mental well-being within educational environments and provided both educators and students with tools to cultivate positivity and resilience in their personal and professional lives.

7.

Collaboration: Memorandum of Understanding between Kamargaon College and JDSG College, Bokakhat

Name of the activity: Faculty Exchange and student Exchanger on the topic *Partition of India: Impact and Literary Depictions* (Dr. Gayatree Bora, Associate Professor, Dept. of English, Kamargaon College, Golagaht)

Objectives of the Exchange Program

To explore the historical background and socio-political consequences of the Partition of India.

To analyze the literary depictions of the Partition, highlighting how authors from different backgrounds have portrayed the event.

To encourage critical thinking and discussion among students regarding the complex emotional and cultural scars left by the Partition.

To develop academic collaboration between institutions and provide students with a broader perspective on Indian history and literature.

Program Details

Lectures included discussions on the socio-political causes leading to Partition, its immediate and long-term consequences, and how it has been depicted in Indian and Pakistani literature.

Key works by authors such as Khushwant Singh, Saadat Hasan Manto, Bapsi Sidhwa, and Amrita Pritam were analyzed for their portrayal of Partition's human cost and trauma.

Dr. Bora encouraged faculty collaboration on research focused on Partition literature, exploring different methodologies for teaching and interpreting these texts.

Student Exchange:

Participating students from Kamargaon College and [insert partner institution name] attended joint seminars and group discussions.

Students engaged in a series of readings, presentations, and discussions on selected Partition-themed novels, short stories, and poetry.

They analyzed how different genres and writing styles addressed themes of displacement, violence, loss, and cultural fragmentation.

Special focus was placed on oral histories and memoirs, encouraging students to understand Partition not just as a historical event but as a lived experience for millions.

Key Discussion Points:

Historical Impact: Understanding how the Partition reshaped political boundaries and impacted the demographic structure of the Indian subcontinent.

Psychological and Social Effects: Discussions on the trauma endured by individuals and families, exploring topics such as identity crisis, forced migration, and communal violence.

Literary Reflections: Examination of how literature became a medium for survivors to share their stories, with Partition literature serving as an emotional and cultural repository.

Comparative Literary Analysis: Students compared different authors' approaches to similar themes, noting differences across geographical, religious, and linguistic boundaries.

Highlights of the Program:

A collaborative panel discussion between faculty members on innovative approaches to teaching Partition literature.

Student-led presentations on selected authors and how their works reflect personal and collective memories of Partition.

Screening of documentaries and film adaptations of literary works to provide visual representations of the themes discussed.

Outcomes and Learning Experiences:

Students and faculty gained a richer, multidimensional understanding of the Partition's legacy, both in history and literature.

The program fostered cultural exchange, as students shared personal or familial stories related to Partition, helping them connect literature with lived experiences.

Enhanced research and presentation skills, as students were encouraged to analyze texts critically and present their insights to peers.

Conclusion: The Faculty and Student Exchange Program on the theme "Partition of India: Impact and Literary Depictions" was successful in meeting its objectives, facilitating meaningful academic exchange, and providing a platform for students and faculty to engage deeply with a pivotal event in South Asian history. Through literary analysis and personal reflection, participants left with a profound understanding of Partition's enduring impact on the subcontinent. Dr. Gayatree Bora's leadership was instrumental in guiding discussions and enriching participants' perspectives on the historical and emotional legacy of the Partition of India.

8.

Collaboration: Memorandum of Understanding between Kamargaon College and JDSG College, Bokakhat

Name of the activity: Faculty Exchange on the topic *Development Economics* (Darshana Medhi, Kamargaon College, Golaghat)

The faculty exchange program at JDSG College aimed to enhance academic collaboration and share expertise in the field of Development Economics. Darshana Medhi, a faculty member of Kamargaon College, led the session, focusing on key principles, current challenges, and strategies for sustainable development within the context of Assam and broader India.

Objectives of the Exchange

Knowledge Sharing: To disseminate knowledge on Development Economics, particularly its relevance to local and national contexts.

Collaborative Learning: To foster an environment of shared learning among faculty members from various disciplines.

Research Opportunities: To identify potential areas for collaborative research and funding in Development Economics.

Key Topics Discussed

Fundamentals of Development Economics, Definition and scope of Development Economics, Importance of economic growth vs. development, Current Economic Challenges in India, Income inequality and poverty alleviation strategies, Unemployment and underemployment in rural and urban settings, Gender disparities in economic participation, Sustainable Development Goals (SDGs), Overview of the UN's SDGs and their relevance to India, Specific goals pertinent to Assam, such as poverty reduction, quality education, and sustainable cities.

Policy Frameworks:

Examination of government policies aimed at economic development in Assam. Discussion of the effectiveness of existing policies and recommendations for improvement.

Methodology

Lectures and Presentations: Darshana Medhi presented a series of lectures supported by PowerPoint presentations, providing visual aids to enhance understanding.

Interactive Discussions: Participants were encouraged to engage in discussions, share their perspectives, and ask questions related to the content.

Group Activities: Small group activities were organized to facilitate collaborative problem-solving and brainstorming on development issues.

Outcomes

Enhanced Understanding: Faculty members gained a deeper understanding of Development Economics and its applications to local contexts.

Increased Collaboration: The exchange promoted networking among faculty members, leading to potential research collaborations and academic partnerships.

Future Research Directions: Participants identified key areas for further research, including studies on the impact of climate change on economic development in Assam.

Collaboration: Memorandum of Understanding between Kamargaon College and JDSG College, Bokakhat

Name of the activity: Faculty Exchange on the topic *Current Status of Indian Economy* (Neebha Noni Baruah, dept. of Economics, JDSG College, Bokakhat)

The Faculty Exchange Program provides an invaluable opportunity for educators to share insights and expertise on pertinent topics. In this context, Neebha Noni Baruah from the Department of Economics, JDSG College, Bokakhat, presented a comprehensive analysis of the current status of the Indian economy. This report summarizes the key points discussed during the exchange.

Overview of the Indian Economy

India is one of the fastest-growing economies in the world, characterized by a diverse economic landscape. The country has witnessed significant transformations in recent years, particularly following economic liberalization in the 1990s. Today, India is classified as a lower-middle-income country by the World Bank, with a GDP of approximately \$3 trillion.

Key Indicators

GDP Growth Rate: India's GDP growth rate has fluctuated in recent years due to various factors, including the global economic environment, domestic policies, and the impact of the COVID-19 pandemic. As of the latest reports, the economy is projected to grow at a rate of around 6-7% in the coming fiscal year.

Inflation: Inflation remains a critical concern, driven by rising fuel prices and food costs. The Reserve Bank of India (RBI) has implemented various monetary policies to curb inflation, but it remains a challenge for the government.

Unemployment Rate: The labor market in India has faced challenges, with the unemployment rate rising, particularly among the youth. Efforts are underway to promote skill development and create job opportunities.

Foreign Direct Investment (FDI): India has become an attractive destination for FDI, thanks to its large market, skilled workforce, and government initiatives aimed at easing business regulations.

10.

Collaboration: Memorandum of Understanding between Kamargaon College and Jorhat Law College

Name of the activity: Gender equity cum awareness programme on the topic *Sexual Harassment and legal provisions in India* (Monmirekha Bora, Jorhat Law College, Jorhat)

The issue of sexual harassment remains a pervasive problem in Indian society, necessitating comprehensive awareness and understanding of legal provisions available to combat this menace. This report outlines a gender equity cum awareness programme conducted at Jorhat Law College, aimed at educating students about sexual harassment, its implications, and the legal framework in place to address such violations.

Objectives of the Programme

The primary objectives of the programme were:

Awareness Creation: To enhance understanding of what constitutes sexual harassment.

Legal Education: To inform participants about the legal provisions available in India for victims of sexual harassment.

Empowerment: To empower students with knowledge, enabling them to advocate for their rights and support others facing harassment.

Key Topics Covered

Definition and Types of Sexual Harassment:

Understanding the various forms of sexual harassment, including verbal, non-verbal, and physical harassment.

Recognizing the difference between harassment and consensual interactions.

Legal Framework:

Overview of relevant laws, including the IPC (Indian Penal Code), the Protection of Women from Domestic Violence Act, and the Sexual Harassment of Women at Workplace Act.

Discussion on the role of Internal Complaints Committees (ICCs) in workplaces and educational institutions.

Reporting Mechanisms:

Guidance on how to report incidents of harassment.

Information on available support systems, including helplines and legal aid.

Preventive Measures:

Strategies for creating a safe environment in educational institutions and workplaces.

Importance of bystander intervention and community support in preventing harassment.

11.

Collaboration:Memorandum of Understanding between Kamargaon College and DR College (Autonomous)

Name of the activity: academic audit 2022-23 & 2023-24 (Dr. Biplob Gogoi, Associate Professor, D. R. College as an External Auditor)

An academic audit was conducted for the academic years 2022-23 and 2023-24 to review and assess the academic processes, teaching methodologies, and overall educational standards within the institution. Dr. Biplob Gogoi, an Associate Professor from D. R. College, was appointed as the External Auditor for this evaluation. The purpose of this audit was to ensure that the academic standards align with the institution's goals of fostering a productive, inclusive, and quality-oriented academic environment.

Objectives of the Audit

The academic audit aimed to achieve the following objectives:

Assess the effectiveness of the institution's teaching and learning practices.

Evaluate the curriculum design and its relevance to current academic and industry standards.

Review the support services and resources available to students and faculty.

Analyze the quality and frequency of assessment methodologies.

Provide actionable recommendations to enhance academic standards and overall institutional performance.

Methodology

Dr. Biplob Gogoi employed a structured approach to the audit, including:

Documentation Review: Examination of curriculum syllabi, faculty profiles, student records, and assessment reports from both academic years.

Classroom Observation: Direct observation of classroom interactions and teaching methodologies to understand the pedagogical approach.

Interviews and Surveys: Discussions with faculty, administrative staff, and students to gauge their experiences and insights on the institution's academic environment.

Infrastructure and Resources: Assessment of laboratory facilities, library resources, and other academic support infrastructures to ensure they meet the required standards.

12.

Collaboration: Memorandum of Understanding between Kamargaon College and DR College

Activities: To develop academic parties, student and faculty exchange, research and educational prospects

The External Academic Audit for the academic year 2021-22 was conducted to assess the quality of education and academic practices at the institution. This audit aimed to ensure adherence to academic standards, evaluate the effectiveness of the teaching-learning processes, and provide constructive feedback for continuous improvement.

Audit Team Composition

The audit was carried out by the following external auditors:

Dr. Bhaskarjit Neog

Associate Professor, Department of Physics, D.R. College

Dr. Roshan Sarmah

Assistant Professor, Department of Botany, D.R. College

Audit Objectives

The primary objectives of the external audit were to:

Review the academic programs offered by the institution.

Evaluate the teaching methodologies employed by faculty members.

Assess student performance and learning outcomes.

Analyze curriculum implementation and its relevance to current academic standards.

Provide recommendations for enhancing academic quality and institutional effectiveness.

The External Academic Audit for the year 2021-22 revealed a commitment to academic excellence at the institution, with several strengths in curriculum design, teaching methodologies, and student performance. By addressing the identified areas for improvement, the institution can enhance the quality of education and better prepare students for future challenges. Continuous monitoring and evaluation will be essential to maintaining high academic standards and fostering an environment of learning and growth.

13.

Collaboration: Memorandum of Understanding between Kamargaon College and DR College

Activities: Faculty Exchange on the topic *Introducing Feminism and Feminist Literature* (Prithwa Deb, Dept. of English, D.R. College, Golaghat)

The faculty exchange program held at Kamargaon College focused on the topic "Introducing Feminism and Feminist Literature," presented by Prithwa Deb from the Department of English at D.R. College, Golaghat. This report outlines the key themes discussed during the session, emphasizing the significance of feminism in literature and its impact on society.

Objectives of the Session

The primary objectives of the session were:

To provide an understanding of feminist theory and its evolution.

To explore the contributions of feminist literature to the literary canon.

To discuss the implications of feminist thought in contemporary society and literature.

Key Topics Discussed

Understanding Feminism:

Prithwa Deb commenced the session with a comprehensive definition of feminism, highlighting its multifaceted nature. He discussed various waves of feminism, tracing its historical development from the suffragette movement to contemporary feminist activism.

The discussion included key figures in feminist theory, such as Simone de Beauvoir, Judith Butler, and bell hooks, whose works have significantly influenced feminist thought.

Feminist Literature:

The session delved into the characteristics of feminist literature, which challenges traditional gender roles and highlights women's experiences and perspectives.

Deb provided examples of seminal works in feminist literature, including Virginia Woolf's "A Room of One's Own" and Margaret Atwood's "The Handmaid's Tale," discussing how these texts confront patriarchal norms and advocate for gender equality.

Contemporary Relevance:

A significant portion of the presentation was dedicated to examining the relevance of feminism in today's society. Deb emphasized the ongoing struggles against gender-based violence, workplace discrimination, and societal expectations of women.

The role of intersectionality in feminist discourse was highlighted, acknowledging how factors such as race, class, and sexuality intersect with gender to shape individuals' experiences.

Interactive Discussion:

The session included an engaging discussion where participants shared their perspectives on feminism and its representation in literature. This interaction enriched the learning experience, allowing for a diverse range of viewpoints to be considered.

Collaboration: Memorandum of Understanding between Kamargaon College and North Lakhimpur College, North Lakhimpur

Activity: Invited Talk on *Rise of Assamese Nationalism* (Dr. Arabinda Rajkhowa, Associate Professor, Dept. of Assameser, North Lakhimpur College, Lakhimpur)

The invited talk on the "Rise of Assamese Nationalism" delivered by Dr. Arabinda Rajkhowa provided a profound insight into the historical, cultural, and socio-political dimensions that have shaped Assamese nationalism over the years. Dr. Rajkhowa, a noted scholar in Assamese literature and history, engaged the audience with a comprehensive overview of the roots and evolution of this nationalism in Assam.

Key Points Discussed

Dr. Rajkhowa began by tracing the origins of Assamese nationalism back to the Ahom dynasty and the subsequent socio-political changes in the region. He highlighted the impact of colonial rule on Assamese identity and how it laid the groundwork for a collective consciousness among the Assamese people. The speaker emphasized the role of language and literature in fostering a sense of identity among the Assamese. He pointed to the literary movements in the late 19th and early 20th centuries, which played a pivotal role in reviving Assamese culture and language, ultimately leading to a stronger national identity. Dr. Rajkhowa detailed significant political movements that contributed to the rise of Assamese nationalism, including the Assam Movement (1979-1985), which aimed at protecting the rights of indigenous people against illegal immigration. He discussed the socio-economic conditions that fuelled this movement and the resultant political awakening among the Assamese populace. The talk addressed current challenges facing Assamese nationalism, including issues of identity, migration, and the impact of globalization. Dr. Rajkhowa urged the audience to reflect on how these challenges could shape the future of Assamese nationalism.

The talk was followed by an interactive Q&A session where attendees posed questions regarding the relevance of Assamese nationalism in today's context, the role of youth in preserving cultural heritage, and strategies to address contemporary challenges. Dr. Rajkhowa responded thoughtfully, providing further clarity and insights based on his extensive research and experience.

15.

Collaboration: Memorandum of Understanding between Kamargaon College and Govt. Model College, Deithor

Activity: External Project Examiner for 6th semester,2024 (Dr. Deepshikha Kalita, Dept. of Assamese, Kamargaon College, Golagaht)

The role of an External Project Examiner is pivotal in evaluating the academic projects submitted by students at the end of their sixth semester. Dr. Deepshikha Kalita, a prominent faculty member in the Department of Assamese at Kamargaon College, has been appointed as the External Project Examiner for the academic year 2024. This report outlines her qualifications, the evaluation process, and the significance of her role in ensuring the quality of academic work.

Evaluation Process

The evaluation of student projects typically involves several key steps:

Project Submission: Students submit their projects according to the guidelines provided by the department, which may include specific formatting and content requirements.

Preliminary Review: Dr. Kalita conducts an initial review of the submitted projects to assess adherence to the guidelines and overall quality.

Assessment Criteria: The evaluation criteria include originality, research depth, clarity of expression, relevance to Assamese literature and culture, and the ability to engage with contemporary issues.

Feedback and Grading: After thorough evaluation, Dr. Kalita provides constructive feedback to each student, highlighting strengths and areas for improvement. She assigns grades based on the quality of the work.

Constructive Feedback: Her feedback helps students improve their research and writing skills, which are essential for their academic and professional growth.

16.

Collaboration:Memorandum of Understanding between Kamargaon College and Govt. Model College, Deithor

Activity: Faculty and Student Exchange (Dr Deepak Bhuyan, Dept. of Sociology, Govt. Model College, Deithor, Karbi Anglong and students of Sociology Dept.)

This report outlines the recent faculty and student exchange initiative conducted by Dr. Deepak Bhuyan from the Department of Sociology at Govt. Model College, Deithor, Karbi Anglong. The exchange program aimed to enhance academic collaboration, share knowledge, and foster cultural understanding among students and faculty members.

Objectives

Enhance Academic Collaboration: To provide faculty and students with opportunities to share expertise, research, and best practices in sociology.

Promote Cultural Exchange: To encourage interaction and understanding between students and faculty from different academic backgrounds and cultural contexts.

Facilitate Research Opportunities: To create a platform for joint research initiatives and projects between institutions.

Participants

Dr. Deepak Bhuyan: Associate Professor, Department of Sociology, Govt. Model College, Deithor, Karbi Anglong.

Students from the Sociology Department of Kamargaon College: A group of undergraduate and postgraduate students participated in the exchange program, engaging in various activities designed to broaden their sociological perspectives.

Outcomes

Increased Knowledge and Understanding: Students reported a deeper understanding of sociological concepts and theories through direct engagement and practical experiences.

Networking Opportunities: The exchange program facilitated networking between students and faculty, creating potential avenues for future collaborations.

Cultural Awareness: Participants gained insights into different cultural perspectives, promoting respect and understanding of diversity within the academic community.

The faculty and student exchange program initiated by Dr. Deepak Bhuyan has proven to be a valuable initiative in fostering academic collaboration and cultural understanding. Such programs are essential for enriching the educational environment and preparing students to engage effectively in a diverse world. Continued efforts in this direction will undoubtedly benefit both students and faculty in their academic and professional pursuits.

17.

Collaboration: Memorandum of Understanding between Kamargaon College and Govt. Model College, Deithor

Activity: Faculty Exchange and Student Exchange on the topic *Cultural Diversity in North East India* (Nitul Kumar Borah, Kamargaon College)

North East India is renowned for its rich cultural diversity, shaped by a unique blend of ethnicities, languages, traditions, and lifestyles. This region, comprising eight states—Arunachal Pradesh, Assam, Manipur, Meghalaya, Mizoram, Nagaland, Tripura, and Sikkim—boasts a plethora of indigenous communities, each with distinct customs and practices. Understanding this cultural mosaic is vital for fostering respect, unity, and collaboration among diverse groups.

Objectives of the Exchange Program

The Faculty and Student Exchange Program aimed to:

Promote understanding of the cultural diversity present in North East India.

Facilitate knowledge sharing among faculty and students from different institutions.

Enhance academic collaboration through joint research and projects focused on regional cultural studies.

Encourage cultural immersion through direct engagement with local communities.

The exchange program yielded several positive outcomes:

Increased Awareness: Both faculty and students gained a deeper understanding of the cultural diversity in North East India, fostering a sense of respect and appreciation for different traditions and practices.

Strengthened Collaborations: The program facilitated lasting academic partnerships between institutions, paving the way for future collaborative research and cultural initiatives.

Enhanced Educational Practices: The exchange experiences influenced teaching methodologies, incorporating more culturally relevant content and experiential learning opportunities in the curriculum.

Empowerment of Local Communities: By engaging with local communities, the program contributed to their empowerment, promoting their cultural heritage and supporting local economies.

18.

Collaboration: Memorandum of Understanding between Kamargaon College and Govt. Model College, Deithor

Activity: Faculty Exchange and Student Exchange on the topic Literature and Assamese Poetry (Dr. Brojen Sharma, Govt. Model College, Deithor, Karbi Anglong)

The Faculty and Student Exchange Program focusing on Literature and Assamese Poetry aims to enhance academic collaboration and cultural understanding among participating institutions. This initiative seeks to promote Assamese literature, specifically poetry, as a vital part of the region's cultural heritage.

2. Objectives of the Program

To foster collaboration between faculty members of different colleges.

To provide students with opportunities to explore Assamese literature, particularly poetry.

To promote cultural exchange and understanding through literary studies.

To encourage research and critical thinking about the impact of Assamese poetry on society and culture.

Program Structure

The exchange program focused on the following themes:

Historical Context of Assamese Poetry: An overview of the evolution of Assamese poetry from ancient times to the modern era, highlighting key poets and movements.

Contemporary Assamese Poets: Discussions on the works and contributions of contemporary poets, examining their themes, styles, and relevance in today's society.

Translation and Interpretation: Workshops on translating Assamese poetry into other languages, fostering a broader understanding and appreciation of Assamese literature.

Creative Writing Workshops: Encouraging students to write their own poetry, inspired by traditional and modern Assamese styles.

19.

Collaboration: Memorandum of Understanding between Kamargaon College and Govt. Model College, Deithor

Activity: Faculty and Student Exchange: Speech Competition and General Discussion on Human Rights Issues on the occasion of "International Human Rights day"(Dr. Phulmoni Das, Dept. of Political Science, Govt. Model College, Deithor, Karbi Anglong)

In celebration of International Human Rights Day, the Department of Political Science Kamargaon College organized a dynamic event featuring a speech competition and a general discussion on critical human rights issues. This initiative aimed to foster awareness and dialogue among students and faculty regarding the importance of human rights in contemporary society.

Objectives of the Event

Promote Awareness: To enhance understanding of human rights and their significance in safeguarding dignity and freedom for all individuals.

Encourage Critical Thinking: To provide a platform for students to articulate their views on various human rights issues and engage in constructive dialogue.

Facilitate Exchange: To encourage interaction between students and faculty members, promoting a collaborative learning environment.

The Faculty and Student Exchange event on International Human Rights Day was a resounding success, fostering an environment of learning and dialogue. It effectively highlighted the importance of human rights education in shaping informed and responsible citizens. Dr. Phulmoni Das and the Department of Political Science at Kamargaon College are committed to continuing this dialogue, further integrating human rights issues into academic discourse and community engagement initiatives.

20.

Collaboration: Memorandum of Understanding between Kamargaon College and The Jorehaut Group Limited, Numaligarh Tea Estate, Golaghat

Activity: Promotion of culture and multiculturalism through participation in cultural rally

Cultural rallies serve as a vibrant platform for promoting cultural diversity and fostering a spirit of multiculturalism within communities. By bringing together individuals from various cultural backgrounds, these events not only celebrate unique traditions and practices but also encourage dialogue, understanding, and appreciation among diverse groups. This report explores the significance of cultural rallies, the benefits of participation, and the overall impact on societal cohesion and multiculturalism.

Objectives of the Cultural Rally

Celebrate Cultural Diversity: The primary objective of the cultural rally is to showcase the rich tapestry of cultures that exist within the community. Through various forms of artistic expression—such as dance, music, art, and traditional attire—participants can share their heritage and promote pride in their identity.

Foster Community Engagement: Cultural rallies encourage active participation from community members, allowing individuals to engage with one another, share stories, and learn about different cultures. This interaction can help break down stereotypes and build relationships across cultural divides.

Promote Inclusivity: By inviting diverse groups to participate, cultural rallies foster an inclusive environment where everyone feels valued and represented. This helps to create a sense of belonging and encourages minority communities to take part in communal activities.

Educational Opportunities: Cultural rallies provide a unique opportunity for educational outreach, allowing attendees to learn about various cultural practices, languages, and histories. Workshops, demonstrations, and performances serve to inform and inspire participants of all ages.

21.

Collaboration: Memorandum of Understanding between Kamargaon College and Ruchi Food Products
Activity: Field visit of the students of Entrepreneurship Development Course at Ruchi Food Industry, Dergaon, Golaghat

The primary objective of the field visit was to provide students with practical insights into the operations of a food manufacturing unit. The visit aimed to enhance the students' understanding of the entrepreneurship landscape in the food industry, focusing on production processes, quality control, marketing strategies, and the challenges faced by food entrepreneurs.

Overview of Ruchi Food Industry

Ruchi Food Industry is a prominent food manufacturing company located in Dergaon, Golaghat, specializing in the production of various food products. The company is known for its commitment to quality, innovation, and sustainability, contributing significantly to the local economy and employment generation.

Learning Outcomes

Practical Knowledge: Students gained firsthand experience of the operational aspects of a food manufacturing business, enhancing their theoretical knowledge with practical insights.

Networking Opportunities: The visit facilitated networking between students and industry professionals, fostering potential collaborations and mentorship opportunities.

Entrepreneurial Inspiration: Exposure to a successful food business inspired students to consider careers in entrepreneurship and innovation within the food sector.

IQAC Proceeding Report

FOR THE ACADEMIC YEAR 2023-24

1.

Meeting of IQAC with Teaching Staff

Purpose: Discussion on FDP, International Seminar, Resource Persons Remuneration etc.

Date: 4/8/2023

In the meeting organized by the IQAC, discussions were held on organizing and managing Faculty Development Programs (FDP), International Seminars, and remuneration practices for resource persons. After the discussions, following resolutions were made:

- i. The proposed FDP is to address both general teaching skills and specific subject expertise. Sessions would be on Research Methodology, plagiarism in research, Research Aim, peer discussions to enable practical learning, to mention a few.
- ii. It was proposed that FDPs be organized once in every year with a duration of 7 days.
- iii. Decisions were made on collaborations with like minded educational institutions.
- iv. A hybrid model (both online and offline) was considered to accommodate both in-house and external faculty.
- v. Conducting pre- and post-assessment tests was recommended to measure the effectiveness of the FDP.

The meeting ended with a vote of thanks.

2.

Meeting with IQAC, Seminar Organizing Committee and Office Bearers

Purpose: Discussion on FDP, International Seminar, Resource Persons Remuneration etc.

Date: 9/8/2023

Organised by: IQAC

A meeting was held on 9-8-2023, where the following points were discussed

- The college should focus on planning infrastructural development for hassle free organisation of an upcoming Faculty Development Program (FDP), an international seminar, and setting remuneration guidelines for resource persons. T

- The objective of the discussion was to align academic and administrative processes to ensure a seamless and high-impact event.
- The meeting addressed key areas such as roles and expectations of resource persons, and budget allocations for their remuneration, Topics and Themes to be embedded on current and relevant themes such as digital pedagogy, interdisciplinary research, innovative teaching methods, and new academic technologies.
- The meeting also focused on the target audience and Resource Allocation, Adequate budget allocation, materials, and honorariums for resource persons.

The meeting ended with a vote of thanks.

3.

Meeting with IQAC and office Bearers

Purpose: Discussion on FDP, International Seminar, Resource Persons Remuneration etc.

Date: 10/8/2023

Organised by: IQAC

A meeting was conducted on 10-8-2023 to discuss o the organization and management of aFaculty Development Program (FDP), International Seminar, and considerations for remunerating resource persons.

The meeting came with the following resolutions

- The stakeholders urged the various cells to develop the Content and topic for the programme brochures of all the three events
- To decide the exact dates of the events
- The meeting also came up with the decision that the duration of the FDP should be 7 days
- The meeting emphasised on improved teaching and research skills among faculty members and enhancing collaboration among faculty members so that the quality is enhanced in terms of teaching and learning
- The meeting also came up with the decession that future programmes should be conducted for the Integration of updated knowledge into the curriculum and increased faculty satisfaction and retention

4.

Meeting with Teaching & Non-teaching Staff

Purpose: FDP brochure finalization

Date:5/9/2023

A meeting was organised by the IQAC and the office bearers for FDP Brochure finalization for circulation through various media. The meeting urged that the following points should be kept in mind for the preparation of the brochure

- Provide an overview including goals, benefits, and relevance.
- To outline key topics and mention the sessions, and speakers involved in the FDP.
- Information for the participants about registration procedures, deadlines, and event details.
- The meeting emphasized that the brochure should encourage engagement from faculty and other academic professionals for participation.

5.

Meeting with Teaching & Non-teaching Staff

Purpose: Committees formation for FDP/Conference/ Seminar, Food Mela, Parents Meet and Miscellaneous

Date: 23/9/2023

Organised by: IQAC

A meeting was organised by the IQAC for the formation of committees for various events including Faculty Development Programs (FDP), Conferences, Seminars, Food Mela, Parents Meet, and other miscellaneous activities.

- The committee structure would be formed as: Steering Committee where the Chairperson would be the coordinators the events, Technical Committee where the constitution would be the Chairperson, Members, and Logistics Committee and it would consist of Chairperson, Members, accommodation and hospitality committee
- Committees for Food Mela would consist of Culinary Committee, Logistics Committee, Promotion Committee, cleaning committee, accommodation and hospitality committee
- Committees for Parents Meet would consist of Logistics Committee, Chairperson, reception committee, cleaning committee

6.

Meeting with IQAC office Bearers and members

Purpose: Special Meeting on Food Mela and FDP

Date: 23/9/2023

Organised by: IQAC

A meeting was organised by the IQAC to discuss the upcoming Food Mela and its associated arrangements. The meeting aimed to outline the objectives of the Food Mela, review the planning status of the FDP, and ensure collaboration among stakeholders.

- The meeting emphasized the importance of collaboration among all stakeholders to ensure the success of the Food Mela.
- The meeting stated that the event will foster community spirit and promote healthy food practices.
- The meeting assigned the Roles and Responsibilities to various members and laid the Budget Considerations for supporting the programme
- The meeting discussed the Marketing and Promotion Strategy for the food products

At last the meeting thanked everyone present in the sitting

7.

Meeting with the IQAC office bearers and all the fraternities of Kamargaon college

Purpose: On Upcoming international conference, Committees reshuffling, AQAR, Eye checking camp, campus beautification etc.

Date: 20/11/2023

Organised by: IQAC

A meeting was organised on 20-11-2023 to know the updates of the upcoming events within the organization, focusing on the upcoming international conference, committee reshuffling, the Annual Quality Assurance Report (AQAR), an eye-checking camp, and campus beautification initiatives.

The meeting laid emphasis on the following points

- Collection of data and feedback from stakeholders.
- Assessment of achievements against the institutional goals.
- Identification of areas for improvement to enhance overall quality.
- The AQAR will be submitted within the stipulated time
- For organising an Eye Checking Camp a committee would be constituted and through the event awareness about eye health among students and staff would be enhanced.
- For Campus Beautification Initiatives certain activities would be undertaken: such as Tree Plantation Drives, plantation of Flower
- The meeting emphasised the performance of cleanliness Drives for regular clean-up to maintain hygiene and environmental standards.

8.

Meeting with the QAC office Bearers and members

Purpose: Conference hall naming, Decision making on Conference issues etc.

Date: 8/12/2023

Organised by: IQAC

A meeting was organised for the naming of the conference hall and the decision-making process for conference issues.

The primary objectives of the meeting were:

- To determine a suitable name for the college's new conference hall that reflects its values, mission, or historical significance.
- The names of Mahendra Nath Neog and Jogendara Nath Neog would be given to the two Conference Halls
- To streamline the organization of events and conferences, the committee outlined a structured decision-making process for conference issues, which includes the following steps:

9.

Meeting with : IQAC office Bearers and members

Purpose: Principal Dr. Bijuli Borchetia's farewell (Informal) meeting

Date: 25/1/2024

Organised by: IQAC

A meeting was organised by the IQAC and the office bearers for organising a farewell meeting on the occasion of retirement Principal, Dr. Bijuli Borchetia.

- The meeting emphasised that after years of dedication and service, Dr. Borchetia is retiring, and her departure has left a profound impact on everyone who has worked with her. The event was informal, yet filled with emotions, gratitude, and cherished memories.
- The meeting began with a warm welcome from the Vice Principal, who highlighted Dr. Borchetia's achievements and her invaluable contributions to the college. She reminisced about Dr. Borchetia's journey, from her first day as a young lecturer to becoming the respected principal who steered the institution to new heights. The Vice Principal's words were filled with admiration for Dr. Borchetia's unwavering commitment to academic excellence, her drive for discipline, and her genuine care for every student and staff member.
- On the event Faculty members took turns in sharing their memories of Dr. Borchetia. Some spoke of her rigorous standards, which pushed everyone to do their best, while

- others fondly recalled her sense of humor and her approachability. A few former students also attended, and their stories illustrated the long-lasting impact she had on them. One of them shared how Dr. Borchetia's guidance helped shape their career path and how her motivational words continue to inspire them.
- The meeting chalked a programme for the Students presented participation in anticipation of a small cultural program to honor Dr.Borchetia. The programme would drive a traditional dance performance, some soulful singing. In the event she would be gifted a memento – a beautifully crafted plaque engraved with words of thanks and admiration and a small gifts from her colleagues.

10.

Meeting with the IQAC office Bearers and members

Purpose: Infrastructure Upgradation, Toilet repairing, Capacity building, Canteen, and Hostel

Date:2/2/2024

A meeting was Organised by the IQAC to discuss Infrastructure up gradation which is essential for enhancing the overall functionality and safety of facilities.

- The meeting emphasised that infrastructure improvements should be done in terms of buildings, transportation, utilities, and technology systems.
- Key areas of focus may involve renovating old structures, implementing modern technology, and ensuring compliance with safety standards.
- The meeting also focused on toilet repairing for betterment of health and hygiene
- The meeting also emphasised the need for regular inspections and timely repairs help prevent plumbing issues, ensure proper sanitation, and create a comfortable environment for users.
- The meeting also stressed for installing water-efficient fixtures, increasing the frequency of cleaning, and ensuring that facilities are accessible to individuals with disabilities.
- The meeting took into cognizance that the college Canteen should be renovated. The infrastructure should be enhanced for the betterment of the stakeholders. New drinking filters, wash basin and new cutleries should be installed and purchased.
- The meeting also laid certain recommendations for infrastructure development of hostel infrastructures.

11.

Meeting with IQAC office Bearers and members

Purpose: AQAR submission, Certificate Course, Study Tour, Departmental activities, Academic Audit

Date:5/2/2024

Organised by: IQAC

A meeting was organised by the IQAC for AQAR Submission for submission of the Annual Quality Assurance Report (AQAR).

- The meeting stressed that the AQAR should be timely submitted within deadline.

- The various certificate courses should be completed within the stipulated time. And the examination should be conducted and during a fix date the certificates would be distributed to the students.
- The meeting also said that Study Tour should be conducted by the departments to provide students with real-world experiences that complement their academic learning.
- The meeting said that Departmental activities are to be by various departments of the college. These may include guest lectures, seminars, workshops, and cultural programs.
- The meeting stressed that internal Academic Audit should be conducted to assess the effectiveness of teaching methods, curriculum relevance, and student performance. The audit helps identify areas for improvement and ensures that educational standards are maintained.
- Mentoring of Students: Mentoring is a crucial support system that fosters students' personal and academic growth. Faculty members or senior students guide mentees, providing advice, encouragement, and assistance in navigating academic challenges and career planning. Effective mentoring enhances students' confidence and motivation.

7. Campus Works: Campus works refer to various infrastructural developments and maintenance activities within the educational institution. These may include construction projects, renovations, landscaping, and facility upgrades. A well-maintained campus enhances the learning environment and supports students' overall experience.

12. Meeting with : IQAC office Bearers and members

Purpose: Alumni Association reconstruction and campus recruitment

Date:22/3/2024

A meeting was held at 22/3/2024 for the reconstruction of an Alumni Association that typically aims to enhance engagement, foster connections among graduates, and create opportunities for current students.

- The meeting noted the evaluation the existing structure of the Alumni Association, and its related activities, and engagement levels of the association.
- The meeting also emphasised the engagement of alumni in the planning process through surveys, focus groups, or meetings.
- The meeting also acknowledge the involvement of alumni in the Infrastructure Development.
- The meeting stressed for strengthened alumni relationships which can lead to increased support for the institution, whether through donations, internships, or recruitment opportunities.

FOR THE ACADEMIC YEAR 2022-23

1.

Meeting With: TEACHING AND NON-TEACHING STAFF

Purpose: Training Programme on NAAC assessment and the changing dynamics of higher education

Date: 25-07- 2022

A meeting was conducted among teaching and non-teaching staff to discuss about the following issues-

1. For preparation of SSR reference should be taken from Nagoan college, Nagoan, HPB college, Golaghat, Jorhat College, Jorhat, N L college, Lakhimpur.
2. To work with full dedication for upcoming SSR.
3. To increase MoU and collaborative activities.
4. Online feedback system should be implemented.
5. In reduce the burden of SSR related work the meeting decided to distribute the works criteria wise among the faculties of the college.
6. To implement feedback cell.
7. To use google form for students satisfaction survey.
8. To urged the faculties members for publication of articles in UGC care listed journals.
9. To implement sensor based light in the college campus.

2. Meeting With: Course co-ordinators of add-on course

Purpose: Course of action for the academic session 2022-23

Date: 29-07-2022

The IQAC organized a meeting with all the HoDs to discuss about various departmental activities and sort out things for the academic year 2022-23 on 29th July, 2022. The decisions of the meeting are as follows-

1. To introduce new course against and adding for the existing certificate course.
2. To implement quality lesions in the course.
3. To understand the current situation of the existing adds on course.
4. To complete the exiting course till September.

5. To seek university approval for the add on course.
6. To uplift the language lab, to introduce English cinema, to do counseling for the HS first year about the course.
7. To implement a award distribution day for awarding the certificate.
8. To introduce a new add on course for folk song under the patronage of Rumi Saikia.

3. Meeting With: All fraternities of the college

Purpose:Related to SSR completion work of NAAC

Date: 27-06-2023

The IQAC organized a meeting with all the fraternities of the college to discuss about various academic activities and sort out things for the upcoming academic year. The decisions of the meeting are as follows-

1. Dr. G.K Saikia suggested for distribution of 07 (seven) aspects to cell instead of the departments.
2. Mr. Bidyut Deori suggested for organizing seminar and group discussion and suggested for forming a committee for the same.
3. The department of History, Assamese, Sociology, Political Science, Education have not done the aspects and they have promised to the same in the stipulated time period.
4. Dr. Gayatee Bora suggested everyone for start writing the reports related to AQAR.
5. Mr. Bidyut Deori suggested for approach to the different autonomous council to get fund for seminar.
6. Sanjay Acharjya and Pooja Bora promised to submit the seminar proposal within 10 days.
7. Mridula Hazarika promised to submit the seminar proposal shortly before the end of July.

FOR THE ACADEMIC YEAR 2021-22

1.

Meeting With: IQAC office bearers and course coordinators

Purpose: IQAC ORGANIZED APPRISAL MEETING COMMITTEE / CELLS APPRISAL / COURSE COORDINATORS

Date: 14-02-2022

The IQAC organized an appraisal meeting at the conference room of the administrative building on February 14, 2020 (Monday). In the meeting, the IQAC co-ordinators described in brief the objectives of the setting at the beginning the IQAC gave its own appraisal of action for the year and pointed out in detail through a power point presentation the various activities including academic extension and research. The through presentation outlines the various initiatives undertaken by the IQAC. Thereafter, the IQAC took appraisal from the course coordinators and the progress made in their respective fronts. The course co-ordinators inform the gathering about the academic progress that they have witness among the students after impairing the courses. Thereafter, the IQAC took appraisal from the conveners of various cells and asked them to continue their works for betterment of the students. Apart from this, the IQAC took appraisal from the HoD's about various progress they have made in define context apart from impairing teaching to the students. The IQAC thereafter handed them a template to carry further activities in the coming days. After listing to this the Principal Dr. BijuleeBorchetia expressed satisfaction in the initiatives of the IQAC and pleaded the course co-ordinators / convenors to continue their good work to achieve excellence in various aspects in one days to come.

2.

Meeting With: IQAC office bearers

Purpose: To discuss various aspects regarding the submission of the AQAR's

Date: 17-02-2022

The IQAC organized a sitting at the office of the IQAC to discuss various aspects regarding the submission of the AQAR's. The co-ordinator stated the objective to the sitting and asked the sitting to finalize committies to carry out activities of the AQAR 7 points. The meeting after an extensive consultation prepared a list and asked them to carry out the assigned tasks within a stipulated time. Moreover the IQAC sought suggestions and insights from the teachers and others present in the meeting with an aim to implement in the coming days for the benefits of the students. In the sitting, literary club and Eco-Club were formed again to carry out student centric extension works as well green initiatives for a healthy academic ambience. The sitting also

decided to further work on the beautification of the campus. Apart from these, the sitting decided to work expeditiously and submit the documents within the shortest possible time. At last, the co-ordinator thanked the gathering for their suggestion and insights.

3.

Meeting With: IQAC office bearers

Purpose: To discuss IQAC to discuss about various curricular and co-curricular issues

Date: 23-02-2022

The IQAC organized a sitting with all the HoDs at the office of the IQAC to discuss about various curricular and co-curricular issues on 23rd February, 2022. After detail discussion the following resolutions have been taken for implementation-

1. Departmental magazine should be published in every year.
2. News letter should be published by college instead of department.
3. Departmental study tour should be arranged from each department.
4. Departmental sitting should be arranged monthly.
5. Departmental MoU, students and faculty exchange programmes should be arranged accordingly.
6. Departmental projectors should be repair for smooth running of smart classes.
7. Showed documentation to the students.
8. Keeping records of seminar papers.
9. Departmental alumni meet should be arranged centrally.
10. Departmental parents meet should be arranged centrally.
11. Interdepartmental quiz/ recitation/ debate etc. should be arranged for the benefits of the students.

4.

Meeting With: IQAC office bearers and course coordinators

Purpose: To discuss IQAC to discuss about various to discuss about various courses

Date: 25-02-2022

The IQAC organized a sitting with all the course Co-ordinators at the office of the IQAC to discuss about various courses offered by the college on 25 February, 2022. After detail discussion the following resolutions have been taken for implementation-

1. Preparing of syllabus for short term courses within March, 2022.
2. Faculty arrangement for the courses.
3. The form fillup will be Rs. 200/ per students for every year.
4. Every student who gets admission in the college must take admission in any one of the certificate courses.

5.

Event: Workshop on Mushroom Development

Purpose: A Day long Training Programme on Mushroom Cultivation

Date: 1-3-2022

A Daylong workshop on mushroom development held on 1st March, 2022. In the programme organized by the IQAC, Mr. Pranjal Baruah, Secretary, Mushroom Foundation, Guwahati, take part and imparted training to the audience. In the programme, Mr. Baruah appraised the audience about the basics of Mushroom, its healthy elements and the market potential of Mushroom in the North-East. He also shared his experience regarding Mushroom cultivation under his Farm and told about the challenges especially eradicating the fearful perception towards Mushroom. He also talked about the upcoming projects his foundation is going to initiate especially in the African countries. In the workshop cum training, he imparted hands on training by making various items from mushroom. The audience were hugely enthralled and the IQAC decide to introduce an Add-on course in the coming days for popularization of Mushroom and employment generation. The IQAC thanks Mr. Baruah, faculties and the local masses for their interest in popularizing Mushroom.

6.

Meeting With: IQAC office bearers and all faculty members

Purpose: To discuss IQAC to discuss about various event observations related issues for the academic year 2022-23

Date: 23-07-2022

The Internal Quality Assurance Cell (IQAC) can play a vital role in organizing and improving the observation of various events in an academic year. For the 2022-23 session, the IQAC could consider discussing the following points related to event observations:

Event Planning and Calendar Integration: Ensure all major events (like Independence Day, World Environment Day, National Science Day, etc.) are pre-scheduled in the academic calendar. This will allow better preparation, participation, and resource allocation.

Student and Faculty Engagement: Explore strategies to boost student and faculty involvement in events. This could include incorporating innovative approaches to engage participants, such as interactive sessions, workshops, competitions, or digital engagement platforms.

Documentation and Reporting: Develop a systematic approach for documenting each event, including photographs, videos, and written reports. This will help in maintaining a record of activities, aiding in accreditation, and for publishing in annual reports.

Feedback Mechanism: After each event, gather feedback from participants and organizers to evaluate what went well and areas for improvement. This can be done through short surveys or suggestion boxes.

Budget and Resource Management: Discuss and establish guidelines for budgeting, resource allocation, and fund utilization to ensure events are financially sustainable. Coordination with sponsors or community partnerships may also be explored.

Community Outreach and Social Impact: Encourage events that contribute to societal impact, such as awareness drives, community services, or green initiatives. Events focused on environmental awareness, health, and inclusivity can enhance the institution's reputation and community engagement.

Promoting Inclusivity and Diversity: Ensure the events celebrate cultural, linguistic, and gender diversity, allowing all students to feel represented. Special initiatives or workshops can be organized to raise awareness on inclusivity.

Quality Enhancement and Innovation: Consider new and innovative ideas to make events more engaging. For instance, using digital platforms, organizing online webinars, and inviting guest speakers from relevant fields can increase the educational value of events.

FOR THE ACADEMIC YEAR 2020-21

1.

Meeting with: All Members of Kamargaon College

Purpose : IQAC organized Meeting regarding the loss of Electronic equipments (laptop, mouse, key board etc) from IQAC office during the lockdown:

Date 14-10-2020

The meeting discussed about the loss of electronic properties from the IQAC office extensively and enquired into the matter by setting details from various persons. Mrs. Moromi Gogoi, the helper in the office stated that up to 28th August, the laptop and the other lost electronic equipments were there in the table of the co-ordinator. The attendee of the meeting asked about the details from other persons. Following decisions were made in the meeting:-

1. CCTV camera will be installed for safety of the college prosperities in the coming days and deter such activities.
2. Item will be placed properly and must be kept in safe custody and locks key.
3. No person will be allowed except the co-ordinators and the Principal to handle the affairs of locking/opening of IQAC office.
4. A grill door will be installed in the top floor for ensuring safety of the college assets.

2.

Meeting With: IQAC office bearers and members present at Model Village

Purpose:The IQAC organized a meeting with all the HoDsto discuss about IQAC activities regarding the village.

Date:23-12-2020

A meeting of the IQAC was held on December 23, 2020 at the Model village to discuss about IQAC activities regarding the village. Apart from the regular IQAC members, the village and distinct administrative officials also took part. The co-ordinator of IQAC stated the objective of the meeting and sought the attention of everyone in finalizing decisions and plan chalk out. The Additional Deputy Commissioner (ADC) Mr. Utpal Doley delivered a brief speech addressing the villagers to co-operate with the IQAC in chalking out plans for their village. The Principal too addressed the gathering and sought the assistance of the villagers. Following decisions were taken-

1. The IQAC would work to uplift the academic aspect of the village by teaching the students.
2. SHG would be constituted and make contact with Panchayat to avail various schemes for socio-economic development.
3. The IQAC would make efforts to develop Mushroomcultivation in the village.
4. The IQAC would make efforts to develop vermicompost in the village.
5. The IQAC would established contact with the government Irrigation Dept. to provide pure drinking water to the villagers.

3.

Meeting With: IQAC office bearers and jail inmates

Purpose:IQAC organized Awareness Programme on Mental Health and Socialization of Jail Inmates.

Date:4-1-2021

An awareness programme on the topic Mental Health and Socialization of the Jail Inmates was held on January 04, 2024 at Golaghat Jail. Golaghat. The programme was jointly organized by the IQAC and women cell of Kamargaon College. The programme was graced by Mr. Utpal Doley, ACS & then Additional Deputy Commissioner (ADC) Golaghat, Dr. BijuleeBorchetia , Principal, and Mr. Jyoti Prasad Deka, jailor of Golaghat jail. Mr. Anjan Saikia, the co-ordinator

of IQAC, briefed the gathering about aim and objective of the programme and the necessary to socialize the jailed inmates for a healthy and better society. The jailor too addressed the gathering and offered some valuable advices for their socialization. Apart from delivering lessons on mental health, Mrs. Saikia taught them some exercises to release mental stress whenever necessary and lead a healthy life. The jailed inmates listened to the speakers very attentively and wanted to know many of the things about health. After the deliberation of the Resource persons, the President Of the women cell namely Dr. Niru Das, Associate professor, Dept. Of Economics addressed the inmates and offered some valuable suggestion for better social life in the coming days. Moreover, Dr. Ranju Morang, Assistant Professor, Department of Sociology cum Secretary of the women cell interacted with the inmates and offered her advices for a healthy future. Mr. Anjan Saikia at last thanked the Principal Dr. Borchetia for addressing of the gathering and co-operation in organizing the programme along with Mr. Utpal Doley, the Jailor, The President and Secretary of the women cell and all the other present there.

FOR THE ACADEMIC YEAR 2019-20

1.

Meeting With: IQAC office bearers

Purpose: Canteen Committee meeting

Date: 23-1-2019

Meeting is held on 23-11-2019 to discuss canteen related matters. In the meeting the committee discussed several issues related to the following

1. Improvement of drinking water facilities
2. Improvement of furniture for students
3. Cooperating of hostel borders in marketing
4. Installation of solar system to reduce electricity bill

The meeting formally discussed all the above mentioned issues carefully and decided to execute following improvement measures-

1. The meeting decided to purchase steel/iron furniture instead of wooden furniture for long durability.
2. The meeting decided to change the necessary equipment of existing AQUA as well as free iron water filter.
3. The meeting decided to maintain student register in order to surveillance their movement.
4. The meeting urged the borders to clean regularly the hostel campus especially on every Sunday.
5. The meeting also entrusted all borders to involve in portending necessary goods alternatively so that they can improve their quality of foods.
6. The meeting also decided to provide alternative staircase towards the top floor by another way for hustle free movement.
7. The meeting also decided to entrust the neighbor faculty of the college to assist the hostel borders in case of emergency.
8. The meeting also decided to provide tiles in the dinning cum kitchen of the hostel in order to maintain hygiene and quality

2.

Meeting With: IQAC office bearers and course coordinators.

Purpose: Certificate/diploma course coordinators.

Date: 23-1-2019

The IQAC organized a meeting with all the coordinators of Certificate/ diploma courses to discuss about:

1. The meeting urged the course co-ordinators to provide all necessary information related to completion of course etc.
2. The meeting also like to know about the progression of beautician course from course co-ordinators.
3. The meeting requested the co-ordinators of beautician course to increase number of learners to generate self employability among them.
4. The meeting also decided to start spoken English course from new session.

5. In the meeting Dr. Gayatree Bora course co-ordinators of recitation emphasised on the publicity of the course.
6. The meeting decided to install a big signboard at College tiniali near 37 National Highway to highlight the college campus.
7. In the meeting the co-ordinator of Yoga course Mrs. Minu Hazarika informed the house about the continuation of the yoga classes and requested the faculty members to inform the students about the course.
8. The meeting also like to hear a few lines from the course coordinator of computer proficiency course Mr. Panaj Pratim Baruah. Mr. Baruah reveled that 27 Nos. of students have completed Computer Proficiency Course and also successfully awarded certificate to the learners.
9. The meeting decided to ensure mandatory introduction of one certificate course for all students in order to increase the enrolment number of the various course from the forth coming academic session i.e. 2020-2021. The meeting urged the college authority to provide all necessary facilities to grant the courses.

3.

Meeting With: IQAC office bearers and all teaching staff

Purpose: Certificate/diploma course coordinators.

Date: 24-10-2019

A sitting of the IQAC was held on October 24, 2019 at the conference room to discuss academic and other institution related issues and chalk out plans for the upcoming years. The meeting was presided by the Chairperson of IQAC, viz Dr. Bijuli Borchetia and moderated by the co-ordinator of IQAC Mr. Anjan Saika. All the members of the IQAC including the senior govt. representative namely Mr. Khanindra Das, circle officer, Bokakhat and Mr. Ranomoy Bharadwaj, Executive magistrate, Bokakahat participated in the sitting and offered their valuable inputs, suggestions and recommendation for development of the institutions. The newly constituted IQAC was informed about the third cycle of NAAC assessment on March 29-30, 2019 and receiving of grade B+ with CGPA 2.53. After prolonged discussion the sitting finalised the further roadmap for the further development of the institution with the adoption of the following resolutions-

1. The sitting decided to keep close contact with the district agriculture office to create a vermin compose unit in the college in the future and also to organise various and agricultural training programmes in the model and nearby villages for the benefit of the local people.
2. The sitting decided to organise more career counselling programmes in coming years with dignitaries Dr. Buljit Buragohain, Ranjan Kumar Baruah etc.

3. The sitting decided to address the problems of land crunch for further infrastructural development in close contact with the revenue circle office Bokakhat under Golaghat district.
4. The sitting decided to make one self financing course mandatory for each and every student from the next academic session to equip students with additional skills.
5. The sitting decided to keep close contact with the Disaster Response Dept. of the district and organise mock drills a measure of awareness and preparedness for any sort of disaster that may evoke.
6. The sitting decided to keep an establish contact with the tourism and forest dept. to study the viabilities of the tourism management as a career option for the students.
7. The sitting decided to encourage both students and faculties to publish quality, books and articles through financial initiatives. The meeting decided to approach the divisional authority to improve the dilapidated state of the approaching road to the college.
8. The meeting decided to organise coaching classes for the civil services examination with the help of divisional magistrate Ramani Bharadwaj and with such group like civil service achieveri point.
9. The meeting decided to conduct medical camps in the nearby tea estates in collaboration with MPHC Kamargaon and district health dept.
10. The meeting decided to study the viabilities and possibilities to grow some tourist places in the subdivision in collaboration with the sub divisional authority.

4.

Meeting With: IQAC office bearers and course coordinators

Purpose: Review meeting

Date: 3-2-2020

The IQAC organised a review meeting with the coordinators of the Diploma/Certificate Course coordinators to review the functioning of the same.

All the coordinators of the diploma/ Certificate coursed being run in the college namely Spoken English, Recitation Course, Yoga, Proof Reading and Beautician provide their report card and progress of the courses in the current academic session. The meeting arrived at the following decision for implementation in the coming days:

1. The meeting decided to collaborate with the Pradhan Mantri Kaushal Kendra (PMKK), Dergaon in functioning of the skill based courses for the benefit of the students.

2. The meeting decided to add two more certificate courses from the current academic courses namely Assistant Electrician, Cutting and Tailoring in collaboration with PMKK, Degaon centre.
3. The meeting decided to provide some more technical assistance including computer, microphone, CDs etc and infrastructure facilities such as spacious room to accommodate a large number of students.
4. The meeting decided to install at least two banners in the adjunct areas of the college to attract more students in the recitation programmes.
5. The meeting decided to make at least 01 (one) certificate/ diploma course mandatory as an add on course for the students with an aim to impart additional skill apart from the existing curriculum.
6. The meeting decided and urged the co-ordinators to keep the document and evidences ready for uploading in the AQAR 2019-2020, which is due to submit after June, 2020 to NAAC office.

A carrier counselling programme on the topic “THE NEW AGE CARRIER” was organised by the IQAC and Carrier counselling cell Kamargaon College on 27th April, 2022. The purpose of the programme was to make aware the students about new carrier opportunities in the 21st century. Chirantan Sen, assistant professor Critam Hyderabad, Deemed university, talked to the students about various carrier opportunities for the undergraduate students in various field.

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Action Taken Report on Feedback analysis:

Academic Session 2023-24:

- To ensure the availability of adequate study materials for the students, sufficient fund has been released for purchase of textbooks and reference books.
- Paperless forms converted to google forms for easy access and time management practices.
- Availability of soft copies and hard copies of journals, books and newspapers at the central library has been ensured.
- Add-on courses like Tourism and Tourist guide, Entrepreneurship Development, Weaving, etc. are introduced.
- Faculty Development Programme in collaboration with Dibrugarh University, Dibrugarh is organized for the professional development of the teachers.
- More emphasis is given in research-based activities like publication of books, organization of Seminar both in National and International level etc. Some of the faculties published in UGC CARE listed, blind peer review and other reputed journals.
- Various extension/ outreach activities are organized like taking classes in nearby schools, health camps, awareness on various issues of women and girl child, street play, Career counselling, to mention a few, in nearby villages and schools.
- Career and guidance programmes are organized at a regular basis for all the students.

- Induction programme for students to apprise them further about Course Outcome (CO) and Programme Outcome (PO) were organized properly.
- Skill based courses are introduced.
- Career counseling workshops were conducted for enhancement of quality among students.
- Availability of soft copies and hard copies of journals, books and newspapers at the central library has been ensured.
- The institution organized one ICSSR sponsored International Conference (December 21 & 22, 2023) on Higher Education in South Asia and another ICSSR, New Delhi sponsored National Seminar (November 9 & 10, 2023) on Climate Change respectively.
- The institution conducted a weeklong FDP on the topic The Principles of Writing Quality research Papers in collaboration with the depts. Of History and English, Dibrugarh University.
- Some faculties published quality research papers in SAGE published journals.
- Teaching-learning process has been digitalized at an increased level through installation of multifunctional projectors and other such teaching-learning tools.
- At least 4 new Add-on courses like Vermicompost, Dragon Fruit Cultivation, Bee Keeping, etc. have been introduced in the academic year 2023-24.
- Some of the faculties enrolled for PhD courses in different universities in Assam.
- Financial assistance for organizing an international conference has been secured from NRL worth Rs.-3.30 lacs.
- For speedy and smooth internet connectivity, BSNL Optical fiber has been installed.
- Wall mounted almirah with separate cell for keeping files and record books have been ensured.
- Teachers assist the office staff in Samarth data verification, updation, examination related works etc.
- Digital classrooms are maintained connected with Wi-Fi for better classroom transaction.

Academic Session 2022-23:

- Field visit, excursion, and educational tours were conducted to impart firsthand knowledge, encourage interdisciplinarity of course materials and promote awareness about environment and other important issues.
- Faculties are suggested to give a talk about the course outcome and programme outcome in the classroom.
- New skill-based courses like Performing Arts and Mushroom Development are introduced as Add on courses.
- Maximum use of e resources has been ensured.
- Infrastructure facilities have been improved in classroom and in the college campus.
- Experiential learning has been improved for the students by taking more initiatives like field visit, project work etc.
- Healthy relationship has been ensured with the parents and the college authority.
- Career counselling workshops were conducted for enhancement of quality among students.
- Infrastructure facilities have been improved in classroom and in the college campus.
- Improvement of library facility, canteen facility
- Some of the departments undertook field survey and educational tour for firsthand knowledge and better exposure to students.
- Hybrid mode of learning has been adopted for the benefits of students.
- Continued amicable ambience for the all-round development of the institution by all stakeholders.
- Part time employers have been appointed to reduce the workload of the office staff.
- Separate room has been allotted for keeping records, conformability and ensure health working environment.

Academic Session 2021-22:

- Teachers are suggested to plan their course transaction properly for completion of the courses within the allotted time.
- Action has been taken to proper use of e-resources as well as makes these available for the students.

- Health awareness programmes are organized in nearby villages.
- Canteen and hostel facilities have been improved.
- Canteen and hostel facilities have been improved.
- Sports facilities have been improved and students are given optimum training by special coach.
- Skill based courses are introduced.
- Canteen and hostel facilities have been improved.
- Students have been continuously encouraged to participate in sports events and achieve in this field for a better future.
- Faculties accessed e-resources and used the same for their research publications. Students are also enrolled under NLIST services.
- Students were constantly engaged in extension activities.
- Teachers assisted the non teaching staff in various tasks like during admission, form fill up of student's scholarship keeping in view their office workload.

Academic Session 2020-21:

- Mentoring and remedial/ tutorial classes are arranged as per the requirement of the students.
- Digital classroom facilities have been upgraded. Keeping in view significance of ICT enabled tools in classroom content delivery in the after month of corona virus induced precarious Smooth internet connectivity has been ensured in college campus.
- Hybrid mode of learning has been adopted by the teachers for the benefits of students.
- Availability of soft copies and hard copies of journals, books and newspapers at the central library has been ensured.
- Hybrid mode of learning has been adopted by the teachers for the benefits of students.
- Availability of soft copies and hard copies of journals, books and newspapers at the central library has been ensured.
- Online courses have been conducted using platforms like Google Meet, WhatsApp Video calling, Google Classroom, and Zoom for continuous learning and evaluation during lockdown.

- Webinars were conducted on Career, skill and NEP 2020 related issues to apprise students and faculty about latest developments notwithstanding lockdown.
- Proper care and precautions were taken for the office staff during covid period.
- They were allowed to do their office activities from home to maintain social distancing.
-

Academic Session 2019-20:

- Sports facilities have been improved and students are given optimum training by special coach.
 - Sufficient journals and magazine are made available for the benefit of all the students.
 - Career counselling workshops were conducted for enhancement of quality among students.
 - Cleanliness drives were carried out inside and outside the college with close involvement of students and teachers.
 - College has addressed grievances whenever required and assist the students.
 - Students have been continuously encouraged to participate in sports events and achieve in this field for a better future.
 - Career counselling workshop were conducted for the profits as a part of enhancement of quality among students.
 - Sports had been promoted extensively and coaching was imparted to the interested players especially in football and Kho-Kho. Students won various competitions including Dibrugarh University organized Intercollege football event.
 - Cleanliness drives were carried out inside and outside the college with close involvement of students.
- Print and e-resources in the college library were increased in consultation with the employer and the library committee
- Print and e-resources in the college library were increased in consultation with the employer and the library committee.
- Non-teaching staffs are given sufficient opportunities for their personal and professional growth

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